

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR
AGENCY OF THE FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
January 6, 2016
7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent
services to enhance the quality of life for our entire community.**

Communication by the Public is an important part of the Local Government Process. Staff reports, writings, or other materials related to an item on this Agenda, which are distributed to the City Council/Agency Board less than 72 hours before this scheduled meeting are available for public inspection in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours. Such staff reports, writings, or other materials are also on the City's website subject to staff's ability to post the materials before the meeting. The City's website is located at www.montereypark.ca.gov. Copies of staff reports and/or written documents pertaining to any item on the Agenda are on file in the Office of the City Clerk and are available for public inspection during regular business hours.

PUBLIC COMMENTS ON AGENDA ITEMS

For members of the public wishing to address the City Council regarding any item on this Agenda including the Consent Calendar or Oral Communications, please fill out a speaker card and return it to the City Clerk before the announcement of the Agenda Item.

Speakers are provided five (5) minutes per individual on each published agenda item. Individual speakers may consolidate time with another speaker's time; the total consolidated time cannot exceed two (2) minutes per speaker giving up time. However in the interest of ensuring that all members of the Public have an equal opportunity to participate, a single speaker cannot speak for more than ten (10) minutes on an individual Agenda item. If there are a large number of speakers on a particular agenda item, the Mayor, as confirmed by the City Council may reduce the amount of time allotted to each speaker or limit the total amount time allowed for speakers to address the agenda item. At the conclusion of that period of time, the speaker will be asked to please conclude their remarks so that the next speaker may begin their comments.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall, (626) 307-1359. Please notify the City Clerk's Office twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure availability of audio equipment for the hearing impaired. Council Chambers are wheelchair accessible.

PLEASE NOTE that this Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER	Mayor
FLAG SALUTE	The Monterey Park Fire Explorers
ROLL CALL	Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person) While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. RECAP OF THE SISTER CITY VISIT TO HONG KONG AND CHINA

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF January 6, 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated January 6, 2016 totaling \$466.63 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS

5-A. SECOND READING AND ADOPTION: AN ORDINANCE ADDING CHAPTER 10.64 ENTITLED "OVERSIZED VEHICLE AND TRAILER PARKING" TO THE MONTEREY PARK MUNICIPAL CODE TO REGULATE THE PARKING OF OVERSIZED VEHICLES AND TRAILERS IN RESIDENTIAL AND BUSINESS AREAS

It is recommended that the City Council:

- (1) Waive second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§1500, *et seq.*) because the only potential physical effect on the environment that could foreseeably result from its implementation is a reduction in off street parking within the City's residential areas. Such a reduction in the use or operation of an existing City street is categorically exempt from further CEQA review under Cal. Code Regs. tit 14, § 15301. The Ordinance, therefore, is an action that does not have the potential to cause significant effects on the environment.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF JANUARY 6, 2016

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated January 6, 2016 totaling \$1,369,671.08 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. AWARD CONTRACT TO MDM ANALYTICS TO DEVELOP RFP FOR NEW SOLID WASTE

It is recommended that the City Council consider:

- (1) Awarding the contract for the development of a RFP for the new Solid Waste Contract to MDM Analytics in the amount of \$99,320;
- (2) Authorizing the City Manager, or his Designee, to execute a contract on behalf of the City in a form approved by the City Attorney; and
- (2) Take such additional, related, action that may be desirable.

6-C. INSTALLATION OF METRO RAPID BUS SHELTERS - AWARD OF CONTRACT AND APPROVAL OF CHANGE ORDER

It is recommended that the City Council consider:

- (1) Awarding the contract for the Installation of Metro Rapid Bus Shelters to the lowest responsible bidder, Humphrey Constructors, in the amount of \$177,500.00;
- (2) Authorizing the Public Works Director to approve construction change orders up to \$17,750 (up to 10% of construction contract amount) for this project;
- (3) Authorizing the City Manager, or his designee, to execute a contract in a form approved by the City Attorney on behalf of the City; and
- (4) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

6-D. PURCHASE OF A 2016 FORD F450 UTILITY TRUCK

It is recommended that the City Council consider:

- (1) Authorizing the City Manager, or designee, to purchase a 2016 Ford F450 custom utility truck at the cost of \$75,533.73; and
- (2) Taking such additional, related, action that may be desirable.

6-E. AUTHORIZE ADVERTISEMENT OF SANITARY SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION AND CONDITION ASSESSMENT SERVICES

It is recommended that the City Council consider:

- (1) Authorizing advertisement of Sanitary Sewer CCTV Inspection and Condition Assessment Services; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

6-F. AUTHORIZATION FOR A CARBON EXCHANGE AT THE DUAL BARRIER TREATMENT PLANT, THE WELL 5 TREATMENT PLANT AND THE WELL 1, 3, 10 AND FERN TREATMENT PLANT

It is recommended that the City Council consider:

- (1) Authorizing the City Manager, or designee, to purchase of Granular Activated Carbon (GAC) from Prominent Systems Corporation for required (GAC) replacement at the Dual Barrier Treatment Plant, the Well 1, 3, 10 and Fern Treatment Plant and the Well 5 Treatment Plant; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

6-G. AWARD OF CONTRACT - LABORATORY ANALYSIS SERVICES FOR THE WATER SYSTEM

It is recommended that the City Council consider:

- (1) Awarding a three-year contract to Eurofin Easton Analytical, Inc., for all Title 22 and NPDES water analyses in the amount of \$185,143.20 (\$168,312.00 plus a 10% contingency of \$16,831.20) per year commencing on July 1, 2015; and
- (2) Authorizing the City Manager, or his designee, to execute a contract on behalf of the City in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

6-H. AWARD OF CONTRACT FOR INSTALLATION OF ACCESS CONTROL SYSTEM FOR CITY HALL

It is recommended that the City Council consider:

- (1) Awarding a contract to Diversified Alarm System Inc. of Monterey Park, in the amount of \$78,475. 00;
- (2) Authorizing the Director of Public Works to approve construction change orders up to \$7,847.50 (up to 10% of construction contract amount) for this project;
- (3) Authorizing the City Manager, or his designee, to execute a contract, in a form approved by the City Attorney, with Diversified Alarm System Inc.; and
- (4) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

6-I. AWARD OF CONTRACT TO SEA CLEAR POOLS FOR THE PURCHASE AND INSTALLATION OF TWO WATER HEATERS FOR BARNES POOL AT A COST OF \$69,850

It is recommended that the City Council:

- (1) Award a contract for the purchase and installation of two water heaters from Sea Clear Pools for \$69,850 (plus a 10% contingency of \$7000) to be funded out of the Community Capital Improvement Program, account 0010-801-5002-91522;
- (2) Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with Sea Clear Pools; and
- (3) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

This Pool heater purchase and installation project was previously determined to be categorically exempt from CEQA; the project has been determined not to have a significant effect on the environment in that it meets the criteria set forth in the CEQA Guidelines.

6-J. ADOPTING A RESOLUTION AUTHORIZING APPLYING FOR A GRANT FROM THE STATE LAND WATER CONSERVATION FUND FOR THE BARNES POOL PROJECT

It is recommended that the City Council consider:

- (1) Adopting a resolution approving the application for Grant Funds from the State Land Water Conservation Fund for the Barnes Pool Project that would include authorization for the City Manager to execute documents and expenditure of up to \$2M from the General Fund Capital Reserve Account as a 50/50 match, if grant funds are received; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Adopting the resolution to obtain grant money does not, by itself, require additional CEQA review. Any projects funded by grant monies would require independent CEQA review.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION - None.

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS

PRESENTATION



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
January 6, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **January 6, 2016 totaling \$466.63** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **303-304**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

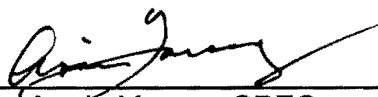
Disbursements from all funds total **\$466.63.**

Respectfully submitted:

Prepared by:

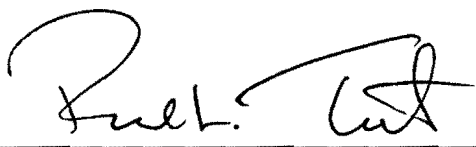


for Chu Thai
Director of Management Services



Annie Yaung, CPFO
Controller

Approved By:



Paul L. Talbot
City Manager

Attachments: Warrant Register

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
6TH DAY OF JANUARY 2016
TOTALING \$466.63 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOES RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$ 466.63
Total	<u>\$ 466.63</u>

PASSED, APPROVED AND ADOPTED THE 6TH DAY OF JANUARY 2016.

Peter Chan, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 6th day of January 2016 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 1

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	16.63	INTERNET/PHONE SERVICE		303	16.63
HENSLEY LAW GROUP	0860-801-1203-31600	450.00	LEGAL-SA		304	450.00
TOTAL FOR REGULAR WARRANTS						466.63
	PRINTED	466.63				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

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TOTAL FOR PREPAID WARRANTS	0.00
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	466.63
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	466.63
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	0
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	2
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	2

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	0.00	466.63	466.63
	TOTAL	0.00	466.63	466.63



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO:

**Unfinished Business
Agenda Item 5-A.**

TO: The Honorable Mayor and City Council

FROM: Jim Smith, Chief of Police

SUBJECT: SECOND READING AND ADOPTION: AN ORDINANCE ADDING CHAPTER 10.64 ENTITLED "OVERSIZED VEHICLE AND TRAILER PARKING" TO THE MONTEREY PARK MUNICIPAL CODE TO REGULATE THE PARKING OF OVERSIZED VEHICLES AND TRAILERS IN RESIDENTIAL AND BUSINESS AREAS.

RECOMMENDATION:

It is recommended that the City Council:

1. Waive second reading and adopt the proposed ordinance; and
2. Take such additional, related, action that may be desirable.

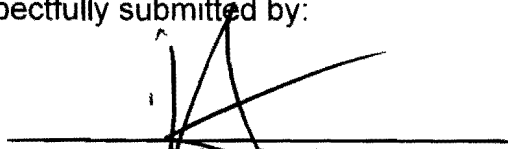
CEQA:

This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because the only potential physical effect on the environment that could foreseeably result from its implementation is a reduction in off street parking within the City's residential areas. Such a reduction in the use or operation of an existing City street is categorically exempt from further CEQA review under Cal. Code Regs. tit 14, § 15301. This Ordinance, therefore, is an action that does not have the potential to cause significant effects on the environment.

SUMMARY:

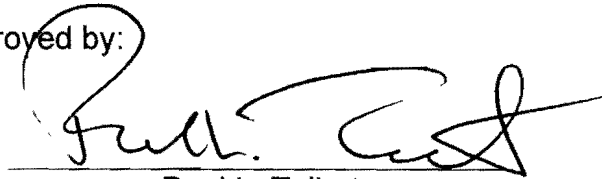
The first reading and public hearing occurred at the December 16, 2015 City Council meeting. The ordinance is now ready for its second reading and adoption by the City Council (Attachment 1). A copy of the staff report from the December 16, 2015 meeting is attached for reference (Attachment 2). At the December 16, 2015 meeting, the City Council amended the proposed Ordinance to provide for a three (3) calendar day temporary permit period rather than the proposed two (2) calendar day temporary permit period. That change along with two typographical errors that were noted during the staff presentation were corrected.

Respectfully submitted by:



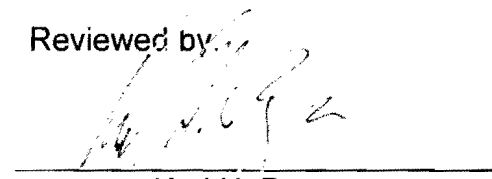
Jim Smith
Chief of Police

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Draft Ordinance
2. Staff Report from the December 16, 2015 City Council Meeting

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO. ____

**AN ORDINANCE ADDING CHAPTER 10.64, ENTITLED
“OVERSIZED VEHICLE AND TRAILER PARKING” TO THE
MONTEREY PARK MUNICIPAL CODE TO REGULATE THE
PARKING OF OVERSIZED VEHICLES AND TRAILERS IN
RESIDENTIAL AND BUSINESS AREAS.**

The city council of the city of Monterey Park does ordain as follows:

SECTION 1: The city council finds as follows:

- A. Parking recreational vehicles, oversized vehicles, and trailers on residential streets interferes with the normal flow of vehicle traffic, parking, and affects the safety of drivers using such streets.
- B. Current parking regulations are inadequate to address the problem of parking oversized vehicles and trailers on residential streets.
- C. Persons owning oversized vehicles and trailers should have the opportunity to have limited use of residential streets for short periods of time.
- D. It is in the public interest to adopt parking regulations that will help alleviate safety and parking concerns regarding oversized vehicles while also allowing oversized vehicle owners to use residential streets for a limited time and basis.
- E. Regulating the parking of oversized vehicles in business areas will prevent them from becoming the de facto parking and storage areas for oversized vehicles in the city.

SECTION 2: Chapter 10.64, entitled “*Oversized Vehicle and Trailer Parking*,” and consisting of §§ 10.64.010 to 10.64.150, is added to the Monterey Park Municipal Code (“MPMC”) to read as follows:

“Chapter 10.64

Oversized Vehicle and Trailer Parking

10.64.010. **Purpose.** This chapter is adopted pursuant to the city’s police powers and California Vehicle Code § 22507, and any successor statute or regulation, in order to regulate parking of oversized vehicles within the city’s jurisdiction. The regulations enacted by this chapter are intended to protect public health and safety by, among other things, ensuring that vehicles parked or stopped in and along city streets, or other public

rights-of-ways, do not hinder, obstruct, or otherwise endanger drivers engaged in the ordinary flow of traffic.

10.64.020. **Definitions.** Unless the contrary is stated or clearly appears from the context, the following definitions will govern the construction of the words and phrases used in this chapter:

- A. "Business District" means those commercial or industrial areas of the city as defined by the California Vehicle Code or by local zoning ordinance.
- B. "Out of town visitor" means any natural person who does not reside in the city and who is temporarily visiting a resident of the city.
- C. "Oversized vehicle" means any vehicle which exceeds twenty-five (25) feet in length; or exceeds eighty (80) inches in width; or exceeds eighty-two (82) inches in height, exclusive of such projecting lights or devices as are expressly allowed pursuant to the California Vehicle Code as it now exists or hereafter may be amended.
 - 1. Oversized vehicle does not include pickup trucks, which are less than twenty-five (25) feet in length and eighty-two (82) inches in height.
- D. "Residential areas" means those residential areas of the city as defined by the California Vehicle Code or by this Code.
- E. "Residential district" means a zone or subzone established pursuant to the provisions of division 24 in this code which has a letter "R" in the zone or subzone designation or classification.
- F. "Trailer" means a trailer, semi-trailer, camp trailer, unmounted camper, boat trailer, or trailer coach as defined in the California Vehicle Code.

10.64.030. **Application of regulations.**

- A. The prohibitions in this chapter will apply at all times, or at those times specified, except when it is necessary to stop a vehicle to avoid conflict with other traffic or to comply with the directions of a police officer or official traffic control device.
- B. The time limitations on standing or parking in this chapter will not relieve any person from the duty to observe other and more restrictive provisions of the California Vehicle Code or this Code prohibiting or limiting the standing or parking of vehicles in specified places or at specified times.

10.64.040. **Appeals.** Every person who is issued a notice of parking violation

pursuant to this chapter may request review of that notice under California Vehicle Code §§ 40215, *et seq.*

10.64.050. Oversized Vehicles – Parking Prohibited; Exceptions.

- A. Except as otherwise provided in this section, it is unlawful for any person to park or leave standing any oversized vehicle on any street in a residential area at anytime or in a business area for more than 2 hours.
- B. Exceptions. This section does not apply:
 - 1. To any person loading or unloading an oversized vehicle;
 - 2. To any person making temporary or emergency repairs to an oversized vehicle not to exceed twenty-four (24) consecutive hours;
 - 3. To any person picking up or delivering goods, wares, and merchandise, including, without limitation, building materials, from or to a property or building located in a residential area;
 - 4. To any person holding a valid oversized vehicle parking permit issued pursuant to this chapter;
 - 5. To any person holding a valid oversized vehicle handicap permit issued pursuant to this chapter; or
 - 6. To any public emergency vehicle.

10.64.060. Trailers – Parking Prohibited; Exceptions

- A. **Parking Prohibited.** Except as otherwise provided in this section, it is unlawful for any person to park or leave standing any trailer that is attached to a vehicle capable of moving the trailer in a lawful manner upon the street on any street in a residential or business area
- B. **Unhitched Trailers Prohibited.** It is unlawful for a person to park or leave a trailer standing on any city street or alley unless it is attached to a vehicle capable of moving the trailer in a lawful manner upon the street.
- C. The provisions of this section do not apply to
 - 1. Trailers owned by a public utility or a licensed contractor while actually in use during the construction, installation, or repair of any public utility;

2. Trailers actually in use for the pick-up or delivery of goods, wares, or merchandise; for delivering materials for repairing, altering, remodeling, or constructing any building; or for delivery of commercial services such as, without limitation, swimming pool cleaning or gardening.
3. Persons loading or unloading a trailer or when making temporary or emergency repairs to a trailer.

10.64.070. Oversized Vehicle Parking Permits.

- A. Purpose. The purpose of authorizing the issuance of oversized vehicle parking permits is to give owners of oversized vehicles an opportunity, for a limited time, to park the oversized vehicles on a highway adjacent to their residence for the purpose of loading or unloading such oversized vehicles, and to allow an out of town visitor to park on a highway adjacent to the residence which the out of town visitor is visiting for a limited time period, notwithstanding the provisions of this chapter. The purpose of authorizing the issuance of oversized vehicle handicap permits is to allow a handicapped person, whether or not such person has a handicapped license plate, to park a designated oversized vehicle on a highway in the city.
- B. Persons holding a valid permit issued pursuant to this chapter may park an oversized vehicle on a street in a residential area.
- C. The police chief, or designee, is authorized to issue oversized vehicle parking permits and oversized vehicle handicap permits pursuant to this chapter.

10.64.080. Oversized vehicle Parking Permits – Application. Every person desiring an oversized vehicle parking or handicap permit will file an application with the Police Chief, or designee, containing the following:

- A. The name, address and phone number of the registered owner and applicant of designated oversized vehicle;
- B. The license number, make and model of designated oversized vehicle;
- C. The dates for which the permit is requested;
- D. The dates and duration of any and all oversized vehicle permits issued to the applicant within the immediately preceding ninety (90) day period;
- E. Additional information the police chief, or designee, may reasonably require;

F. The applicant must sign an application under penalty of perjury.

10.64.090. **Fees.** Applicants for permits issued pursuant to this chapter will pay to the city a fee equal to the sum of money sufficient to reimburse the city for all expenses incurred by it in connection with processing permit applications. The amount of such fees will be established periodically by city council resolution.

10.64.100. **Issuance.**

A. The police chief will issue a permit if:

1. The application was complete in accordance with this chapter;
2. There are no grounds for denying the permit; and
3. The applicant accepts the permit in writing.

B. Use of any permit issued pursuant to this chapter will conform to the general permit conditions of this chapter.

10.64.110. **Duration.**

A. **Oversized Vehicle Parking Permit.** An oversized vehicle parking permit will be valid for a period not to exceed three (3) consecutive calendar days. Upon expiration of an oversized vehicle parking permit issued under this section, the applicant may apply for and be granted additional oversized vehicle parking permits if the applicant still qualifies under the conditions set forth herein. In no event will oversized vehicle parking permits be issued to an applicant for a total period in excess of twelve (12) days within any consecutive ninety-day (90) period.

10.64.120. **Permit denial.** A permit must be denied if the police chief finds that:

- A. The applicant is not a bona fide city resident;
- B. The proposed location is not on a street adjacent to the applicant's residence;
- C. The out of town visitor is not the applicant's guest; or
- D. Information submitted by the applicant is materially false.

10.64.130. **Permit Form.** Permits issued pursuant to this chapter will be in a form prescribed by the police chief and will include the license plate number of the oversized vehicle to which it relates, and the date of issuance and the day of expiration.

10.64.140. **Display.** All permits will be placed at the lower driver's side of the windshield of the oversized vehicle to which it relates so that it is clearly visible from the exterior of the oversized vehicle.

10.64.150. **Notice.** Signs giving reasonable notice of the prohibitions contained in this section will be erected within the city as required by the California Vehicle Code."

SECTION 3: The City Council determines that this Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because the only potential physical effect on the environment that could foreseeably result from its implementation is a reduction in off street parking within the City's residential areas. Such a reduction in the use or operation of an existing City street is categorically exempt from further CEQA review under Cal. Code Regs. tit 14, § 15301. This Ordinance, therefore, is an action that does not have the potential to cause significant effects on the environment.

SECTION 4: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: This Ordinance will take effect 30 days following its final passage and adoption.

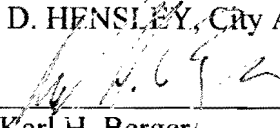
PASSED AND ADOPTED this ____ day of _____, 2016.

Peter Chan, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

ATTACHMENT 2

Staff Report from the December 16, 2015 City Council Meeting



City Council Staff Report

DATE: December 16, 2015

AGENDA ITEM NO: **New Business**
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: INTRODUCE AND WAIVE FIRST READING OF AN ORDINANCE
ADDING CHAPTER 10.64 ENTITLED "OVERSIZED VEHICLE AND
TRAILER PARKING" TO THE MONTEREY PARK MUNICIPAL CODE
TO REGULATE THE PARKING OF OVERSIZED VEHICLES AND
TRAILERS IN RESIDENTIAL AND BUSINESS AREAS.

RECOMMENDATION:

It is recommended that the City Council:

1. Introduce and waive first reading of an ordinance adding Chapter 10.64 of the Monterey Park Municipal Code; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In recent years, the Police Department has seen an increase in oversized vehicles, such as recreational vehicles (RV), trailers (both attached and unattached), and other types of oversized vehicles parked in residential and commercial areas. Most of these vehicles appear to be stored there and only move to avoid street sweeping and 72-hour parking violation restrictions. The vehicles are only moved a short distance away and then moved back. Some are registered in the City, some are not.


BACKGROUND:

A common complaint received by staff regarding parking is the parking or storage of recreational vehicles, trailers, and other oversized vehicles on City streets. Two trends have emerged the past few years with the downturn in the economy. The first is that there has been an increase in oversized vehicles parked/stored on City streets. Some are owned by Monterey Park residents, others are owned by persons living in other cities. Owners are not storing their oversized vehicles at storage facilities to reduce costs. Residents have complained that the parking/storing of oversized vehicles on City streets creates a driver's safety concern as it is difficult to see around them and it affects the appearance of the neighborhoods. The second trend is that persons that have been displaced from housing have begun "camping" or living in their recreational vehicles on City streets. Both of these trends cause congestion and the latter also causes health concerns.

FISCAL IMPACT:

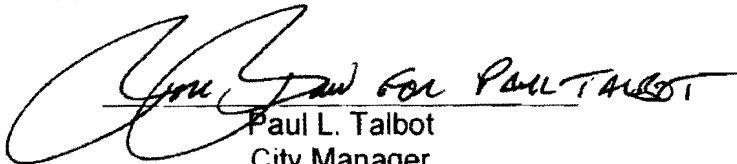
The fiscal impact is unknown. There would be staff time and material costs for temporary parking permits, but until a program was initiated, it would be unknown what the workload impact would be to staff. If the process becomes overly burdensome, then staff will request implantation of a fee based on the actual costs of processing these types of permits. Staff would make this request through City Council as part of City Council approved resolution.

Respectfully submitted by:



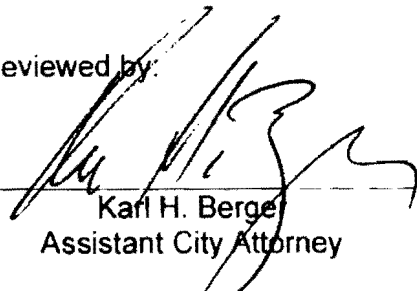
Jim Smith
Chief of Police

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berge
Assistant City Attorney

ATTACHMENT:

1. Draft Ordinance

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO. ____

**AN ORDINANCE ADDING CHAPTER _____, ENTITLED
"OVERSIZED VEHICLE AND TRAILER PARKING" TO THE
MONTEREY PARK MUNICIPAL CODE TO REGULATE THE
PARKING OF OVERSIZED VEHICLES AND TRAILERS IN
RESIDENTIAL AND BUSINESS AREAS.**

The city council of the city of Monterey Park does ordain as follows:

SECTION 1: The city council finds as follows:

- A. Parking recreational vehicles, oversized vehicles, and trailers on residential streets interferes with the normal flow of vehicle traffic, parking, and affects the safety of drivers using such streets.
- B. Current parking regulations are inadequate to address the problem of parking oversized vehicles and trailers on residential streets.
- C. Persons owning oversized vehicles and trailers should have the opportunity to have limited use of residential streets for short periods of time.
- D. It is in the public interest to adopt parking regulations that will help alleviate safety and parking concerns regarding oversized vehicles while also allowing oversized vehicle owners to use residential streets for a limited time and basis.
- E. Regulating the parking of oversized vehicles in business areas will prevent them from becoming the de facto parking and storage areas for oversized vehicles in the city.

SECTION 2: Chapter _____, entitled "*Oversized Vehicle and Trailer Parking*," and consisting of §§ _____, is added to the Monterey Park Municipal Code ("MPMC") to read as follows:

"Chapter 10.64

Oversized Vehicle and Trailer Parking

xxx.010. **Purpose.** This chapter is adopted pursuant to the city's police powers and California Vehicle Code § 22507, and any successor statute or regulation, in order to regulate parking of oversized vehicles within the city's jurisdiction. The regulations enacted by this chapter are intended to protect public health and safety by, among other things, ensuring that vehicles parked or stopped in and along city streets, or other public

rights-of-ways, do not hinder, obstruct, or otherwise endanger drivers engaged in the ordinary flow of traffic.

xxx.020. **Definitions.** Unless the contrary is stated or clearly appears from the context, the following definitions will govern the construction of the words and phrases used in this chapter:

- A. "Business District " means those commercial or industrial areas of the city as defined by the California Vehicle Code or by local zoning ordinance.
- B. "Out of town visitor" means any natural person who does not reside in the city and who is temporarily visiting a resident of the city.
- C. "Oversized vehicle" means any vehicle which exceeds twenty-five (25) feet in length; or exceeds eighty (80) inches in width; or exceeds eighty-two (82) inches in height, exclusive of such projecting lights or devices as are expressly allowed pursuant to the California Vehicle Code as it now exists or hereafter may be amended.
 - 1. Oversized vehicle does not include pickup trucks, which are less than twenty-five (25) feet in length and eighty-two (82) inches in height.
- D. "Residential areas" means those residential areas of the city as defined by the California Vehicle Code or by local zoning ordinance.
- E. "Residential district" means a zone or subzone established pursuant to the provisions of division 24 in this code which has a letter "R" in the zone or subzone designation or classification.
- F. "Trailer" means a trailer, semi-trailer, camp trailer, unmounted camper, boat trailer, or trailer coach as defined in the California Vehicle Code.

xxx.030. **Application of regulations.**

- A. The prohibitions in this chapter will apply at all times, or at those times specified, except when it is necessary to stop a vehicle to avoid conflict with other traffic or to comply with the directions of a police officer or official traffic control device.
- B. The time limitations on standing or parking in this chapter will not relieve any person from the duty to observe other and more restrictive provisions of the California Vehicle Code or this code prohibiting or limiting the standing or parking of vehicles in specified places or at specified times.

xxx.040. **Appeals.** Every person who is issued a notice of parking violation

pursuant to this chapter may request review of that notice under California Vehicle Code §§ 40215, *et seq.*

xxx.050. **Oversized Vehicles – Parking Prohibited; Exceptions.**

- A. Except as otherwise provided in this section, it is unlawful for any person to park or leave standing any oversized vehicle on any street in a residential area at anytime or in a business area for more than 2 hours.
- B. Exceptions. This section does not apply:
 - 1. To any person loading or unloading an oversized vehicle;
 - 2. To any person making temporary or emergency repairs to an oversized vehicle not to exceed twenty-four (24) consecutive hours;
 - 3. To any person picking up or delivering goods, wares, and merchandise, including, without limitation, building materials, from or to a property or building located in a residential area;
 - 4. To any person holding a valid oversized vehicle parking permit issued pursuant to this chapter;
 - 5. To any person holding a valid oversized vehicle handicap permit issued pursuant to this chapter; or
 - 6. To any public emergency vehicle.

xxx.060. **Trailers – Parking Prohibited; Exceptions**

- A. Parking Prohibited. Except as otherwise provided in this section, it is unlawful for any person to park or leave standing any trailer that is attached to a vehicle capable of moving the trailer in a lawful manner upon the street on any street in a residential or business area
- B. Unhitched Trailers Prohibited. It is unlawful for a person to park or leave a trailer standing on any city street or alley unless it is attached to a vehicle capable of moving the trailer in a lawful manner upon the street.
- C. The provisions of this section do not apply to
 - 1. Trailers owned by a public utility or a licensed contractor while actually in use during the construction, installation, or repair of any public utility;

2. Trailers actually in use for the pick-up or delivery of goods, wares, or merchandise; for delivering materials for repairing, altering, remodeling, or constructing any building; or for delivery of commercial services such as, without limitation, swimming pool cleaning or gardening.
3. Persons loading or unloading a trailer or when making temporary or emergency repairs to a trailer.

xxx.070. **Oversized Vehicle Parking Permits.**

- A. Purpose. The purpose of authorizing the issuance of oversized vehicle parking permits is to give owners of oversized vehicles an opportunity, for a limited time, to park the oversized vehicles on a highway adjacent to their residence for the purpose of loading or unloading such oversized vehicles, and to allow an out of town visitor to park on a highway adjacent to the residence which the out of town visitor is visiting for a limited time period, notwithstanding the provisions of this chapter. The purpose of authorizing the issuance of oversized vehicle handicap permits is to allow a handicapped person, whether or not such person has a handicapped license plate, to park a designated oversized vehicle on a highway in the city.
- B. Persons holding a valid permit issued pursuant to this chapter may park an oversized vehicle on a street in a residential area.
- C. The police chief, or designee, is authorized to issue oversized vehicle parking permits and oversized vehicle handicap permits pursuant to this chapter.

xxx.080. **Oversized vehicle Parking Permits – Application.** Every person desiring an oversized vehicle parking or handicap permit will file an application with the Police Chief, or designee, containing the following:

- A. The name, address and phone number of the registered owner and applicant of designated oversized vehicle;
- B. The license number, make and model of designated oversized vehicle;
- C. The dates for which the permit is requested;
- D. The dates and duration of any and all oversized vehicle permits issued to the applicant within the immediately preceding ninety (90) day period;
- E. Additional information the police chief, or designee, may reasonably require;

- F. The applicant must sign an application under penalty of perjury.

xxx.090. **Fees.** Applicants for permits issued pursuant to this chapter will pay to the city a fee equal to the sum of money sufficient to reimburse the city for all expenses incurred by it in connection with processing permit applications. The amount of such fees will be established periodically by city council resolution.

xxx.100. **Issuance.**

- A. The police chief will issue a permit if:
1. The application was complete in accordance with this chapter;
 2. There are no grounds for denying the permit; and
 3. The applicant accepts the permit in writing.
- B. Use of any permit issued pursuant to this chapter will conform to the general permit conditions of this chapter.

xxx.110. **Duration.**

- A. **Oversized Vehicle Parking Permit.** An oversized vehicle parking permit will be valid for a period not to exceed five (2) consecutive calendar days. Upon expiration of an oversized vehicle parking permit issued under this section, the applicant may apply for and be granted additional oversized vehicle parking permits if the applicant still qualifies under the conditions set forth herein. In no event will oversized vehicle parking permits be issued to an applicant for a total period in excess of ten (12) days within any consecutive ninety-day (90) period.

xxx.120. **Permit denial.** A permit must be denied if the police chief finds that:

- A. The applicant is not a bona fide city resident;
- B. The proposed location is not on a street adjacent to the applicant's residence;
- C. The out of town visitor is not the applicant's guest;
- D. Information submitted by the applicant is materially false; or

xxx.130. **Permit Form.** Permits issued pursuant to this chapter will be in a form prescribed by the police chief and will include the license plate number of the oversized vehicle to which it relates, and the date of issuance and the day of expiration.

xxx.140. **Display.** All permits will be placed at the lower driver's side of the windshield of the oversized vehicle to which it relates so that it is clearly visible from the exterior of the oversized vehicle.

xxx.150. **Notice.** Signs giving reasonable notice of the prohibitions contained in this section will be erected within the city as required by the California Vehicle Code."

SECTION 3: The City Council determines that this Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because the only potential physical effect on the environment that could foreseeably result from its implementation is a reduction in off street parking within the City's residential areas. Such a reduction in the use or operation of an existing City street is categorically exempt from further CEQA review under Cal. Code Regs. tit 14, § 15301. This Ordinance, therefore, is an action that does not have the potential to cause significant effects on the environment.

SECTION 4: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: This Ordinance will take effect _ _ _ days following its final passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2015.

Peter Chan, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger
 ~~Deputy~~ City Attorney



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
January 6, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **January 6, 2016** totaling **\$1,369,671.08** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **307277-307544** and e-Payables numbered **000133-000159**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

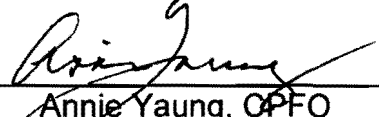
FISCAL IMPACT:

Disbursements from all funds total \$1,369,671.08.

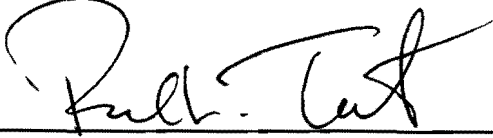
Respectfully submitted:

Prepared by:


for Chu Thai
Director of Management Services


Annie Yaung, CPFO
Controller

Approved By:


Paul L. Talbot
City Manager

Attachments: Warrant Register

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
6TH DAY OF JANUARY 2016
TOTALING \$1,369,671.08 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 281,914.81
State Gas Tax Fund	40,761.75
Sewer Fund	504.25
Refuse Fund	437,953.64
City Shop Fund	67,916.23
General Liability Fund	750.00
Technology Internal Service Fund	4,912.82
Payroll Clearing Account	564.00
Public Safety Impact Fee	3,144.30
Special Deposits Fund	10,225.34
Business Improvement Area #1	7,635.52
Workers Comp. Fund	5,871.00
Water Fund	317,440.71
Water Treatment Fund	6,871.92
OPA Proposition A	(2,214.37)
Measure R Fund	19,674.27
STC Standards/Training/Corrections	21.00
POST	2,025.68
EI Civic Education Grant	60.00
Recreation Fund	1,560.00
Asset Forfeiture	24,086.60
Air Quality Improvement Fund	610.42
Prop C	61,854.23
CDBG Fund	204.72
Maintenance District 93-1	6,009.58
Prop A - Per Parcel Grant	1,409.00
Used Oil Competitive Grant	52,865.50
AB109 Task Force Grant	(4,934.50)
SAFETEA-LU Grant	7,152.62
Maintenance Grant (075)	4,126.48
ELAC Instructional Serv Prog	2,497.23
MTA Clean Fuel Bus Grant	1,870.30
Literacy Trust Grant	697.38
LA County Open Space Grant	3,628.65
TOTAL	\$ 1,369,671.08

PASSED, APPROVED AND ADOPTED THE 6TH DAY OF JANUARY 2016.

Peter Chan, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 6th day of January 2016 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 1

Warrant Register

FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ACCONTEMPS	0010-801-1403-31950	448.00	TEMPORARY STAFFING SERVICES		307295	1,344.00
	0010-801-1403-31950	896.00	TEMPORARY STAFFING SERVICES		307295	
ROBERTO A AGUIRRE	0075-450-0075-08530	39.24	REIMBUSE-SPECIAL EVENT (TRUST)		307278	772.77
	0010-801-6508-39860	172.33	REIMBUSE-SPECIAL EVENT		307278	
	0010-801-6508-39860	15.92	REIMBUSE-SPECIAL EVENT		307278	
	0010-801-6508-39860	61.00	REIMBUSE-SPECIAL EVENT		307278	
	0010-801-6508-39860	340.40	REIMBUSE-SPECIAL EVENT		307278	
	0075-450-0075-08530	143.88	REIMBUSE-SPECIAL EVENT (TRUST)		307278	
AMI ADINI & ASSOCIATES, INC.	0060-801-4211-22250	2,800.00	FIXING UNDERGROUND TANK	16-0488	307296	4,468.65
	0060-801-4211-22250	1,668.65	LACDPWK PERMIT COST	16-0455	307296	
AT & T	0010-801-3114-32050	4.53	PHONE SERVICE		307312	4.53
	0010-801-3113-32050	80.34	PHONE SERVICE		307313	80.34
AT&T	0010-801-1301-32050	16.63	INTERNET/PHONE SERVICE		307314	
	0010-801-1404-32050	52.35	INTERNET/PHONE SERVICE		307314	
	0010-801-1408-32050	137.09	INTERNET/PHONE SERVICE		307314	
	0043-801-1404-32050	26.32	INTERNET/PHONE SERVICE		307314	
	0092-801-1404-32050	31.96	INTERNET/PHONE SERVICE		307314	
	0010-801-4209-32050	268.23	INTERNET/PHONE SERVICE		307314	
	0010-801-1801-32050	16.85	INTERNET/PHONE SERVICE		307314	
	0010-801-3112-32050	3,568.10	INTERNET/PHONE SERVICE		307314	
	0010-801-3113-32050	16.63	INTERNET/PHONE SERVICE		307314	
	0010-801-3114-41100	18.51	INTERNET/PHONE SERVICE		307314	
	0010-801-3201-32050	1,104.34	INTERNET/PHONE SERVICE		307314	
	0010-801-6001-32050	205.21	INTERNET/PHONE SERVICE		307314	

FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-6502-32050	160.93	INTERNET/PHONE SERVICE		307314	
	0010-801-6517-32050	18.51	INTERNET/PHONE SERVICE		307314	
	0022-801-4206-32050	313.16	INTERNET/PHONE SERVICE		307314	
	0109-801-6511-32050	70.02	INTERNET/PHONE SERVICE		307314	
	0092-801-4220-32050	210.37	INTERNET/PHONE SERVICE		307314	
	0092-801-4222-32050	677.12	INTERNET/PHONE SERVICE		307314	
	0010-801-1408-32050	1,705.65	INTERNET/PHONE SERVICE		307314	
	0010-801-6001-32050	1,137.11	INTERNET/PHONE SERVICE		307314	
	0010-801-3201-32050	568.55	INTERNET/PHONE SERVICE		307314	
	0010-801-6001-32050	189.52	INTERNET/PHONE SERVICE		307314	
	0169-801-2201-32050	189.52	INTERNET/PHONE SERVICE		307314	
	0010-801-1404-32050	599.25	INTERNET/PHONE SERVICE		307314	
	0043-801-1404-32050	441.56	INTERNET/PHONE SERVICE		307314	
	0092-801-1404-32050	536.18	INTERNET/PHONE SERVICE		307314	
						12,279.67
BANKCARD CENTER	0010-801-1101-39400	99.00	11/15 STMT-CONFERENCE		307310	
	0010-801-1201-33200	650.00	11/15 STMT-CONFERENCE		307310	
	0010-801-1403-39300	220.00	11/15 STMT-MEMBERSHIP		307310	
	0010-801-1403-39400	40.00	11/15 STMT-WEBINAR		307310	
	0010-801-1703-39350	150.00	11/15 STMT-HARDWARE		307310	
	0010-801-1704-33200	195.00	11/15 STMT-WEBIMAR		307310	
	0010-801-1704-34200	2,518.29	11/15 STMT-TODAY611 AD		307310	
	0010-801-1801-39550	47.44	11/15 STMT-REFRESHMENTS		307310	
	0010-801-3101-22650	10.00	11/15 STMT-SUBSCRIPTION		307310	
	0010-801-3101-39250	65.15	11/15 STMT-TRAINING		307310	
	0010-801-3120-39700	661.49	11/15 STMT-REFRESHMENTS		307310	
	0010-801-3210-22670	541.00	11/15 STMT-SUPPLIES		307310	
	0010-801-3210-22750	293.42	11/15 STMT-HARDWARE		307310	
	0010-801-3210-38400	537.88	11/15 STMT-HARDWARE		307310	

FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0010-801-3230-39400	111.00	11/15 STMT-REFRESHMENTS		307310	
	0010-801-3230-39700	281.46	11/15 STMT-REFRESHMENTS		307310	
	0010-801-5002-96082	148.17	11/15 STMT-HARDWARE		307310	
	0010-801-6003-38400	540.00	11/15 STMT-LICENSES RENEWAL		307310	
	0010-801-6502-21350	5.44	11/15 STMT-SUPPLIES		307310	
	0010-801-6502-31950	79.00	11/15 STMT-TRAINING		307310	
	0010-850-1403-39400	304.00	11/15 STMT-WEBINAR		307310	
	0060-801-3210-38400	409.02	11/15 STMT-FUEL		307310	
	0075-450-0075-08270	274.57	11/15 STMT-SUPPLIES (TRUST)		307310	
	0075-450-0075-08550	490.50	11/15 STMT-LANGLEY (TRUST)		307310	
	0092-801-1403-31950	505.00	11/15 STMT-REPORTING FEE		307310	
	0132-801-3101-33300	21.00	11/15 STMT-TRAINING		307310	
	0136-801-3101-33250	277.98	11/15 STMT-POST TRAINING		307310	
	0142-801-6005-39300	60.00	11/15 STMT-MEMBERSHIP		307310	
	0160-801-3101-39400	260.00	11/15 STMT-TRAINING		307310	
	0165-801-5002-96067	570.47	11/15 STMT-CNG FUEL & SUPPLIES		307310	
	0349-801-3201-39400	337.23	11/15 STMT-SUPPLIES		307310	
						10,703.51
BASIC LIFE AID & SAFETY TRAINING (I	0010-801-3220-39400	150.00	FIRE CPR TRAINING		307279	
						150.00
C.C. COLLECTIONS	0010-701-0010-02010	90.00	REFUND BUSINESS LICENSE FEE		307297	
	0077-701-0077-02110	113.04	REFUND UNUSED BID FEE		307297	
						203.04
CHARTER COMMUNICATIONS	0010-801-6502-32050	206.00	INTERNET/CABLE SERVICE	16-0144	307280	
	0010-801-6502-32050	207.53	INTERNET/CABLE SERVICE	16-0144	307280	
						413.53
	0010-801-4209-32050	73.52	INTERNET/CABLE SERVICE		307315	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		307315	
	0010-801-6505-38400	113.77	INTERNET/CABLE SERVICE		307315	

FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/06/2016

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHARTER COMMUNICATIONS	0010-801-1404-32050	35.99	INTERNET/CABLE SERVICE		307315	
	0010-801-3112-32050	65.11	INTERNET/CABLE SERVICE		307315	
	0043-801-1404-32050	26.52	INTERNET/CABLE SERVICE		307315	
	0092-801-1404-32050	32.20	INTERNET/CABLE SERVICE		307315	477.11
CPFIT	0065-464	564.00	FIRE LTD INSURANCE		307298	564.00
DATA WEST CORPORATION	0092-801-4221-38400	2,690.00	SYSTEM SUPPORT		307281	2,690.00
DIRECTV,LLC	0010-801-3230-32050	117.49	EOC SERVICES		307316	117.49
DIVERSIFIED RISK INSURANCE	0075-450-0075-08350	107.40	SPECIAL EVENT INSURANCE(TRUST)		307282	107.40
EDUARDO STARY	0060-801-4211-22250	56.61-			306645	
	0010-801-3210-22750	93.03-			306645	149.64-
	0010-801-3210-22750	93.03	FIRE STRIKE TEAM EXPENSES		307299	
	0060-801-4211-22250	56.61	FIRE STRIKE TEAM EXPENSES		307299	149.64
GABRIEL ESCARSEGA	0136-801-3101-33250	126.00	POLICE POST TRAINING		307283	126.00
EXPRESS SERVICE, INC	0010-801-1801-31950	452.40	TEMPORARY STAFFING SERVICES		307317	
	0010-801-1801-31950	754.00	TEMPORARY STAFFING SERVICES		307317	1,206.40
GABE O'HARA (DBA) SECOND TO NONE	0349-801-3201-39400	360.00	FIRE TRUCK EXTERIOR DETAIL		307318	360.00
EUGENE HARRIS	0306-801-3103-39400	4,934.50-	VOID AND REISSUE PER CHIEF		307183	4,934.50-

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
EUGENE HARRIS	0160-801-3101-39400	3,000.00	FBI NATIONAL ACADEMY		307300	3,000.00
HENSLEY LAW GROUP	0092-801-1601-31600	19,252.48	LEGAL-GENERAL SERVICES	16-0086	307311	19,252.48
HOME DEPOT CREDIT SERVICES	0010-801-6502-31150	59.72	HARDWARE SUPPLIES	16-0119	307284	224.77
	0010-801-6503-38200	59.79	HARDWARE SUPPLIES	16-0119	307284	
	0010-801-6503-38200	105.26	HARDWARE SUPPLIES	16-0119	307284	
INTERLOCKING PAVING SYSTEMS	0010-801-6517-31950	350.00	INSTALLATION OF TURF		307285	13,195.00
	0010-801-6517-31950	6,345.00	INSTALLATION OF TURF	16-0471	307285	
	0092-801-4222-38500	6,500.00	INSTALLATION OF TURF	16-0471	307285	
L A COUNTY POLICE CHIEFS ASSO	0010-801-3101-39300	500.00	2016 ANNUAL DUES		307301	500.00
LOS ANGELES COUNTY CERTIFIED	0060-801-4211-41100	2,970.00	HAZARDOUS WASTE/GENERATOR FEE	16-0493	307302	2,970.00
LOS ANGELES COUNTY TAX	0092-801-4220-39300	298.10	15-16 PROPERTY TAX		307277	298.10
MARCO C. ZAPIEN - ZAPIEN'S RESTAURA	0071-801-3120-22670	550.00	EXPLORER CHRISTMAS BANQUEST		307286	550.00
MARILYNN'S UNLIMITED PRINTING	0010-801-4212-31500	300.00	PUBLIC WORKS DEPT BAGS		307303	
	0042-801-4204-23700	100.00	PUBLIC WORKS DEPT BAGS		307303	
	0010-801-6517-22750	200.00	PUBLIC WORKS DEPT BAGS		307303	
	0010-801-4212-22700	300.00	PUBLIC WORKS DEPT BAGS		307303	
	0010-801-4212-24100	200.00	PUBLIC WORKS DEPT BAGS		307303	
	0092-801-4221-24100	274.00	PUBLIC WORKS DEPT BAGS		307303	
	0092-801-4222-24100	200.00	PUBLIC WORKS DEPT BAGS		307303	
	0092-801-4223-24100	150.00	PUBLIC WORKS DEPT BAGS		307303	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,724.00
MONTEREY PARK PETTY CASH	0071-801-3120-22670	96.92	PETTY CASH		307287	
	0071-801-3120-22670	99.32	PETTY CASH		307287	
	0176-801-6516-21350	21.23	PETTY CASH		307287	
	0010-801-6517-39400	100.00	PETTY CASH		307287	
	0010-801-3205-39400	30.00	PETTY CASH		307287	
	0010-801-6517-22750	31.39	PETTY CASH		307287	
	0092-801-4222-39300	60.00	PETTY CASH		307287	
	0010-801-1403-39400	17.25	PETTY CASH		307287	
						456.11
	0010-801-6502-39250	150.00	PETTY CASH		307304	
	0092-801-4221-21350	48.48	PETTY CASH		307304	
	0092-801-4221-21350	8.70	PETTY CASH		307304	
	0071-801-3120-22670	98.19	PETTY CASH		307304	
	0071-801-3120-22670	95.88	PETTY CASH		307304	
	0071-801-3120-22670	79.29	PETTY CASH		307304	
	0071-801-3120-22670	49.34	PETTY CASH		307304	
	0092-801-4223-22750	61.08	PETTY CASH		307304	
	0092-801-4223-31950	30.00	PETTY CASH		307304	
	0092-801-4222-21350	5.97	PETTY CASH		307304	
	0092-801-4222-31950	30.00	PETTY CASH		307304	
	0092-801-4222-31950	23.40	PETTY CASH		307304	
	0092-801-4222-31950	30.00	PETTY CASH		307304	
	0092-801-4222-31950	30.00	PETTY CASH		307304	
	0043-801-4212-39300	75.00	PETTY CASH		307304	
	0010-801-1201-33200	24.00	PETTY CASH		307304	
	0092-801-4222-31950	30.00	PETTY CASH		307304	
	0042-801-4204-31950	50.00	PETTY CASH		307304	
	0010-801-1403-39400	28.75	PETTY CASH		307304	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						948.08
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	4,711.40	BUSINESS LICENSE AUDITING SVCS		307305	
	0010-701-0010-02010	2,663.33	BUSINESS LICENSE AUDITING SVCS		307305	
	0010-701-0010-02010	78.75	BUSINESS LICENSE AUDITING SVCS		307305	
	0010-701-0010-02010	145.43	BUSINESS LICENSE AUDITING SVCS		307305	
						7,598.91
O'REILLY AUTO PARTS	0060-801-4211-31950	2,179.99	FIRE PARTS		307288	
	0060-801-4211-23500	89.54	FIRE PARTS - UNIT 043	16-0242	307288	
	0060-801-4211-23500	240.69	FIRE PARTS-UNIT 982	16-0242	307288	
	0060-801-4211-23500	24.73	FLEET PARTS-UNIT 983	16-0242	307288	
	0060-801-4211-23500	21.71	FIRE PARTS	16-0242	307288	
	0060-801-4211-23500	128.98	FLEET PARTS-UNIT 049	16-0242	307288	
	0060-801-4211-23500	7.90	FLEET PARTS-UNIT 873	16-0242	307288	
	0060-801-4211-23500	228.81-	FLEET PARTS-CREDIT	16-0242	307288	
	0060-801-4211-23500	43.60-	FLEET PARTS-CREDIT	16-0242	307288	
	0060-801-4211-23500	15.55-	FLEET PARTS-CREDIT	16-0242	307288	
	0060-801-4211-23500	9.39-	FLEET PARTS-CREDIT	16-0242	307288	
						2,396.19
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	228.00	PHONE SERVICE		307289	
						228.00
PARTYLINE EVENTS	0092-801-6508-39860	330.63	VOLUNTEER BANQUET		307290	
						330.63
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	1.90	POSTAGE		307306	
	0010-801-1403-32200	64.46	POSTAGE		307306	
	0010-801-1406-32200	177.77	POSTAGE		307306	
	0010-801-1701-32200	16.98	POSTAGE		307306	
	0010-801-1702-32200	107.24	POSTAGE		307306	
	0010-801-1703-32200	5.75	POSTAGE		307306	
	0010-801-1704-32200	1.94	POSTAGE		307306	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1801-32200	4.90	POSTAGE		307306	
	0010-801-1802-32200	1.45	POSTAGE		307306	
	0010-801-3101-32200	36.38	POSTAGE		307306	
	0010-801-3102-32200	66.80	POSTAGE		307306	
	0010-801-3104-32200	2.61	POSTAGE		307306	
	0010-801-3113-32200	3.15	POSTAGE		307306	
	0010-801-3114-32200	80.94	POSTAGE		307306	
	0010-801-3120-32200	3.79	POSTAGE		307306	
	0010-801-3201-32200	14.50	POSTAGE		307306	
	0010-801-3205-32200	53.45	POSTAGE		307306	
	0010-801-3220-32200	1.40	POSTAGE		307306	
	0010-801-6001-32200	45.60	POSTAGE		307306	
	0010-801-6502-32200	75.47	POSTAGE		307306	
	0043-801-4212-32200	47.14	POSTAGE		307306	
	0075-450-0075-09230	54.49	POSTAGE		307306	
	0077-801-1111-31950	0.48	POSTAGE		307306	
						868.59
PUBLIC AGENCY TRAINING COUNCIL	0010-801-3210-39400	2,360.00	TRAINING - ARSON CASE MANAGEME		307307	
						2,360.00
RAQUEL RICHARDS	0010-801-1801-39550	7.91	PETTY CASH		307291	
	0010-801-1802-33100	15.76	PETTY CASH		307291	
	0010-801-1801-39550	12.16	PETTY CASH		307291	
	0075-450-0075-08330	90.61	PETTY CASH		307291	
	0010-801-1801-33100	13.00	PETTY CASH		307291	
	0010-801-1801-39550	5.70	PETTY CASH		307291	
	0075-450-0075-08330	500.00	EE HOLIDAY LUNCHEON - TRUST		307291	
	0075-450-0075-08330	117.88	EE HOLIDAY LUNCHEON - TRUST		307291	
	0010-801-1802-39400	84.65	EE HOLIDAY LUNCHEON - TRUST		307291	
	0010-801-1801-32200	22.79	EE HOLIDAY LUNCHEON - TRUST		307291	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						870.46
REGAL ENTERTAINMENT GROUP	0075-450-0075-08370	425.00	EE SERVICE PROGRAM (TRUST)		307319	
	0010-801-1801-32200	8.00	EE SERVICE PROGRAM		307319	
						433.00
MANUEL REYES	0159-801-6507-31930	1,560.00	INSTRUCTOR-RECREATION CLASS		307308	
						1,560.00
S C FUELS (DBA)	0060-801-4211-22250	8,792.27	FUEL	16-0165	307309	
						8,792.27
SBC LONG DISTANCE	0010-801-1408-32050	136.82	PHONE SERVICE		307320	
	0010-801-3112-32050	91.21	PHONE SERVICE		307320	
	0010-801-1408-32050	45.60	PHONE SERVICE		307320	
	0010-801-6001-32050	15.20	PHONE SERVICE		307320	
	0169-801-2201-32050	15.20	PHONE SERVICE		307320	
						304.03
SCPLRC	0010-801-1801-39400	240.00	HR-TRAINING		307321	
						240.00
SIERRA INSTALLATIONS INC	0077-801-1111-31950	2,070.00	HOLIDAY DECORATIONS INST/REM	16-0452	307292	
						2,070.00
SO CALIF PUBLIC MGMT ASSOC	0010-801-1801-39300	25.00	MEMBERSHIP DUES		307322	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		307322	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		307322	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		307322	
						100.00
SPRINT CORPORATION	0010-801-3115-38400	1,130.12	MOBILE DATA SERVICE	16-0151	307323	
						1,130.12
	0010-801-3115-38400	1,353.66	MOBILE DATA SERVICE	16-0151	307324	
						1,353.66
THE GAS COMPANY (DBA)	0060-801-4211-22250	2,979.03	GAS SERVICES		307293	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,979.03
THE GAS COMPANY (DBA)	0010-801-3114-36200	517.82	GAS SERVICES		307325	517.82
TRANSTECH	0010-801-5004-91544	23,942.50	CASCADES WALKWAY REPAIRS	16-0451	307294	23,942.50
VERIZON WIRELESS	0010-801-1408-32050	9.24	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-1702-32050	8.06	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-3112-32050	130.88	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-4209-32050	49.49	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-4212-32050	7.77	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-6517-32050	20.31	WIRELESS VOICE & DATA SERVICE		307326	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		307326	
	0092-801-4221-32050	46.23	WIRELESS VOICE & DATA SERVICE		307326	
	0092-801-4222-32050	4.07	WIRELESS VOICE & DATA SERVICE		307326	
	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		307326	
	0160-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-3112-32050	800.90	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-3112-32050	892.45	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-3112-32050	830.60	WIRELESS VOICE & DATA SERVICE		307326	
	0010-801-3112-32050	823.37	WIRELESS VOICE & DATA SERVICE		307326	
	0109-801-6511-31180	16.19	WIRELESS VOICE & DATA SERVICE		307326	3,905.85
TOTAL FOR PREPAID WARRANTS						136,233.54
	PRINTED	136,233.54				
	E-PAYABLE	0.00				

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A & D TRANSPORTATION LP	0109-801-4201-31950	393.75	SHUTTLE SERVICES-HOLIDAY SNOW		307327	393.75
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	327.00	ELECTRICAL SUPPLIES	16-0419	307328	668.87
	0010-801-4210-23400	55.13	ELECTRICAL SUPPLIES	16-0419	307328	
	0010-801-4210-23400	56.03	ELECTRICAL SUPPLIES	16-0419	307328	
	0010-801-4210-23400	63.20	ELECTRICAL SUPPLIES	16-0419	307328	
	0010-801-4210-23400	167.51	ELECTRICAL SUPPLIES	16-0419	307328	
ABBA PEST CONTROL, INC	0010-801-6517-31950	2,630.00	REMOVE BEE HIVE	16-0460	307329	2,630.00
ADAMSON POLICE PRODUCTS	0010-801-3103-22620	531.38	POLICE GEAR		134 *	531.38
ADMINSURE INC.	0080-801-8301-20000	5,871.00	WORKERS COMP CLAIM ADMIN		307330	5,871.00
ADVANCE PEST TERMITE CONTROL	0010-801-6502-38250	30.00	PEST CONTROL	16-0142	307331	457.00
	0010-801-6502-38250	42.00	PEST CONTROL	16-0142	307331	
	0010-801-6502-38250	38.00	PEST CONTROL	16-0142	307331	
	0010-801-6502-38250	42.00	PEST CONTROL	16-0142	307331	
	0010-801-6502-38250	53.00	PEST CONTROL	16-0142	307331	
	0010-801-6502-38250	47.00	PEST CONTROL	16-0142	307331	
	0010-801-3210-22750	47.00	PEST CONTROL	16-0180	307331	
	0010-801-3210-22750	35.00	PEST CONTROL	16-0180	307331	
	0010-801-3210-22750	42.00	PEST CONTROL	16-0180	307331	
	0010-801-3113-38100	39.00	PEST CONTROL	16-0116	307331	
	0010-801-6505-38250	42.00	PEST CONTROL	16-0142	307331	
AGENCIES TOOL CENTER	0060-801-4211-24100	236.85	FLEET TOOLS/SUPPLIES	16-0019	135 *	236.85

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ALL STAR GLASS, INC	0060-801-4211-38400	59.00	FLEET REPAIR-UNIT 072	16-0021	307332	59.00
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-24100	781.76	FIRE SUPPLIES		307333	781.76
ALMARED INC.	0060-801-4211-23500	608.00	FLEET PARTS-UNIT 899 & 900		307334	608.00
AMERICAN DYNAMIC SERVICES, INC.	0010-801-3230-22750	89.97	FIRE/SECURITY ALARM MONITORING		307335	194.97
	0010-801-3230-22750	105.00	FIRE/SECURITY ALARM MONITORING		307335	
ANIMAL PEST MANAGEMENT SVCS	0010-801-3111-31950	3,000.00	TRAPPING SERVICE	16-0076	136 *	3,000.00
MARK ANZOATEGUI	0010-701-0010-03630	53.00	REFUND PARKING CITATION		307336	53.00
APL GLASS COMPANY	0022-801-4202-22400	300.00	STREET SUPPLIES		307337	300.00
ARC IMAGING RESOURCE - CALIFORNIA	0092-801-4212-37500	410.73	ENGINEERING PRINTER	16-0243	307338	410.73
BRENT ARCHIBALD	0010-801-3102-22310	163.24	POLICE UNIFORM		307339	163.24
ARGIL BLDG. MATERIAL CO.	0022-801-4202-22400	269.80	CONCRETE	16-0292	307340	444.91
	0022-801-4202-22400	175.11	CONCRETE	16-0292	307340	
ARGO FLEET SERVICES	0060-801-4211-23500	158.05	FLEET PARTS-UNIT 948		307341	158.05
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	16-0199	307342	1,800.00
	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	16-0199	307342	
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	179.59	PLUMBING SUPPLIES	16-0264	137 *	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						179.59
ATHENS SERVICES	0022-801-4205-41200	26,098.90	STREET SWEEPING SERVICES	16-0209	307343	
	0344-801-5002-99290	1,336.48	STREET SWEEPING SERVICES	16-0225	307343	
						27,435.38
	0043-801-4208-41200	404,261.68	REFUSE COLLECTION SERVICES		307344	
						404,261.68
AUTOZONE WEST, INC	0060-801-4211-23500	150.30	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	150.30	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	197.99	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	208.99	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	65.76	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	46.74	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	16.27	FLEET PARTS	16-0428	138 *	
	0060-801-4211-23500	231.98-	FLEET PARTS-CREDIT	16-0428	138 *	
	0060-801-4211-23500	231.98-	FLEET PARTS-CREDIT	16-0428	138 *	
	0060-801-4211-23500	39.64-	FLEET PARTS-CREDIT	16-0428	138 *	
	0060-801-4211-23500	151.68-	FLEET PARTS-CREDIT	16-0428	138 *	
	0060-801-4211-23500	151.68-	FLEET PARTS-CREDIT	16-0428	138 *	
	0060-801-4211-23500	49.48	FLEET PARTS-UNIT 073	16-0428	138 *	
	0060-801-4211-23500	230.98	FLEET PARTS-UNIT 021	16-0428	138 *	
	0060-801-4211-23500	146.31	FLEET PARTS-UNIT 074	16-0428	138 *	
	0060-801-4211-23500	203.83-	FLEET PARTS-CREDIT	16-0428	138 *	
						252.33
B A B STEERING HYDRAULICS, INC	0060-801-4211-38400	396.68	FLEET PARTS-UNIT 972	16-0022	307345	
						396.68
B W GRAPHICS	0010-801-3103-38400	277.95	BUSINESS CARDS-POLICE		307346	
						277.95
GEORGE BACHMANN	0010-701-0010-07960	200.00	REFUND AMBULANCE FEE		307347	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
BAKER & TAYLOR INC	0010-801-6002-40000	36.68	BOOK(S) 2		307348	
	0010-801-6006-40000	15.42	BOOK(S) 2		307348	
	0010-801-6006-40000	11.47	BOOK(S) 1		307348	
	0010-801-6006-40000	9.88	BOOK(S) 1		307348	
						73.45
BAXTER'S FRAME WORKS AND BADGE FRAM	0010-801-3101-22670	97.20	POLICE PLAQUES		307349	
						97.20
BEHAVIOR ANALYSIS TRAINING INSTITUE	0136-801-3101-33250	614.00	POST TRAINING		307350	
						614.00
BG PETROSPECS	0060-801-4211-22250	392.95	FLEET SUPPLIES		307351	
						392.95
BLACK & WHITE EMERGENCY VEHICLES	0060-801-4211-38400	130.00	FLEET PARTS-UNIT 019		139 *	
	0060-801-4211-38410	390.00	FLEET PARTS-UNIT 945		139 *	
						520.00
BOY SCOUTS OF AMERICA	0075-450-0075-08420	696.00	POLICE EXPLORER CHARTER(TRUST)		307352	
						696.00
BRAVO BUSINESS RESOURCES	0010-801-5002-96082	325.00	TRANSLATION SERVICES		307353	
	0010-801-5002-96082	130.00	TRANSLATION SERVICES		307353	
	0010-801-1704-34200	90.00	TRANSLATION SERVICES		307353	
	0043-801-4208-39250	55.00	TRANSLATION SERVICES		307353	
						600.00
BRODART COMPANY	0010-801-6003-22450	2.62	LIBRARY CATALOG SERVICES		307354	
						2.62
BURRO CANYON SHOOTING PARK DBA	0010-801-3103-22720	140.00	POLICE RANGE FEES		307355	
						140.00
CALACT (DBA)	0109-801-4201-31950	510.00	PUBLIC WORKS MEMBERSHIP		307356	
						510.00

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CALIFORNIA CONSULTING, LLC	0075-450-0075-08915	1,500.00	GRANT WRITING SERVICES (TRUST)		307357	1,500.00
CALIFORNIA FITNESS SOURCE INC	0075-450-0075-08550	150.00	LANGLEY EQUIPMENT MAINT(TRUST)		307358	150.00
CALIFORNIA FRAME & AXLE (DBA)	0060-801-3210-38400	999.03	FIRE REPAIR ENGINE E63		307359	999.03
CALIFORNIA HARDWOOD FLOORS	0010-801-4210-38100	7,166.00	LIBRARY FLOOR REINSTALL	16-0249	307360	7,166.00
CALOX, INC	0010-801-3210-22750	29.75	FIRE MEDICAL SUPPLIES		307361	51.00
	0010-801-3210-22750	21.25	FIRE MEDICAL SUPPLIES		307361	
CANON FINANCIAL SERVICES, INC.	0010-801-3210-37500	1,886.58	COPIER MACHINE RENTAL	16-0052	307362	14,779.69
	0060-801-4211-38400	156.66	COPIER MACHINE RENTAL		307362	
	0092-801-4209-37500	734.59	COPIER MACHINE RENTAL	16-0171	307362	
	0010-801-1701-37500	832.46	COPIER MACHINE RENTAL	16-0045	307362	
	0092-801-4212-37500	832.46	COPIER MACHINE RENTAL	16-0045	307362	
	0010-801-3205-37500	832.46	COPIER MACHINE RENTAL	16-0045	307362	
	0010-801-1408-38400	683.07	COPIER MACHINE RENTAL	16-0099	307362	
	0010-801-1801-39250	683.06	COPIER MACHINE RENTAL	16-0099	307362	
	0010-801-6502-39250	683.07	COPIER MACHINE RENTAL	16-0099	307362	
	0010-801-3104-37500	1,919.90	COPIER MACHINE RENTAL	16-0070	307362	
	0010-801-3114-37500	1,945.82	COPIER MACHINE RENTAL	16-0071	307362	
	0010-801-6505-39250	185.73	COPIER MACHINE RENTAL	16-0442	307362	
	0010-801-1301-37500	1,572.00	COPIER MACHINE RENTAL	16-0136	307362	
	0092-801-1201-37500	1,831.83	COPIER MACHINE RENTAL		307362	
CANON SOLUTIONS AMERICA, INC	0010-801-1301-37500	49.31	COPIER MAINTENANCE		140 *	
	0060-801-4211-38400	39.93	COPIER MAINTENANCE	16-0023	140 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						89.24
CAREER SURVIVAL GROUP	0349-801-3201-39400	1,800.00	FIRE PROMOTIONAL EXAMS		307363	1,800.00
CARL WARREN & COMPANY	0062-801-5101-35600	750.00	LIABILITY CLAIMS-S ESQUIVEL		307364	750.00
JOE CEDENO	0010-701-0010-07960	295.60	REFUND AMBULANCE FEE		307365	295.60
VICTORIA CHAVEZ	0075-450-0075-08500	574.00	HOLLYWOOD BOWL RECEPTION		307366	
	0010-701-0010-08150	25.00-	HOLLYWOOD BOWL RETURNED CHECK		307366	549.00
CHRISTIANA JOY CHAVEZ	0010-801-6001-33100	32.20	TRAVEL EXPENSES		307367	32.20
CITY LASER SERVICE	0010-801-6502-31950	110.56	PRINTER MAINTENANCE		307368	110.56
CITY TERRACE SERVICE, INC.	0060-801-3210-38400	441.00	FIRE TOW TRUCK E63		307369	441.00
CLEAN ENERGY	0109-801-4201-31960	153.72	CNG FUEL		141 *	153.72
COBRA FIRE PROTECTION	0010-801-6517-31950	150.70	FIRE SYS/EXTINGUISHERS SERVICE		307370	
	0010-801-6001-38100	206.68	FIRE SYS/EXTINGUISHERS SERVICE		307370	357.38
COME LAND MAINTENANCE COMPANY	0010-801-6505-38250	3,819.00	JANITORIAL SERVICE	16-0444	307371	
	0010-801-6505-38250	400.00	JANITORIAL SERVICE	16-0444	307371	
	0060-801-4211-38400	140.00	JANITORIAL SERVICE		307371	
	0010-801-4210-38250	1,661.00	JANITORIAL SERVICE	16-0467	307371	
	0010-801-3114-38250	755.00	JANITORIAL SERVICE	16-0467	307371	
	0092-801-4223-22150	279.00	JANITORIAL SERVICE	16-0467	307371	
	0092-801-4222-38250	132.00	JANITORIAL SERVICE	16-0467	307371	

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COME LAND MAINTENANCE COMPANY	0010-801-3113-38250	1,958.33	JANITORIAL SERVICE	16-0073	307371	11,441.33
	0010-801-6502-38250	50.00	JANITORIAL SERVICE	16-0181	307371	
	0178-801-6502-38250	1,146.00	JANITORIAL SERVICE	16-0181	307371	
	0010-801-6502-38250	400.00	JANITORIAL SERVICE	16-0181	307371	
	0178-801-6502-38250	263.00	JANITORIAL SERVICE	16-0181	307371	
	0010-801-6505-38250	250.00	JANITORIAL SERVICE	16-0444	307371	
	0010-801-6517-38250	188.00	JANITORIAL SERVICE	16-0309	307371	
COMMERCIAL DOOR OF LOS ANGELES	0092-801-4222-23700	1,370.00	FIRE DOOR REPAIR		307372	1,370.00
COMPLETE LANDSCAPE CARE, INC.	0176-801-6516-31190	5,800.00	LANDSCAPE MAINTENANCE	16-0077	307373	6,765.00
	0022-801-4202-31950	800.00	LANDSCAPE MAINTENANCE	16-0248	307373	
	0022-801-4202-31950	165.00	LANDSCAPE MAINTENANCE	16-0248	307373	
COMPUTER SERVICE COMPANY	0010-801-4206-38400	9,524.64	TRAFFIC SIGNAL MAINTENANCE	16-0478	307374	15,562.42
	0010-801-4206-38400	6,037.78	TRAFFIC SIGNAL MAINTENANCE	16-0478	307374	
COUNTY OF LOS ANGELES	0010-801-3111-31950	5,190.82	ANIMAL CONTROL SERVICE	16-0074	307375	1,456.82
	0010-701-0010-02420	724.00-	ANIMAL CONTROL-OTHER CREDIT		307375	
	0010-701-0010-02410	3,010.00-	ANIMAL LICENSES FEES		307375	
CRITICAL REACH	0010-801-3114-38400	685.00	POLICE 2016 SUPPORT FEES		307376	685.00
CRYOMAX USA INC	0060-801-4211-23500	211.37	FLEET PARTS-UNIT 948		307377	211.37
CSU FULLERTON AUXILIARY SERVICES CC	0010-801-5004-91738	225.00	BARNES POOL REHAB		307378	225.00
CARMEN CUEVAS	0010-701-0010-07960	98.06	REFUND AMBULANCE FEE		307379	

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						98.06
DAILY JOURNAL CORPORATION	0010-801-6502-31950	150.00	LEGAL NOTICE		307380	
	0043-801-1301-34050	189.00	LEGAL NOTICE	16-0147	307380	
	0010-801-1301-34050	90.00	LEGAL NOTICE	16-0147	307380	
						429.00
DAPEER ROSENBLIT & LITVAK	0010-801-1702-31600	3,016.80	LEGAL FEES-COMM DEVELOPMENT	16-0047	307381	
						3,016.80
RAMSEY DARLING	0010-701-0010-03630	56.00	REFUND PARKING CITATION		307382	
						56.00
DAY WIRELESS SYSTEMS (DBA)	0071-801-3210-38400	818.40	FIRE RADIO EQUIPMENT REPAIR	16-0198	307383	
						818.40
DELL MARKETING LP	0010-801-3113-38400	205.01	COMPUTER/SUPPLIES		307384	
	0010-801-3113-38400	584.26	COMPUTER/SUPPLIES		307384	
	0092-801-4220-22750	120.00	COMPUTER/SUPPLIES		307384	
	0092-801-4221-22750	550.00	COMPUTER/SUPPLIES		307384	
	0092-801-4220-21250	1,250.00	COMPUTER/SUPPLIES		307384	
	0092-801-4220-22700	72.80	COMPUTER/SUPPLIES		307384	
	0092-801-4220-22750	92.30	COMPUTER/SUPPLIES		307384	
						2,874.37
DEPARTMENT OF JUSTICE	0010-801-1801-39550	130.00	FINGERPRINT PROCESSING		307385	
	0010-701-0010-03710	1,566.00	FINGERPRINT PROCESSING		307385	
	0010-801-1801-39550	96.00	FINGERPRINT PROCESSING		307385	
	0109-801-4201-31960	64.00	FINGERPRINT PROCESSING		307385	
	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING		307385	
						1,888.00
DIVISION OF THE STATE ARCHITECT	0010-701-0010-02020	1,053.30	FEES COLLECTED UNDER SB1186		307386	
						1,053.30
DOOLEY ENTERPRISES, INC.	0010-801-3103-22620	7,306.20	POLICE AMMUNITION	16-0483	142 *	

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DOOLEY ENTERPRISES, INC.	0010-801-3103-22620	5,604.66	POLICE AMMUNITION	16-0483	142 *	12,910.86
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	154.28	PAINT SUPPLIES	16-0417	307387	154.28
DY-DEE SERVICE OF PASADENA, INC.	0010-801-6508-31990	200.00	SPECIAL OLYMPICS LAUNDRY		307388	200.00
E.R.S. SECURITY ALARM SYSTEMS,	0010-801-6001-38100	135.00	LIBRARY SECURITY MONITORING		307389	135.00
ECHOSAT, INC.	0165-801-5002-96067	39.95	CNG STATION PAYMENT SYSTEM		307390	39.95
ECONOMY RENTALS INC.	0092-801-6508-39860	413.82	EQUIPMENT RENTAL		307391	413.82
EMPIRE CLEANING SUPPLY	0010-801-6505-22150	613.60	JANITORIAL SUPPLIES	16-0123	143 *	4,207.86
	0010-801-3210-22150	1,524.78	JANITORIAL SUPPLIES	16-0362	143 *	
	0010-801-6505-22150	653.57	JANITORIAL SUPPLIES	16-0123	143 *	
	0010-801-6505-22150	635.22	JANITORIAL SUPPLIES	16-0123	143 *	
	0010-801-6505-22150	540.45	JANITORIAL SUPPLIES	16-0123	143 *	
	0010-801-6505-22150	240.24	JANITORIAL SUPPLIES	16-0123	143 *	
EMPRESS HARBOR SEAFOOD	0075-450-0075-08270	1,380.00	ANNUAL VOLUNTEER BANQUET-TRUST		307392	1,380.00
ENDEAVOR PRINT INC.	0443-801-5004-96066	1,870.30	SPIRIT BUSES GRAPHICS		144 *	1,870.30
EWING IRRIGATION PRODUCTS, INC.	0176-801-6516-23300	188.35	PARKS SUPPLIES	16-0310	307393	188.35
FEDERAL EXPRESS CORP.	0010-801-4202-23950	30.16	CARRIER SERVICES		307394	
	0010-701-0010-06330	20.42	CARRIER SERVICES		307394	
	0075-450-0075-08550	21.73	CARRIER SERVICES (TRUST)		307394	

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						72.31
FEDERAL SIGNAL CORPORATION -EMERG.	0060-801-4211-38400	550.01	FLEET PARTS-UNIT 097		145 *	
	0060-801-4211-38400	312.93-	FLEET PARTS-CREDIT		145 *	
						237.08
FEDEX OFFICE PRINTS & SHIP SERVICES	0010-801-3205-39250	99.95	PRINTING FORMS		307395	
						99.95
FENSCO SERVICES INC	0010-801-6517-31950	1,465.00	ELDER PARK-BOLLARDS		307396	
	0010-801-6517-31950	1,750.00	EDISON TRAILS-CONCRETE FOOTING		307396	
						3,215.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		307397	
	0010-801-1704-31950	103.62	STORAGE SERVICE		307397	
						295.62
FIRST TRANSIT INC	0166-801-4201-31960	61,854.23	SPIRIT BUS OPERATION	16-0114	307398	
	0109-701-0109-07680	3,660.76-	SPIRIT BUS FARE		307398	
						58,193.47
FORD OF MONTEBELLO	0060-801-4211-23500	73.27	FLEET PARTS-UNIT 042		307399	
	0060-801-4211-23500	34.34	FLEET PARTS-UNIT 899		307399	
	0060-801-4211-23500	29.62-	FLEET PARTS-CREDIT		307399	
	0060-801-4211-38400	127.45	FLEET REPAIR-UNIT 044		307399	
						205.44
FRANKIE DOMINGUEZ	0092-801-4220-39400	50.00	WATER CERTIFICATION		307400	
						50.00
GALLADE CHEMICAL, INC.	0092-801-4222-23300	507.40	WATER CHEMICALS	16-0326	146 *	
	0092-801-4222-23300	507.40	WATER CHEMICALS	16-0326	146 *	
						1,014.80
JUSTINE V. GARCIA	0010-701-0010-07960	80.78	REFUND AMBULANCE FEE		307401	
						80.78
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		307402	

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GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		307402	
	0010-801-3113-22600	24.00	PHYSICAL		307402	72.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-24100	19.46	PARKS SUPPLIES	16-0315	307403	
	0010-801-6517-24100	1,704.76	PARKS SUPPLIES	16-0315	307403	
	0071-801-3210-38400	38.34	FIRE SUPPLIES	16-0051	307403	
	0071-801-3210-38400	1,218.62	FIRE SUPPLIES	16-0051	307403	2,981.18
GENERAL PUMP COMPANY, INC.	0092-801-4222-38420	17,057.73	WATER-REPAIR RUSSELL BOOSTER	16-0078	307404	
	0092-801-4222-23700	3,044.63	WATER-REPAIR RUSSELL BOOSTER	16-0078	307404	20,102.36
GLOBAL RENTAL COMPANY INC	0060-801-4211-37300	2,834.00	FLEET-AERIAL TRUCK RENTAL		307405	
	0060-801-4211-37300	708.50-	FLEET-AERIAL TRUCK-CREDIT		307405	2,125.50
CARLOS GODINEZ	0010-701-0010-07960	50.00	REFUND AMBULANCE FEE		307406	50.00
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	45.78	WATER SERVICE		307407	45.78
GOVCONNECTION INC.	0010-801-3104-38400	108.99	COMPUTER SUPPLIES		307408	
	0010-801-3115-38400	108.99	COMPUTER SUPPLIES		307408	
	0010-801-3115-38400	102.19	COMPUTER SUPPLIES		307408	
	0063-850-5002-99055	932.32	COMPUTER SUPPLIES		307408	1,252.49
GRAINGER	0092-801-4210-23050	970.60	ELECTRICAL SUPPLIES	16-0364	307409	
	0022-801-4202-22400	800.38	ELECTRICAL SUPPLIES	16-0299	307409	
	0022-801-4206-23900	800.38	ELECTRICAL SUPPLIES	16-0299	307409	2,571.36
GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-23500	317.19	FLEET TIRES-UNIT 053	16-0030	147 *	

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GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-23500	517.75	FLEET TIRES-UNIT 062 & 842	16-0030	147 *	1,645.90
	0060-801-4211-23500	283.40	FLEET TIRES	16-0030	147 *	
	0060-801-4211-23500	527.56	FLEET TIRES-UNIT 092	16-0030	147 *	
GRM INFORMATION MANAGEMENT	0010-801-1801-21350	258.00	STORAGE SERVICES	16-0162	307410	2,017.73
	0010-801-1801-38400	985.66	STORAGE SCANNING	16-0162	307410	
	0010-801-1301-31950	673.00	STORAGE SERVICES	16-0108	307410	
	0092-801-1301-31950	10.90	STORAGE SERVICES		307410	
	0092-801-1301-31950	54.00	STORAGE SERVICES	16-0436	307410	
	0092-801-1301-31950	36.17	STORAGE SERVICES	16-0436	307410	
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	357.11	FLEET PARTS-UNIT 21	16-0328	307411	449.38
	0060-801-4211-23500	43.32	FLEET PARTS-UNIT 021	16-0328	307411	
	0060-801-4211-23500	98.10-	FLEET PARTS-CREDIT	16-0328	307411	
	0060-801-4211-23500	21.78	FLEET PARTS-UNIT 073,074,075	16-0328	307411	
	0060-801-4211-23500	43.56	FLEET PARTS	16-0328	307411	
	0060-801-4211-23500	94.79	FLEET PARTS	16-0328	307411	
	0060-801-4211-23500	13.08-	FLEET PARTS-CREDIT	16-0328	307411	
H2O RESTORATION INC.	0092-801-4210-38100	2,486.27	REPAIR ROOF LEAK DAMAGE		307412	2,486.27
HANSON AGGREGATES	0110-801-4202-23600	533.59	ASPHALT	16-0280	148 *	1,548.64
	0110-801-4202-23600	504.62	ASPHALT	16-0280	148 *	
	0110-801-4202-23600	510.43	ASPHALT	16-0280	148 *	
HAROLD'S KEY SHOP, INC.	0092-801-4210-38100	120.00	KEY/LOCK SERVICES	16-0414	307413	
	0092-801-4210-38100	100.00	KEY/LOCK SERVICES	16-0414	307413	
	0092-801-4210-38100	90.00	KEY/LOCK SERVICES	16-0414	307413	
	0060-801-4211-38400	33.72	KEY/LOCK SERVICES		307413	

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HAROLD'S KEY SHOP, INC.	0010-801-6502-31950	464.93	KEY/LOCK SERVICES		307413	808.65
HEALTH SOURCE MSO	0010-701-0010-07960	293.73	REFUND AMBULANCE FEE		307414	293.73
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	836.00	PRE-EMPLOYMENT PHYSICALS		307415	836.00
HERNANDEZ FLOOR COVERING	0092-801-4210-38100	970.00	FLOOR REPAIR		307416	970.00
HOME DEPOT CREDIT SERVICES	0010-801-3210-22750	228.41	HARDWARE SUPPLIES	16-0050	307417	2,205.04
	0010-801-3210-22750	108.96	HARDWARE SUPPLIES	16-0050	307417	
	0010-801-6517-23050	24.75	HARDWARE SUPPLIES	16-0314	307417	
	0010-801-6517-23050	156.18	HARDWARE SUPPLIES	16-0314	307417	
	0010-801-6517-23050	65.08	HARDWARE SUPPLIES	16-0314	307417	
	0022-801-4202-22400	276.70	HARDWARE SUPPLIES	16-0279	307417	
	0092-801-4210-23050	313.46	HARDWARE SUPPLIES	16-0416	307417	
	0092-801-4210-23050	382.10	HARDWARE SUPPLIES	16-0416	307417	
	0092-801-4210-23050	34.98	HARDWARE SUPPLIES	16-0416	307417	
	0010-801-4210-23300	83.55	HARDWARE SUPPLIES	16-0416	307417	
	0010-801-4210-23400	41.18	HARDWARE SUPPLIES	16-0416	307417	
	0092-801-4222-24100	445.23	HARDWARE SUPPLIES	16-0283	307417	
	0010-801-6517-22400	44.46	HARDWARE SUPPLIES	16-0314	307417	
INTER VALLEY POOL SUPPLY	0010-801-6503-23050	774.67	POOL CHEMICALS	16-0194	307418	7,565.17
	0093-801-4227-23300	6,285.28	WATER CHEMICALS	16-0196	307418	
	0010-801-6503-23050	505.22	POOL CHEMICALS	16-0194	307418	
INTERNATIONAL CODE COUNCIL, INC	0010-801-1703-33200	149.00	COMM DEV-TRAINING		307419	
	0010-801-1703-33200	149.00	COMM DEV-TRAINING		307419	

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						298.00
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	279.52	COMPUTER DATA STORAGE		307420	279.52
JACK-X-CHANGE (DBA)	0060-801-4211-38410	200.52	FLEET PARTS-UNIT 895 & 092		307421	200.52
JCL BARRICADE COMPANY	0022-801-4206-23800	545.00	STREET SUPPLIES	16-0301	307422	545.00
JHM SUPPLY INC	0010-801-6517-23300	479.15	PARKS SUPPLIES	16-0316	307423	2,093.07
	0010-801-6517-23300	91.73	PARKS SUPPLIES	16-0316	307423	
	0010-801-6517-22100	1,522.19	PARKS PARTS		307423	
JIM'S AUTOMOTIVE SERVICE	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 942	16-0079	307424	166.80
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 986	16-0079	307424	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 059	16-0079	307424	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 973	16-0079	307424	
JOHN L. HUNTER & ASSOC., INC.	0264-850-5004-96053	52,865.50	USED OIL PROGRAM	90379	307425	84,558.50
	0043-801-4203-31950	4,969.00	NPDES SERVICES	16-0480	307425	
	0043-801-4203-31950	14,727.75	NPDES SERVICES	16-0480	307425	
	0043-801-4203-31950	8,149.50	NPDES SERVICES	16-0480	307425	
	0043-801-4203-31950	3,846.75	NPDES SERVICES	16-0480	307425	
K Y SMOG AND TEST ONLY	0060-801-4211-38400	45.00	FLEET SMOG CHECK-UNIT 982	16-0009	307426	135.00
	0060-801-4211-38400	45.00	FLEET SMOG CHECK-UNIT 936	16-0009	307426	
	0060-801-4211-38400	45.00	FLEET SMOG CHECK-UNIT 985	16-0009	307426	
KNIGHT COMMUNICATIONS INC	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	16-0090	307427	
	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	16-0090	307427	

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						20,500.00
KOA CORPORATION	0342-801-5001-91944	7,152.62	ATLANTIC BLVD TRAFFIC SIGNAL	16-0368	307428	
	0110-801-5001-91944	7,152.63	ATLANTIC BLVD TRAFFIC SIGNAL	16-0368	307428	
	0092-801-4225-82246	26,260.00	WATER SYSTEM IMPROVEMENT	16-0422	307428	
						40,565.25
KOVATCH MOBILE EQUIPMENT	0060-801-3210-38400	158.85	FIRE ENGINE REPAIR-E63	16-0192	307429	
						158.85
L & M FOOTWEAR DBA SHOETERIA	0010-801-6516-22310	225.00	SAFETY BOOTS-T FLORES	16-0285	307430	
	0010-801-6516-22310	225.00	SAFETY BOOTS-R POBLANO	16-0285	307430	
	0010-801-6516-22310	224.99	SAFETY BOOTS-S TIEN	16-0285	307430	
						674.99
L.A. COUNTY FIRE DEPARTMENT	0010-801-6502-31950	363.00	HAZARDOUS MATERIAL PROGRAM		307431	
	0010-801-6502-31950	363.00	HAZARDOUS MATERIAL PROGRAM		307431	
						726.00
L.A.U.S.D. PERSONNEL	0010-801-1801-39400	180.00	BILINGUAL TESTING SERVICES		307432	
						180.00
LAC/USC MEDICAL CENTER	0010-801-3104-39100	730.00	INVESTIGATION SERVICE		307433	
						730.00
LAWN MOWER CORNER/KNG POWER EQUIPME	0092-801-4222-24100	45.23	WATER SUPPLIES		149 *	
	0092-801-4222-24100	54.57	WATER SUPPLIES		149 *	
						99.80
LEAGUE OF CALIFORNIA CITIES	0022-801-4202-31950	400.00	LOCAL STREETS NEEDS ASSESSMENT		307434	
						400.00
KENNETH LEASURE	0010-801-3220-41100	38.00	REIMBURSE FIRE CERTIFICATION		307435	
						38.00
LIEBERT CASSIDY WHITMORE	0010-801-1403-39400	85.00	TRAINING		307436	
						85.00
	0010-801-1801-39400	20.00	TRAINING		307437	

* Indicates an E-Payable transaction

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						20.00
LIFE-ASSIST INC	0010-801-3220-24200	1,161.99	FIRE SUPPLIES	16-0064	307438	
	0010-801-3220-24200	542.82	FIRE SUPPLIES	16-0064	307438	
	0010-801-3220-24200	84.48	FIRE SUPPLIES	16-0064	307438	
	0010-801-3220-22350	97.06	FIRE SUPPLIES	16-0064	307438	1,886.35
LOGAN SUPPLY CO., INC.	0092-801-4223-23700	158.60	WATER SUPPLIES/TOOLS	16-0372	307439	158.60
LOOMIS ARMORED US, INC.	0010-701-0010-03700	508.28	ARMORED CARRIER SERVICE	16-0323	307440	508.28
ROGER IVAN LOPEZ	0010-701-0010-07430	10.00	BOOK REFUND		307441	10.00
LOS ANGELES COUNTY CERTIFIED	0060-801-4211-41100	3,045.00	HAZARDOUS WASTE/GENERATOR FEE	16-0476	307442	
	0092-801-4222-41100	851.00	HAZARDOUS WASTE/GENERATOR FEE		307442	
	0092-801-4222-41100	1,206.00	HAZARDOUS WASTE/GENERATOR FEE		307442	
	0092-801-4222-41100	1,283.00	HAZARDOUS WASTE/GENERATOR FEE		307442	6,385.00
LOS ANGELES COUNTY DEPT. OF	0022-801-4206-41100	2,218.82	TRAFFIC SIGNAL MAINTENANCE		307443	
	0010-701-0010-06850	3,558.91	INDUSTRIAL WASTE PERMIT		307443	
	0010-701-0010-06850	2,461.70	INDUSTRIAL WASTE PERMIT		307443	
	0010-701-0010-06850	1,643.96	INDUSTRIAL WASTE INSPECTION		307443	
	0010-701-0010-06850	5,373.38	INDUSTRIAL WASTE INSPECTION		307443	15,256.77
LOS ANGELES COUNTY FIRE DEPT.	0060-801-3210-38400	1,445.32	FIRE TRUCK REPAIR	16-0065	307444	
	0060-801-3210-38400	631.84	FIRE TRUCK REPAIR-250,856,984	16-0065	307444	
	0060-801-3210-38400	2,546.63	FIRE TRUCK REPAIR-256,856,950	16-0065	307444	4,623.79
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	719.20	PRISONER MEALS	16-0127	307445	

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						719.20
LOS ANGELES FREIGHTLINERS	0060-801-4211-23500	24.67	FLEET PARTS-UNIT 906		307446	24.67
MAGIC TOUCH CARWASH, INC	0060-801-4211-38400	1,365.00	CAR WASHES		307447	1,365.00
MAJESTIC FIRE INC.	0010-801-3210-38400	471.08	FIRE EXTINGUISHERS SERVICES		307448	471.08
MARK ALARCON'S WASTE OIL	0060-801-4211-22250	85.00	WASTE DISPOSAL		307449	85.00
MARS ENVIRONMENTAL, INC	0022-801-4202-31950	3,929.18	HAZARDOUS WASTE REMOVAL	16-0458	307450	3,929.18
BRIAN JAMES MARTINEZ-SEWELL	0010-701-0010-07430	12.49	BOOK REFUND		307451	12.49
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23700	349.11	WATER SUPPLIES	16-0232	150 *	1,182.41
	0092-801-4222-23400	36.49	WATER SUPPLIES	16-0232	150 *	
	0092-801-4222-23400	36.49-	WATER SUPPLIES-CREDIT	16-0232	150 *	
	0092-801-4222-23700	414.82	WATER SUPPLIES	16-0232	150 *	
	0092-801-4222-23400	85.48	WATER SUPPLIES	16-0232	150 *	
	0092-801-4222-23400	170.65	WATER SUPPLIES	16-0232	150 *	
	0092-801-4222-23700	123.82	WATER SUPPLIES	16-0232	150 *	
	0092-801-4222-23700	38.53	WATER SUPPLIES	16-0232	150 *	
MCNEILL SECURITY AND FIRE SYSTEMS (0092-801-4222-31950	644.81	ALARM SERVICES		307452	1,895.17
	0092-801-4222-31950	1,031.69	ALARM SERVICES		307452	
	0010-801-6001-38400	218.67	ALARM SERVICES		307452	
MIDORI GARDENS	0344-801-5002-99290	2,790.00	IRRIGATION SERVICES	16-0472	307453	2,790.00

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MIDWEST TAPE	0010-801-6002-40000	6.52	DVD(S) 1		307454	6.52
TOMAS MILAN JR	0010-701-0010-07430	17.27	BOOK REFUND		307455	17.27
REBECCA MINOR	0136-801-3101-33250	90.00	POST TRAINING		307456	90.00
MISSION SUPER HARDWARE	0010-801-6517-23050	4.88	HARDWARE SUPPLIES	16-0342	307457	537.27
	0010-801-4210-23400	210.40	HARDWARE SUPPLIES	16-0469	307457	
	0010-801-4210-23400	25.06-	HARDWARE SUPPLIES-CREDIT	16-0469	307457	
	0022-801-4202-22400	71.36	HARDWARE SUPPLIES	16-0406	307457	
	0010-801-3210-22750	44.42	HARDWARE SUPPLIES	16-0060	307457	
	0010-801-3210-22750	11.97	HARDWARE SUPPLIES	16-0060	307457	
	0010-801-3210-38400	32.68	HARDWARE SUPPLIES	16-0060	307457	
	0010-801-3210-38400	26.75	HARDWARE SUPPLIES	16-0060	307457	
	0010-801-3210-38400	159.87	HARDWARE SUPPLIES	16-0060	307457	
MOBILE MINI LLC	0010-801-6508-39860	115.26	FARMER MARKET STORAGE		307458	115.26
MOBILE VISION IN CAR VIDEO	0160-801-3103-22750	288.59	POLICE CAMERA SYSTEM		307459	288.59
MODERN TRAILER SUPPLY CO (DBA)	0060-801-4211-23500	45.77	FLEET SUPPLIES		307460	45.77
MOORE MEDICAL CORP	0043-801-4208-22170	1,085.49	MEDICAL SUPPLIES		307461	1,085.49
MOST DEPENDABLE FOUNTAINS INC	0010-801-6517-22100	3,628.65	LA LOMA DRINKING FOUNTAIN	16-0321	307462	7,257.30
	0501-801-5004-91734	3,628.65	EDISON TRAIL DRINKING FOUNTAIN	16-0321	307462	
MR. ROOTER PLUMBING (DBA)	0092-801-4210-38100	1,900.00	PLUMBING SERVICES	16-0262	307463	

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MR. ROOTER PLUMBING (DBA)	0092-801-4210-38100	1,900.00	PLUMBING SERVICES	16-0262	307463	
	0092-801-4210-38100	3,490.69	PLUMBING SERVICES	16-0262	307463	
	0092-801-4210-38100	1,625.00	PLUMBING SERVICES	16-0262	307463	
	0092-801-4210-38100	430.00	PLUMBING SERVICES	16-0262	307463	
	0092-801-4210-38100	1,699.00	PLUMBING SERVICES	16-0262	307463	
	0092-801-4210-38100	1,422.00	PLUMBING SERVICES	16-0262	307463	12,466.69
MT. SAN ANTONIO COLLEGE	0010-801-3101-22650	63.00	FIRE TRAINING SUPPLIES		307464	63.00
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	16-0319	307465	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	16-0319	307466	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	16-0319	307467	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	16-0319	307468	190.00
	0010-801-3205-39300	85.00	FIRE PREVENTION MEMBERSHIP		307469	85.00
NAVARRO'S TOWING	0060-801-4211-38400	110.00	TOWING SERVICES-UNIT 002	16-0032	307470	
	0060-801-4211-38400	110.00	TOWING SERVICES-UNIT 910	16-0032	307470	
	0010-801-3103-22750	62.50	TOWING SERVICES		307470	282.50
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC PHONE SERVICE		307471	31.02
THE NEW SINATRA UNIFORM CO. (DBA)	0010-801-3102-22300	305.20	POLICE UNIFORMS-BARRERA		307472	305.20
NORMAN'S NURSERY INC	0010-801-6517-23050	541.51	PARK SUPPLIES	16-0330	307473	

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						541.51
O'REILLY AUTO PARTS	0060-801-3210-38400	108.89	FIRE PARTS		307474	
	0060-801-3210-38400	69.72	FIRE PARTS		307474	
	0060-801-3210-38400	20.70	FIRE PARTS		307474	
	0060-801-3210-38400	56.64	FIRE PARTS		307474	
	0060-801-3210-38400	14.54	FIRE PARTS		307474	
	0060-801-3210-38400	57.74	FIRE PARTS		307474	
	0060-801-4211-23500	20.83	FLEET PARTS-UNIT 948	16-0242	307474	
	0060-801-4211-23500	33.57	FLEET PARTS	16-0242	307474	
						382.63
OFFICE DEPOT INC.	0060-801-4211-21350	141.69	OFFICE SUPPLIES		307475	
	0092-801-4220-21250	87.15	OFFICE SUPPLIES	16-0173	307475	
	0092-801-4222-23400	158.69	OFFICE SUPPLIES	16-0173	307475	
	0092-801-4222-23400	525.70	OFFICE SUPPLIES	16-0173	307475	
	0060-801-4211-38410	198.93	OFFICE SUPPLIES		307475	
	0010-801-3114-21350	246.62	OFFICE SUPPLIES	16-0072	307475	
	0043-801-4208-22750	52.93	OFFICE SUPPLIES	16-0170	307475	
	0010-801-3103-38400	707.38	OFFICE SUPPLIES		307475	
	0010-801-3210-21350	102.59	OFFICE SUPPLIES	16-0061	307475	
	0010-801-1702-21350	170.31	OFFICE SUPPLIES	16-0048	307475	
	0010-801-3103-22750	136.97	OFFICE SUPPLIES		307475	
	0010-801-3114-21350	50.10	OFFICE SUPPLIES	16-0072	307475	
	0010-801-3114-21350	38.13	OFFICE SUPPLIES	16-0072	307475	
	0010-801-3114-21350	692.46	OFFICE SUPPLIES	16-0072	307475	
	0010-801-3114-21350	30.71	OFFICE SUPPLIES	16-0072	307475	
	0010-801-3114-21350	11.43-	OFFICE SUPPLIES-CREDIT	16-0072	307475	
	0010-801-3114-21350	11.43-	OFFICE SUPPLIES-CREDIT	16-0072	307475	
	0010-801-3114-21350	38.13-	OFFICE SUPPLIES-CREDIT	16-0072	307475	
	0010-801-6502-21250	78.62	OFFICE SUPPLIES		307475	

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OFFICE DEPOT INC.	0010-801-6506-22550	183.00	OFFICE SUPPLIES		307475	
	0010-801-3103-38400	111.44	OFFICE SUPPLIES		307475	
	0010-801-1802-21350	11.43	OFFICE SUPPLIES		307475	
	0010-801-1802-21350	44.66	OFFICE SUPPLIES		307475	
	0010-801-1802-21350	8.25	OFFICE SUPPLIES		307475	
	0010-801-1802-21350	74.03	OFFICE SUPPLIES		307475	
	0010-801-1701-21350	38.36	OFFICE SUPPLIES	16-0048	307475	
	0010-801-1702-21350	32.69	OFFICE SUPPLIES	16-0048	307475	
	0010-801-1702-22750	59.60	OFFICE SUPPLIES	16-0048	307475	
	0010-801-1802-21250	146.68	OFFICE SUPPLIES		307475	
	0010-801-1101-21350	8.99	OFFICE SUPPLIES		307475	
	0010-801-1101-21350	26.99	OFFICE SUPPLIES		307475	
	0010-801-1101-21350	166.22	OFFICE SUPPLIES		307475	
	0010-801-3210-21250	40.48	OFFICE SUPPLIES	16-0061	307475	
	0010-801-3210-21250	8.16	OFFICE SUPPLIES	16-0061	307475	
	0010-801-3220-21250	20.05	OFFICE SUPPLIES	16-0061	307475	
	0010-801-6001-22150	20.79	OFFICE SUPPLIES		307475	
	0010-801-6001-21250	41.64	OFFICE SUPPLIES		307475	
	0075-450-0075-08270	24.79	OFFICE SUPPLIES (TRUST)		307475	
	0010-801-6001-22150	11.29	OFFICE SUPPLIES		307475	
	0010-801-6001-22150	15.25	OFFICE SUPPLIES		307475	
	0010-801-6001-22150	156.83	OFFICE SUPPLIES		307475	
	0010-801-6001-22150	16.34	OFFICE SUPPLIES		307475	
	0010-801-6001-22150	27.77	OFFICE SUPPLIES		307475	
	0445-801-6005-21350	22.80	OFFICE SUPPLIES		307475	
	0445-801-6005-21350	96.06	OFFICE SUPPLIES		307475	
	0010-801-6505-23910	13.72	OFFICE SUPPLIES		307475	
	0010-801-6505-23910	178.77	OFFICE SUPPLIES		307475	
	0010-801-6505-23910	185.68	OFFICE SUPPLIES		307475	

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OFFICE DEPOT INC.	0010-801-6505-23910	8.71	OFFICE SUPPLIES		307475	5,159.46
OFFICE SOLUTIONS	0010-801-1301-21350	126.78	OFFICE SUPPLIES	16-0117	151 *	
	0010-801-1408-21250	114.97	OFFICE SUPPLIES	16-0103	151 *	
	0010-801-1403-21250	543.90	OFFICE SUPPLIES	16-0238	151 *	
	0010-801-1403-21350	28.34	OFFICE SUPPLIES	16-0238	151 *	
	0010-801-1403-21350	25.23	OFFICE SUPPLIES	16-0238	151 *	
	0010-801-1403-21350	33.88	OFFICE SUPPLIES	16-0238	151 *	
	0010-801-1403-21350	10.90	OFFICE SUPPLIES	16-0238	151 *	
	0010-801-1701-21300	34.88	OFFICE SUPPLIES	16-0046	151 *	
	0010-801-1703-22750	28.72	OFFICE SUPPLIES	16-0046	151 *	
	0010-801-1701-21350	23.97	OFFICE SUPPLIES	16-0046	151 *	
	0010-801-1702-21350	39.22	OFFICE SUPPLIES	16-0046	151 *	
	0010-801-1703-22750	10.44	OFFICE SUPPLIES	16-0046	151 *	
	0010-801-3205-24100	680.57	OFFICE SUPPLIES		151 *	1,701.80
ON TRAC	0010-801-1701-31950	14.97	COURIER SERVICES		307476	14.97
PARKHOUSE TIRE, INC.	0060-801-4211-23500	1,436.08	FLEET TIRES-UNIT 936 & 021	16-0212	307477	
	0060-801-4211-23500	1,399.37	FLEET TIRES	16-0212	307477	
	0060-801-4211-23500	730.62	FLEET TIRES		307477	3,566.07
PEARSON EDUCATION	0445-801-6005-40000	578.52	BOOK(S) 30		307478	578.52
PINNACLE DRYER CORPORATION	0092-801-4210-23050	435.00	BLDG MAINT-SURFACE DRYER		307479	435.00
PLUMBERS DEPOT INC	0042-801-4204-23700	354.25	STREET-HOSE	16-0272	307480	
	0060-801-4211-23500	46.53	FLEET PARTS-UNIT 906		307480	

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						400.78
ALICE PORTER	0136-801-3101-33250	90.00	POST TRAINING		307481	90.00
PREFERRED ALLIANCE INC	0010-801-1801-31900	80.73	DRIVER TESTING		307482	80.73
PREMIER TRAILER LEASING, INC.	0010-801-5002-99726	765.00	TRAILER-990 MONTEREY PASS	16-0397	307483	1,465.00
	0010-801-5002-99726	700.00	TRAILER-990 MONTEREY PASS	16-0397	307483	
PROGRESS PRINTERS	0092-801-1406-39250	1,200.00	ENVELOPES	16-0096	307484	6,760.18
	0010-801-1406-21350	142.88	ENVELOPES	16-0096	307484	
	0092-801-4222-21250	750.00	ENVELOPES	16-0096	307484	
	0092-801-4222-21350	885.00	ENVELOPES	16-0096	307484	
	0092-801-4221-21250	125.00	ENVELOPES	16-0096	307484	
	0092-801-4220-21250	1,250.00	ENVELOPES	16-0096	307484	
	0092-801-4221-21350	369.00	ENVELOPES	16-0096	307484	
	0060-250-8701-21250	1,351.60	ENVELOPES	16-0096	307484	
	0010-801-1406-21250	500.00	ENVELOPES	16-0096	307484	
	0010-801-1406-21350	186.70	ENVELOPES	16-0096	307484	
PROSOURCE FACILITY SUPPLY	0010-801-4210-22150	327.55	JANITORIAL SUPPLIES		307485	858.49
	0010-801-4210-22150	530.94	JANITORIAL SUPPLIES		307485	
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	22.26	SHOP RAGS	16-0447	152 *	
	0010-801-3210-22150	13.76	SHOP RAGS	16-0447	152 *	
	0060-801-4211-22150	22.26	SHOP RAGS	16-0447	152 *	
	0010-801-3210-22150	13.76	SHOP RAGS	16-0447	152 *	
	0060-801-4211-22150	22.26	SHOP RAGS	16-0447	152 *	
	0010-801-3210-22150	13.76	SHOP RAGS	16-0447	152 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	22.26	SHOP RAGS	16-0447	152 *	
	0010-801-3210-22150	13.76	SHOP RAGS	16-0447	152 *	
	0060-801-4211-22300	43.91	UNIFORMS	16-0447	152 *	
	0060-801-4211-22300	25.32	UNIFORMS	16-0447	152 *	
	0060-801-4211-22300	25.32	UNIFORMS	16-0447	152 *	
	0060-801-4211-22300	25.32	UNIFORMS	16-0447	152 *	263.95
PYRO-COMM SYSTEMS, INC	0010-801-6001-38400	135.00	LIBRARY FIRE ALARM		307486	135.00
HAZEL JESSICA QUACH	0010-701-0010-07430	2.59	BOOK REFUND		307487	2.59
QUALITY MANUFACTURING & DISTRIBUTION	0010-801-6517-22100	2,269.59	PARKS EQUIPMENT		307488	2,269.59
QUILL CORPORATION	0010-801-3205-21350	50.01	OFFICE SUPPLIES		307489	
	0010-801-3205-21350	3.48-	OFFICE SUPPLIES-CREDIT		307489	
	0010-801-3205-21350	10.56-	OFFICE SUPPLIES-CREDIT		307489	35.97
R.M.S.	0010-701-0010-07960	1,596.25	REFUND AMBULANCE FEE		307490	1,596.25
MARGARET RAMIREZ	0010-801-1301-22670	25.00	COUNCIL PRESENTATION PHOTO	16-0124	307491	
	0010-801-1301-22670	25.00	COUNCIL PRESENTATION PHOTO	16-0124	307491	50.00
RED WING SHOE STORES	0010-801-4209-22300	221.38	SAFETY BOOTS-V BALTIERRA	16-0228	307492	
	0010-801-4209-22300	230.00	SAFETY BOOTS-M COLLARD	16-0228	307492	
	0010-801-6517-22310	224.98	SAFETY BOOTS-F MARTINEZ	16-0306	307492	676.36
JOHN REZA	0136-801-3101-33250	593.70	POST TRAINING		307493	593.70

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RI-TEC INDUSTRIAL PRODUCTS	0010-801-6517-22150	548.00	PARKS SUPPLIES		307494	548.00
ROBERTSON'S	0110-801-4202-23600	661.30	CONCRETE	16-0293	307495	661.30
PEDRO ROMANO	0075-450-0075-08630	300.00	REFUND-SECURITY DEPOSIT(TRUST)		307496	300.00
EVERARDO ROMO	0136-801-3101-33250	180.00	POST TRAINING		307497	180.00
ROYAL WHOLESALE ELECTRIC	0092-801-4222-23400	2,769.04	WATER PARTS	16-0421	307498	2,769.04
S & J SUPPLY CO.	0092-801-4223-23350	3,137.24	WATER SUPPLIES	16-0456	307499	3,121.54
	0092-801-4223-23300	15.70-	WATER SUPPLIES-CREDIT	16-0456	307499	
S C FUELS (DBA)	0092-801-4222-38420	246.17	FUEL		307500	9,861.95
	0060-801-4211-22250	9,615.78	FUEL	16-0165	307500	
ANTONIO SALCIDO	0010-701-0010-07960	255.08	REFUND AMBULANCE FEE		307501	255.08
SAN GABRIEL NURSERY & FLORIST	0010-801-6517-31950	279.70	PARK SUPPLIES	16-0335	307502	279.70
SAN GABRIEL VALLEY NEWSPAPER	0010-801-1704-34200	395.28	MPK TODAY611 ADVERTISING		307503	395.28
SAN GABRIEL VALLEY WATER CO.	0093-801-4233-22900	106.64	WATER SERVICES		307504	106.64
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	55.26	PROPANE		307505	55.26
SCOTT GOODWIN ASSOCIATES	0010-801-3210-39400	275.00	FIRE TRAINING		307506	275.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SHRED-IT US JV LLC	0010-801-3114-38400	124.89	DESTRUCTION SERVICES		307507	124.89
SIGMANET, INC	0063-801-5002-99066	3,980.50	NETWORK INFRASTRUCTURE	16-0376	307508	3,980.50
SMARDAN SUPPLY COMPANY	0092-801-4222-23700	108.86	WATER SUPPLIES	16-0420	307509	108.86
SMART & FINAL #321	0010-801-3230-39400	78.41	FIRE CLEANING SUPPLIES		307510	164.98
	0010-801-5002-96082	86.57	FIRE CLEANING SUPPLIES		307510	
SMS INC	0010-801-3115-38400	682.00	SERVER MAINTENANCE	16-0148	153 *	682.00
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	470.29	FLEET TOOLS/SUPPLIES	16-0037	154 *	470.29
SPOK, INC.	0010-801-3112-32050	120.23	PAGING SERVICES	16-0100	307511	248.33
	0092-801-4220-32050	4.75	PAGING SERVICES	16-0100	307511	
	0010-801-3112-32050	118.60	PAGING SERVICES	16-0100	307511	
	0092-801-4220-32050	4.75	PAGING SERVICES	16-0100	307511	
STEPHEN DORECK EQUIPMENT RENTALS IN	0092-801-4224-82246	170,612.87	WATER MAIN REPLACEMENT & REHAB	16-0270	307512	170,612.87
SUCCESS PRINTING & SIGN INC.	0092-801-6509-31880	3,556.20	CASCADES NEWSLETTER	16-0363	307513	3,556.20
SUP BOOKSTORE	0010-801-6002-40000	37.39	BOOK(S) 2		307514	67.15
	0010-801-6002-40000	29.76	BOOK(S) 2		307514	
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-22250	125.00	DESIGNATED OP. SVC.	16-0139	307515	250.00
	0060-801-4211-22250	125.00	DESIGNATED OP. SVC.	16-0139	307515	

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THE CHRYSALIS CENTER	0077-801-1111-31950	5,452.00	BID MAINTENANCE	16-0186	307516	5,452.00
GALLANT THEIN	0075-450-0075-08630	150.00	REFUND SECURITY DEPOSIT(TRUST)		307517	150.00
THOMSON REUTERS (LEGAL) INC.	0010-801-3104-39100	258.77	POLICE INFORMATION SERVICES	16-0129	307518	258.77
TIRE CENTERS, LLC	0060-801-3210-38400	2,329.93	FIRE ENGINE TIRES		155 *	2,329.93
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	235.44	UNIFORMS-E ROMO	16-0093	307519	
	0010-801-3101-22320	93.19	UNIFORMS-R CHUMAN	16-0093	307519	
	0010-801-3114-22310	141.75	UNIFORMS-D CASEY	16-0093	307519	
	0010-801-3102-22310	57.88	UNIFORMS-R BARRERA	16-0093	307519	
	0010-801-3103-22310	403.19	UNIFORMS-R COTA	16-0093	307519	
	0010-801-3103-22310	66.75	UNIFORMS-D FERRARI	16-0093	307519	
	0010-801-3112-22310	35.81	UNIFORMS-V HERRERA	16-0093	307519	
	0109-801-6511-22310	238.71	UNIFORMS-J ZELAYA		307519	
	0010-801-3210-22320	313.92	UNIFORMS-D WONG	16-0057	307519	
	0010-801-3210-22320	91.02	UNIFORMS-J COBOS	16-0057	307519	
	0010-801-6517-22310	176.58	UNIFORMS-R VALENZUELA	16-0398	307519	
	0010-801-6517-22310	240.05	UNIFORMS-T FLORES	16-0398	307519	
	0010-801-4209-22310	132.44	UNIFORMS-V BALTIERRA	16-0169	307519	
	0010-801-3210-22310	163.50	UNIFORMS-B GOMORY	16-0056	307519	
	0010-801-3210-22310	405.00	UNIFORMS-D CLINE	16-0056	307519	
	0010-801-3210-22310	92.65	UNIFORMS-D MARQUARDT	16-0056	307519	
	0010-801-3210-22310	26.16	UNIFORMS-R DE ROSA	16-0056	307519	
	0010-801-3210-22310	238.71	UNIFORMS-N LIMA	16-0056	307519	
	0010-801-3210-22310	147.15	UNIFORMS-B REYES	16-0056	307519	
	0010-801-3210-22310	675.00	UNIFORMS-P CUBAL	16-0056	307519	
	0010-801-3210-22310	10.90	UNIFORMS-J BIRRELL	16-0056	307519	

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TOM'S CLOTHING & UNIFORMS INC	0010-801-3210-22310	64.31	UNIFORMS-C KILBURN	16-0056	307519	
	0010-801-3210-22310	119.90	UNIFORMS-R BLAKE	16-0056	307519	
	0010-801-3210-22310	196.20	UNIFORMS-A MALOUF	16-0056	307519	
	0010-801-3210-22310	27.25	UNIFORMS-D PARK	16-0056	307519	
	0010-801-3210-22310	49.05	UNIFORMS-S REILLY	16-0056	307519	
	0010-801-3210-22310	201.65	UNIFORMS-S FILES	16-0056	307519	
	0010-801-3210-22310	49.34	UNIFORMS-T AYALA	16-0056	307519	
	0010-801-3210-22310	103.55	UNIFORMS-B RODRIQUEZ	16-0056	307519	
	0010-801-3210-22310	163.50	UNIFORMS-S HABERLE	16-0056	307519	
	0010-801-3210-22310	130.80	UNIFORMS-R HARPER	16-0056	307519	
	0010-801-3210-22310	152.60	UNIFORMS-D GOETZ	16-0056	307519	
	0010-801-3210-22310	100.28	UNIFORMS-K TEMPLEMAN	16-0056	307519	
	0010-801-3210-22310	675.00	UNIFORMS-R BURROUGHS	16-0056	307519	6,019.23
TRANSPORTATION ENGINEERING AND PLAN	0010-801-4212-31950	5,535.00	FAST TRACK BIKE LANE	16-0374	307520	5,535.00
TRANSTECH	0010-801-4212-31500	475.00	EDISON TRAILS DRIVEWAYS		307521	
	0010-801-5004-91738	375.00	BARNES POOL REHABILITATION		307521	
	0010-801-4212-31500	1,137.50	MARKETPLACE TRAFFIC		307521	
	0010-801-4212-31500	100.00	MARKETPLACE TRAFFIC		307521	2,087.50
TURNOUT MAINTENANCE COMPANY LLC	0010-801-3210-22300	271.51	FIRE UNIFORM CLEAN/REPAIR		307522	
	0010-801-3210-22300	176.63	FIRE UNIFORM CLEAN/REPAIR		307522	448.14
U S ARMOR CORP	0075-450-0075-08420	1,880.25	POLICE-BULLET PROOF VEST-TRUST		156 *	1,880.25
UC REGENTS	0010-801-3220-39400	2,735.68	FIRE-CONTINUED EDUCATION	16-0211	307523	2,735.68

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UNDERGROUND SERVICE ALERT	0092-801-4223-39300	198.00	UNDERGROUND UTILITY SERVICES		307524	198.00
UNITED SITE SERVICES OF CA INC	0010-801-6517-31950	609.70	BARNES PARK RESTROOM RENTAL		307525	609.70
UNITED TRAFFIC SERVICES SUPPLY	0022-801-4206-54450	3,095.60	STREET BARRICADE	16-0286	307526	3,167.54
	0092-801-4223-22300	71.94	WATER UNIFORM		307526	
UNITED TRANSMISSION EXCHANGE INC	0060-801-3210-38400	7,167.54	FIRE ENGINE REPAIR E63	16-0496	307527	7,167.54
UNIVAR USA INC (CORP. HEADQUARTERS)	0010-801-6517-22100	335.61	PARKS CHEMICALS		307528	581.99
	0010-801-6517-22100	246.38	PARKS CHEMICALS		307528	
V & V MANUFACTURING INC	0075-450-0075-08420	545.00	POLICE EXPLORER BADGE		307529	5,619.98
	0010-801-3103-22310	2,925.01	POLICE BADGE	16-0409	307529	
	0010-801-3103-22300	2,000.00	POLICE BADGE	16-0409	307529	
	0010-801-3103-22750	149.97	POLICE BADGE		307529	
VETERINARY HEALTHCARE CENTER	0010-801-3111-31550	25.00	VETERINARY SERVICE		307530	75.00
	0010-801-3111-31550	25.00	VETERINARY SERVICE		307530	
	0010-801-3111-31550	25.00	VETERINARY SERVICE		307530	
PAUL VILLALOBOS	0136-801-3101-33250	54.00	POST TRAINING		307531	54.00
VULCAN MATERIAL CO	0110-801-4202-23600	356.24	ASPHALT		307532	
	0110-801-4202-23600	2,403.87	ASPHALT	16-0470	307532	
	0110-801-4202-23600	2,804.78	ASPHALT	16-0470	307532	
	0110-801-4202-23600	1,094.38	ASPHALT	16-0470	307532	
	0110-801-4202-23600	229.29	ASPHALT	16-0470	307532	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VULCAN MATERIAL CO	0110-801-4202-23600	302.67	ASPHALT	16-0470	307532	10,311.70
	0110-801-4202-23600	303.41	ASPHALT	16-0470	307532	
	0110-801-4202-23600	192.23	ASPHALT	16-0470	307532	
	0110-801-4202-23600	413.11	ASPHALT	16-0470	307532	
	0110-801-4202-23600	1,566.32	ASPHALT	16-0470	307532	
	0110-801-4202-23600	301.93	ASPHALT	16-0470	307532	
	0110-801-4202-23600	121.35	ASPHALT	16-0470	307532	
	0110-801-4202-23600	222.12	ASPHALT	16-0470	307532	
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	82.18	FLEET PARTS-UNIT 007		157 *	534.67
	0060-801-4211-23500	10.95	FLEET PARTS-UNIT 242		157 *	
	0060-801-4211-23500	51.92	FLEET PARTS-UNIT 007	16-0240	157 *	
	0060-801-4211-23500	189.68	FLEET PARTS-UNIT 065	16-0240	157 *	
	0060-801-4211-23500	8.12	FLEET PARTS-UNIT 044	16-0240	157 *	
	0060-801-4211-23500	14.74	FLEET PARTS-UNIT 873	16-0240	157 *	
	0060-801-4211-23500	26.60	FLEET PARTS-UNIT 925	16-0240	157 *	
	0060-801-4211-23500	13.12	FLEET PARTS	16-0240	157 *	
	0060-801-4211-23500	94.84-	FLEET PARTS-CREDIT	16-0240	157 *	
	0060-801-4211-23500	26.16-	FLEET PARTS-CREDIT	16-0240	157 *	
	0060-801-4211-23500	189.68	FLEET PARTS-UNIT 073	16-0240	157 *	
	0060-801-4211-23500	94.84	FLEET PARTS-UNIT 063	16-0240	157 *	
	0060-801-4211-23500	26.16-	FLEET PARTS-CREDIT	16-0240	157 *	
WECK LABORATORIES (DBA)	0093-801-4227-31950	480.00	WATER TESTING SUPPLIES		307533	480.00
WELLS FARGO FINANCIAL LEASING	0092-801-4212-37500	811.99	COPIER RENTAL	16-0244	307534	811.99
WEST COAST ARBORISTS, INC.	0092-801-4222-38500	6,300.00	TREE MAINTENANCE SERVICES	16-0485	307535	
	0010-801-6516-31190	279.40	TREE MAINTENANCE SERVICES	16-0437	307535	

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WEST COAST ARBORISTS, INC.	0010-801-6516-31190	10,833.35	TREE MAINTENANCE SERVICES	16-0475	307535	28,043.00
	0010-801-6516-31190	10,630.25	TREE MAINTENANCE SERVICES	16-0475	307535	
WESTCO SERVICE COMPANY	0092-801-4210-38100	522.00	AIR CONDITIONING REPAIR	16-0221	307536	6,053.40
	0092-801-4210-38100	2,141.40	AIR CONDITIONING REPAIR	16-0221	307536	
	0092-801-4210-38100	375.00	AIR CONDITIONING REPAIR	16-0221	307536	
	0092-801-4210-38100	2,219.00	AIR CONDITIONING REPAIR	16-0221	307536	
	0092-801-4210-38100	796.00	AIR CONDITIONING REPAIR	16-0221	307536	
WESTERN WATER WORKS SUPPLY CO.	0092-801-4221-23300	5,047.25	WATER SUPPLIES	16-0429	307537	5,047.25
WHITE CAP CONSTRUCTION SUPPLY	0010-801-4202-23950	185.00	STREET SUPPLIES	16-0275	307538	479.17
	0022-801-4206-24100	294.17	STREET SUPPLIES	16-0275	307538	
WHITTIER FERTILIZER CO.	0010-801-6517-22100	102.97	PARKS SUPPLIES	16-0334	158 *	534.24
	0010-801-6517-22100	139.03	PARKS SUPPLIES		158 *	
	0010-801-6517-22100	292.24	PARKS SUPPLIES		158 *	
WITTMAN ENTERPRISES	0010-801-3220-31400	6,739.00	AMBULANCE BILLING SVC.	16-0063	307539	6,739.00
WORLD JOURNAL LA, LLC	0010-801-1704-34200	1,140.00	MPK TODAY611 ADVERTISEMENT		307540	1,140.00
SWAIN WUKELICH	0010-801-1801-39400	2,120.66	TUITION REIMBURSEMENT		307541	2,120.66
WURTH USA INC	0060-801-4211-23500	201.97	FLEET SUPPLIES		307542	201.97
XANADU SERVICE SYSTEM	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	16-0459	307543	
	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	16-0459	307543	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
XANADU SERVICE SYSTEM	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	16-0459	307543	
	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	16-0459	307543	14,600.00
ZOLL MEDICAL CORPORATION	0010-801-3220-24200	254.79	FIRE MEDICAL SUPPLIES	16-0113	307544	254.79
ZUMAR INDUSTRIES, INC.	0022-801-4206-23800	208.19	STREET SIGNS & SUPPLIES	16-0278	159 *	208.19
TOTAL FOR REGULAR WARRANTS						1,233,437.54
PRINTED		1,195,151.46				
E-PAYABLE		38,286.08				

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TOTAL FOR PREPAID WARRANTS	136,233.54
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	1,195,151.46
TOTAL FOR PRINTED E-PAYABLES	38,286.08
TOTAL WARRANTS	1,369,671.08
TOTAL VOID CHECKS	2
TOTAL PREPAID CHECKS	50
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	218
TOTAL E-PAYABLES PRINTED	26
TOTAL CHECKS ISSUED	294

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FUND SUMMARY

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	72,842.07	209,072.74	281,914.81
0022	STATE GAS TAX FUND	313.16	40,448.59	40,761.75
0042	SEWER FUND	150.00	354.25	504.25
0043	REFUSE FUND	616.54	437,337.10	437,953.64
0060	CITY SHOP FUND	22,015.16	45,901.07	67,916.23
0062	GENERAL LIABILITY FUND	0.00	750.00	750.00
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	4,912.82	4,912.82
0065	PAYROLL CLEARING ACCOUNT	564.00	0.00	564.00
0071	PUBLIC SAFETY IMPACT FEE FUND	1,068.94	2,075.36	3,144.30
0075	SPECIAL DEPOSITS FUND	2,243.57	7,981.77	10,225.34
0077	BUSINESS IMPROVEMENT AREA #1	2,183.52	5,452.00	7,635.52
0080	WORKERS COMP FUND	0.00	5,871.00	5,871.00
0092	WATER FUND	32,248.23	285,192.48	317,440.71
0093	WATER TREATMENT FUND	0.00	6,871.92	6,871.92
0109	OPA PROPOSITION A	86.21	2,300.58-	2,214.37-
0110	MEASURE R FUND	0.00	19,674.27	19,674.27
0132	STC STANDARDS/TRAINING/CORREC	21.00	0.00	21.00
0136	POST	403.98	1,621.70	2,025.68
0142	EL CIVIC EDUCATION GRANT	60.00	0.00	60.00
0159	RECREATION FUND	1,560.00	0.00	1,560.00
0160	ASSET FORFEITURE	3,298.01	20,788.59	24,086.60
0165	AIR QUALITY IMPROVEMENT FUND	570.47	39.95	610.42
0166	PROPOSITION C	0.00	61,854.23	61,854.23
0169	CDBG FUND	204.72	0.00	204.72
0176	MAINTENANCE DISTRICT 93-1	21.23	5,988.35	6,009.58
0178	PROP A - PER PARCEL GRANT	0.00	1,409.00	1,409.00
0264	USED OIL COMPETITIVE GRANT	0.00	52,865.50	52,865.50
0306	AB109 TASK FORCE GRANT	4,934.50-	0.00	4,934.50-

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COUNCIL MEETING DATE 01/06/2016
FUND SUMMARY

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0342	SAFETEA-LU GRANT	0.00	7,152.62	7,152.62
0344	MAINTENANCE GRANT (075)	0.00	4,126.48	4,126.48
0349	ELAC INSTRUCTIONAL SERV PROG	697.23	1,800.00	2,497.23
0443	MTA CLEAN FUEL BUS GRANT	0.00	1,870.30	1,870.30
0445	LITERACY TRUST GRANT	0.00	697.38	697.38
0501	LA COUNTY OPEN SPACE GRANT	0.00	3,628.65	3,628.65
TOTAL		136,233.54	1,233,437.54	1,369,671.08



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Award Contract to MDM Analytics to Develop RFP for new Solid Waste Contract

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding the contract for the development of a RFP for the new Solid Waste Contract to MDM Analytics in the amount of \$99,320;
2. Authorizing the City Manager, or his designee, to execute a contract on behalf of the City in a form approved by the City Attorney; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

City staff is requesting award of contract to MDM Analytics for professional services to develop a RFP for a new solid waste hauler contract. The existing contract with Athens Services for solid waste hauling will expire on August 31, 2017.

BACKGROUND:

Monterey Park Municipal Code ("MPMC") § 6.09.050 requires competitive bidding for solid waste franchises. This agenda item does not affect the existing franchisee nor does it affect the competitive bidding process required by the MPMC (and the voters of Monterey Park). Rather, this agenda item seeks Council authority to select a consultant to assist City staff in preparing documents for the competitive bidding process in 2017.

On October 14, 2015, staff issued a RFP for professional services to assist the City with developing the RFP for a new contract for solid waste collection. The scope of work includes an audit of the existing contractor (Athens Services); public outreach; and a comprehensive assessment of the various options in waste hauling contracts. The audit of financial and operational records is necessary to confirm the number of service accounts and solid waste tonnage that would be provided to the proposers of the solid waste contract.

The City's existing contract with Athens from 2002 did not include provisions that are now necessary due to changes in the solid waste management industry. At that time, State law requires local jurisdictions to divert 50% of all material from being landfilled. While the 50% diversion rate has not yet been superseded, in October 2011 the State adopted a state-wide goal of 75% by 2020. The result of this initiative is a number of new mandatory programs that are expected to help achieve the 75% goal. These new requirements will need to be incorporated into the City's new contract. The challenge is how to minimize the costs that are associated with these more stringent measures. The Consultant will be tasked with gauging the community's opinion and/or acceptance of certain strategies that would assist the City in achieving a higher diversion rate. A series of community meetings, focus groups and surveys would be conducted.

The RFP was distributed to a vendor list of 18 companies. Staff received proposals from four companies: HF&H Consultants, MDM Analytics, MSW Consultants, and R3 Consulting Group, Inc. All four companies are experienced in the field of solid waste management and have proposed team members who are qualified to perform the work. The proposals were reviewed by the Director of Public Works; Interim Public Works Maintenance Manager; and the Principal Management Analyst. Each proposal was also scored according to a set of criteria that was provided in the RFP. The criteria consist of qualifications of the Project Manager (25 points), Project Team (25 points), Consultant Firm (25 points), and Project Understanding and Approach (25 points).

Proposer	Cost	Total Labor Hours	Average Evaluation Score
HF&H	\$168,028	725	78
MDM	\$99,320	683	80
MSW	\$120,000	729	77
R3	\$177,920	1,104	68

Staff is recommending award of contract to MDM Analytics which scored the highest with 80 out of 100 points. MDM Analytics partnered with MIG/Hogle-Ireland, a planning, public outreach and communications firm that would lead in the public outreach effort. Staff believes that public buy-in is critical as the City moves forward with a more aggressive diversion program in order to meet the new State mandates. The MDM Analytics team also scored high in its approach to the scope of work.

MDM Analytics has no affiliation with Athens Services. It does, however, currently have a contract with Republic's Sunshine Canyon facility for management of the waste origin verification program at the landfill. Los Angeles County imposed this program on the landfill as a condition of the landfill's operating permit.

Both HF&H and MSW propose project team members who have previously worked for a waste hauler. HF&H's lead for hauler audit services was a former employee of Allied Waste Industries (now merged with Republic Services, Inc.), and MSW's Project Director was the Controller for Waste Management, Inc. All four respondents have extensive experience in the waste hauling field, whether through contracts, past personnel employment, or past audits of haulers.

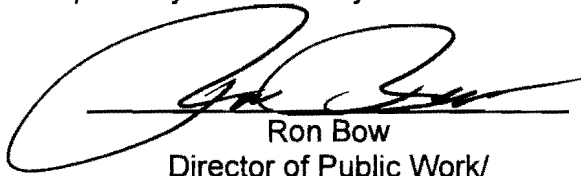
The proposed schedule for the scope of work is provided below.

Activity	Time Period
Audit	Jan to Feb 2016
Public Outreach	Jan to Mar 2016
Draft Contract	Apr to Jun 2016
Pre- Qualification	Jun to Aug 2016
RFP Process (Includes review of proposals and interview with proposers)	Sep to Dec 2016
Award of Contract	Jan 2017
New Service	Aug 2017

FISCAL IMPACT:

The FY2016 budget includes \$125,000 in refuse funds for work related to executing a new solid waste contract. The award of contract to MDM Analytics for \$99,320 will be paid for out of this budgeted account: 0043-801-5002-96071.

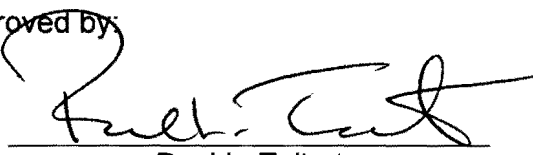
Respectfully submitted by:


Ron Bow
Director of Public Work/
Assistant City Manager

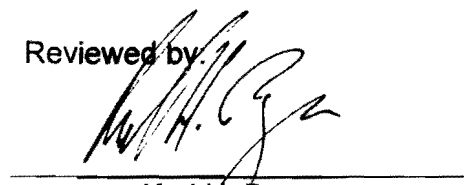
Prepared by:


Amy Ho
Principal Management Analyst

Approved by:


Paul L. Talbot
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Request for Proposals For Consultant Services to Develop RFP for Solid Waste Contract
2. MDM Analytics Proposal

ATTACHMENT 1

Request for Proposals

**CITY OF MONTEREY PARK
REQUEST FOR PROPOSALS
FOR
CONSULTANT SERVICES
TO
DEVELOP RFP FOR
SOLID WASTE CONTRACT**



Approved October 14, 2015
Ron Bow
Director of Public Works

A handwritten signature in black ink, appearing to be "Ron Bow", is written over a horizontal line. The signature is stylized and cursive.

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ATTACHMENTS

- Exhibit A Athens Agreement
- Exhibit B CalRecycle Annual Report 2014
- Exhibit C Standard Consultant Agreement
- Exhibit D Resolution No. 11379

1.0 INVITATION FOR PROPOSAL

The City of Monterey Park is soliciting proposals from qualified firms to provide Consultant Services to develop the request for proposal (RFP) for the City's solid waste contract.

Two (2) hard copies of the proposal shall be submitted no later than **5:00 p.m. on November 30, 2015** to:

Ms. Amy Ho
Principal Management Analyst
City of Monterey Park
Public Works Department
320 W. Newmark Avenue
Monterey Park, California 91754
(626) 307-1383

Questions regarding this Request for Proposals may be submitted no later than **November 9, 2015** and shall be directed in writing by mail or e-mail to the attention of the Amy Ho at the above address or amho@montereypark.ca.gov.

2.0 BACKGROUND

2.1 City

The City of Monterey Park is 7.73 square miles in size and located in the San Gabriel Valley, just east of Los Angeles. City's official population number is 62,063 as certified by the Department of Finance on June 1, 2015.

Monterey Park is conveniently located adjacent to three major freeways that provide north-south and east-west access to all of Southern California, bounded on the west by the Long Beach Freeway (710), on the north by the San Bernardino Freeway (Interstate 10), and the south by the Pomona Freeway (State Highway 60).

Striving to blend residence and commerce, Monterey Park maintains 60% of its space for residential living, 12% for industrial, 10% for commercial and retail use and 18% for schooling and recreational facilities. Major businesses include banking, medical, education, and food service.

Monterey Park is a city with a rich mix of people of many backgrounds with the share of Hispanic at 26% and share of Asian population at 67%. The City also has a large percentage of seniors (20%).

2.2 City's Solid Waste Agreement

The City's solid waste Agreement is set to expire on August 31, 2017. The Agreement is with Athens Services that includes both residential and commercial collection. The current Agreement grants Athens an exclusive franchise to all categories including solid waste, recyclables, yard waste, industrial waste, construction and demolition debris, and compostables.

The Agreement with Athens Services is attached as Exhibit "A".

3.0 Scope of Work

The City of Monterey Park is seeking qualified firms to develop a request for proposal (RFP) for a new solid waste contract that will supersede the Agreement with Athens Services that expires on August 31, 2017.

3.1 Task 1 – Audit of Solid Waste Hauler

- A. Financial Audit: Consultant shall verify the information for the calendar years of 2012 to 2014, inclusive.
 - i. Accuracy of the number of Commercial Accounts reported by Athens;
 - ii. Accuracy of the invoicing and billing of the Commercial Accounts.
 - iii. Accuracy of commercial program fees paid, including but limited to, the following:
 - City administrative fee (approximately 16% of gross receipts)
 - Waste Management Surcharge (4% of total refuse fee that consists of gross receipts plus City administration fee)
 - Commercial Service Collection Fee (5% of the total refuse fee that consists of gross receipts plus City administration fee)
 - Environmental Liability Fee (5% of the total refuse fee that consists of gross receipts plus City administration fee)
 - Note: City receives fees from delinquent accounts if costs are recovered.
 - iv. Accuracy of the number and types of "extra services" ordered by Monterey Park customers including the amount charged for each service. Extra services include, for example, work orders for roll-offs, extra dumps, locked lids, etc.
- B. Waste Tonnage: Consultant shall verify the accuracy of the reported tons collected, tons MRF recovered, tons landfilled, and non-MRF tons diverted.
- C. Service Complaints: Consultant shall verify the accuracy of the service complaint recordkeeping. The analysis shall include whether records accurately reflect the nature of the complaint, how complaint was resolved, and the timeliness of responses.

3.2 Task 2 – Public Outreach

- A. Community Meetings. Consultant shall hold 4 community meetings to assess concerns and problems that constituents have in regards to their solid waste collection. Meetings shall include both residents and businesses within the City of Monterey Park. Translators who are proficient in Chinese and Spanish shall be available at the meetings.
- B. Surveys. Consultant shall develop a survey to collect information on the priorities that are most important to the constituents. Survey can be distributed via the City's Cascades publication, website, community meetings, etc. Surveys shall be available in English, Chinese and Spanish.

3.3 Task 3 - Applicable Laws and Mandates

- A. AB939: Consultant shall review City's compliance with AB939 and recommend measures/programs that can increase diversion rate.
- B. AB1826: Consultant shall provide recommendations on how the City can meet AB 1826 requirements.
- C. Other Local, State and Federal requirements related to solid waste: Consultant shall consider provisions to the solid waste contract that will ensure that the City meets all other applicable laws that relate to solid waste such as AB 45, AB 341, City's Title 24 municipal code, etc.

3.4 Task 4 - Existing Contracts

- A. Research – Consultant shall review existing solid waste contracts of other cities that are comparable to Monterey Park (e.g., population, land area, etc.). Data to be collected includes residential and commercial rates, size and number of trash containers, diversion rate, franchise, multi-family recycling, bulky item, and all other relevant information.
- B. Review and Recommendation – Consultant shall compile a comprehensive matrix of the components of solid waste contract that identify those that would be applicable or preferable to Monterey Park.

Matrix shall include at a minimum: rate incentives – *pay as you trash* or flat rate; discounted rates for special services (e.g., construction and debris); cart system – comingled/single-stream 2-bin or 3rd recycling *blue* container; acceptable materials for recycling bin (e.g., plastic film/bags); organic yard waste/food waste collection; special events collection; public area recycling containers (e.g., Big Belly); *RecycleBank*; and website waste tracking program.

Analysis will also look at single/franchise hauler for commercial service, residential service or both.

3.5 Task 5 - RFP

- A. Basic Services – Consultant shall describe the basic services that the waste hauler must provide.
- B. Rate – Consultant shall develop a rate sheet for the proposer to complete to identify the cost for the contract.
- C. Special Services – Consultant shall identify the special services that the waste hauler must provide. These services include but are not limited to seasonal collections, bulky item, manual roll-out, electronic and household hazardous waste, and city generated waste.
- D. Education and Outreach – Consultant shall describe the public outreach programs that the waste hauler must provide. An optional online/website-based tool for users to track recyclables and obtain information shall be included.
- E. Customer Service – Consultant shall describe how the waste hauler will communicate with the public to resolve complaints, request special services, and provide information.
- F. Abandoned Waste – Consultant shall describe the requirements of the waste hauler to respond to and collect abandoned waste discarded on public rights-of-way.

- G. Length of Contract – Term of contract including option for extensions.

3.6 Task 6 - Pre-Qualification

- A. Pre-Qualification Scope of Work - Consultant shall draft a scope of work that identifies all the services and provisions that the solid waste hauler shall meet. The Scope of Work can include optional services such as street sweeping services, curbside electronic waste collection, household hazardous waste collection, etc.
- B. RFQ - Consultant shall create a list of wide range of waste haulers (e.g., large and small, landfill owned, compost facility owned) and conduct an RFQ to identify those solid waste haulers that can meet the provisions of the solid waste contract.

3.7 Task 7 - Evaluation of Proposals

- A. Evaluation Criteria - Consultant shall develop the evaluation criteria that can derive quantitative score for each qualified proposal.
- B. Interview – Consultant shall assist in the interview process to evaluate each qualified proposal.

4.0 CONTENTS OF PROPOSAL

The content of the Proposal shall be in the order as specified below. Additional information may be submitted, but the proposal shall include, at a minimum, the following information listed below.

4.1 Project Team Identification

Identify the prime consultant's company name, street address, mailing address, telephone number, fax number, and e-mail address. Indicate whether the company is a corporation, joint venture, partnership or sole proprietorship. List other business names used in the past. Provide the same information for all sub-consultants that will be part of the project team.

4.2 Team Organization

Provide an organization chart identifying the Principal in Charge, Project Manager and other proposed key personnel from the consultant and sub-consultant project team that will be assigned to perform the work as outlined in Section 3.0.

4.3 Project Understanding, Approach and Schedule

Describe the basic approach for performing the various tasks associated with this RFP. Identify and briefly discuss key issues, specific to this RFP, which are considered critical to ensuring that the work is completed on time and within budget. Briefly discuss how the key issues will be managed. Include a schedule that indicates the projected duration for each of the tasks outlined in Section 3.0.

4.4 Cost Proposal

The Cost Proposal shall include a not-to-exceed cost estimate for each task identified. Include details of the sub-tasks if necessary. Each task shall include the hourly rates for the proposed personnel based on classification. The cost estimate shall include all administrative, clerical, and support services. A fee schedule with the hourly rates of each classification shall be included. The proposed hourly rates shall include all overhead and profit and shall remain the same for the duration of the project.

Proposer shall uphold its Cost Proposal for a minimal of 60 days from the date of submittal.

5.0 INSURANCE REQUIREMENT

The selected consultant will be required to provide evidence of the following insurance coverage:

- Comprehensive general liability insurance (bodily injury and property damage), the limits of which shall not be less than two million dollars (\$2,000,000) combined single limit per occurrence and annual aggregate.
- Automobile bodily injury and property damage liability insurance, the limits of which shall not be less than one million dollars (\$1,000,000) combined single limit per occurrence.
- Workers' compensation and employer's liability insurance, the limits of which shall not be less than as prescribed by applicable law.
- Professional liability insurance, the limits of which shall not be less than one million dollars (\$1,000,000) each occurrence and annual aggregate.
- Endorsement to the general liability insurance policies naming the City of Monterey Park and its employees, agents, representatives, etc. as an additional insured with a 30-day notice of cancellation.

6.0 SELECTION PROCESS AND CRITERIA

Selection of Consultants will be based on the contents of the written proposal. The selection criteria are summarized below:

SELECTION CRITERIA

CRITERIA		POSSIBLE POINTS	SCORE
1	Project Manager <ul style="list-style-type: none">▪ Qualification and relevant experience▪ Unique qualifications for the project▪ Time commitment for the project	25	
2	Project Team <ul style="list-style-type: none">▪ Qualification and relevant experience▪ Unique qualifications for the project▪ Time commitment for the project	25	
3	Consultant Firm <ul style="list-style-type: none">▪ Demonstrated capability on similar recent projects▪ Management and organization capabilities	20	
4	Project Understanding and Approach <ul style="list-style-type: none">▪ Demonstrated knowledge of the project and identification of potential key issues	30	

	<ul style="list-style-type: none"> Management plan for ensuring that the project is completed on time and within budget Ability to interface with City staff, design team, contractor, utilities, emergency services, outside agencies, and the community 		
TOTAL		100	

7.0 STANDARD AGREEMENT

A sample contract agreement is included with this RFP for the Consultant's review. Any revisions or changes to the agreement submitted by the selected consultant shall not be made a part of this agreement unless or until approved by the City in its sole discretion. The consultant thereby agrees to be bound to the form of the agreement attached hereto subject only to changes and amendments agreed to by the City. The agreement provided herein is considered to be a "draft" document and the City reserves the right to modify the agreement as necessary during the negotiation process.

8.0 ADDENDA

Any clarification to the RFP shall be made by addendum. It shall be the responsibility of the Proposer to verify and obtain copies of any addenda.

9.0 PROOF OF AUTHORITY

If the bidder is a corporation, formal proof of the authority of the officer signing the bidder's proposal to bind the corporation must be submitted with the proposal. A copy of the corporate resolution, bylaws, or minutes may be acceptable forms of proof.

10.0 WITHDRAWAL OF PROPOSAL

Any bidder may withdraw its proposal, by written request only, at any time prior to the closing time for receipt of proposals.

11.0 FIRM COMMITMENT OF AVAILABILITY OF SERVICE

Once a proposal is opened, the bidder is expected to maintain an availability for commencement of service as set forth in its proposal for a sixty (60) day period after the due date for receipt of proposals and that the proposed work will be performed at the "Not to Exceed" price in the proposal.

12.0 LIMITATIONS AND RESERVATIONS

All responses to this Request for Proposal shall become the sole property of the City of Monterey Park.

The City reserves the right to reject any or all bids and any item or items therein, and to waive any non-conformity of proposals with this RFP, whether of a technical or substantive nature, in the interest of the City.

13.0 RFP NOT CONTRACTUAL

This Request for Proposals does not commit the City to award a contract, or to pay any costs incurred in the preparation of the proposal.

Exhibits can be downloaded from the City's website:

<http://www.montereypark.ca.gov/444/Bids-Proposals>

ATTACHMENT 2

MDM Analytics Proposal



P.O. Box 402
Nevada City, CA 95959
310-889-4176

November 27, 2015

Ms. Amy Ho
Principal Management Analyst
City of Monterey Park
Public Works Department
320 W. Newmark Avenue
Monterey Park, CA 91754

Dear Ms. Ho:

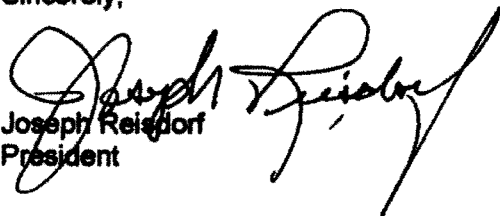
We are pleased to submit this proposal to assist the City of Monterey Park with the development of an RFP and other documents for the city's new solid waste contract. We enjoyed our previous work for the city and look forward to the opportunity to be part of this endeavor.

Our project team includes Brown Armstrong Accountants and MIG/Hogle-Ireland, two highly qualified firms that have served numerous municipal clients throughout California. Together we provide the city with the skills and experience necessary to successfully complete all of the tasks in our work plan and guide the city through the process of selecting the hauler(s) to serve its waste management program. We have structured our work plan so that as we progress, we will accumulate the information required to structure a complete RFP and service plan for the new contract(s).

We understand the importance of this project to the city and therefore commit to making it a high priority for each of our firms. The principals in our firms will be directly involved in the management and oversight of the project and will always be available for direct consultation with your staff.

Please let us know if you have any questions regarding our proposal or if you require any additional information. We would be pleased to participate in any interviews that you decide to schedule as part of the consultant selection process.

Sincerely,


Joseph Reisdorf
President

RESOLUTIONS ADOPTED BY UNANIMOUS WRITTEN CONSENT OF DIRECTORS
OF

MDM Analytics, Inc.
A California Corporation

The undersigned, being all of the Directors of this corporation, a general corporation organized under the General Corporations Law of California, do by this writing, consent to take the following actions and adopt the following resolutions:

RESOLVED, that JOSEPH REISDORF shall continue to serve as President and Chief Financial Officer and LYNDIA GIANFORTE shall continue to serve as Secretary.

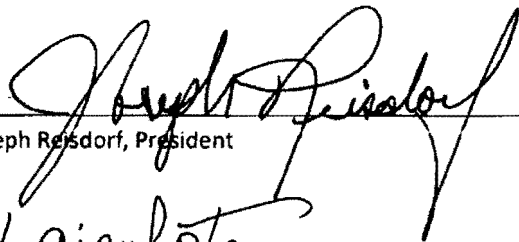
RESOLVED FURTHER that the President is authorized to sign and submit a proposal to the City of Monterey Park, California for Consultant Services to Develop RFP for Solid Waste Contract, and to bind the corporation to the terms of that proposal.

We direct that this consent be filed with the Minutes of the proceedings of the Directors of this corporation. This consent is executed pursuant to the Corporations Code of the State of California and By-Laws of this corporation, which authorize the taking of action by the Board of Directors by unanimous written consent without a meeting.

Date:

4/25/15

Joseph Reisdorf, President



Date:

11.25.15

Lynda Gianforte, Secretary





State of California Secretary of State

S

Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEES (Filing and Disclosure): \$25.00.

If this is an amendment, see instructions.

IMPORTANT – READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

EW99553

FILEDIn the office of the Secretary of State
of the State of California**FEB-27 2014****1. CORPORATE NAME**
MDM ANALYTICS, INC.**2. CALIFORNIA CORPORATE NUMBER**

C2644167

This Space for Filing Use Only

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)**3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.**☐ If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.**Complete Addresses for the Following** (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)**4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE** CITY STATE ZIP CODE
12288 GAYLE LANE, NEVADA CITY, CA 95959**5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY** CITY STATE ZIP CODE
12288 GAYLE LANE, NEVADA CITY, CA 95959**6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4** CITY STATE ZIP CODE
JOSEPH REISDORF P.O. BOX 402, NEVADA CITY, CA 95959**Names and Complete Addresses of the Following Officers** (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)**7. CHIEF EXECUTIVE OFFICER/** ADDRESS CITY STATE ZIP CODE
JOSEPH REISDORF P.O. BOX 402, NEVADA CITY, CA 95959**8. SECRETARY** ADDRESS CITY STATE ZIP CODE
L GIANFORTE P.O. BOX 402, NEVADA CITY, CA 95959**9. CHIEF FINANCIAL OFFICER/** ADDRESS CITY STATE ZIP CODE
JOSEPH REISDORF P.O. BOX 402, NEVADA CITY, CA 95959**Names and Complete Addresses of All Directors, Including Directors Who are Also Officers** (The corporation must have at least one director. Attach additional pages, if necessary.)**10. NAME** ADDRESS CITY STATE ZIP CODE
JOSEPH REISDORF P.O. BOX 402, NEVADA CITY, CA 95959**11. NAME** ADDRESS CITY STATE ZIP CODE**12. NAME** ADDRESS CITY STATE ZIP CODE**13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:** 0**Agent for Service of Process** If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.**14. NAME OF AGENT FOR SERVICE OF PROCESS**
JOSEPH REISDORF**15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL** CITY STATE ZIP CODE
12288 GAYLE LANE, NEVADA CITY, CA 95959**Type of Business****16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION**
DATA SERVICES**17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.**

02/27/2014 JOSEPH REISDORF

PRESIDENT

DATE

TYPE/PRINT NAME OF PERSON COMPLETING FORM

TITLE

SIGNATURE

SI-200 (REV 01/2013)

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APPROVED BY SECRETARY OF STATE

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Attachments

- 1 Statements of Qualifications and Resumes
- 2 Proposed Work Plan Outline
Examples of Forms and Reports from FacilityStats
- 3 Examples of Cost Forms and Facility Plans for Use by Applicants
- 4 Detailed Project Schedule
- 5 Detailed Project Budget

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1.0 PROJECT TEAM

This proposal has been prepared and is submitted to the City of Monterey Park by MDM Analytics, Inc., a California corporation with extensive experience helping cities and counties design, manage, and evaluate their waste management and recycling programs. For this assignment we have joined with two highly qualified firms to present the city with a project team that has the skills and experience required to successfully complete all of the tasks outlined in the city's request for proposals.

1.1 Team Members

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MDM Analytics is a California Corporation

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1.2 Qualifications and Experience

MDM Analytics, Inc.

Joseph Reisdorf, president of MDM Analytics, Inc. (MDM) has been providing professional consulting services to private and public sector clients in the Western States for more than twenty years. He has a degree in Industrial and Systems Engineering from the Rochester Institute of Technology and extensive experience with the development and management of a variety of complex energy and solid waste management projects.

He has completed rate reviews, hauler audits, facility inspections of waste collection companies, and managed the procurement processes for waste collection and recycling services for several cities, including San Marino, Monrovia, Alhambra, Monterey Park, Compton, Mission Viejo, Rolling Hills, Nevada County, and the Regional Waste Management Authority in Yuba and Sutter Counties. He has taught a course through the U.C. Berkeley Extension Program entitled "The Design and Operation of Material Recovery Facilities". In addition to designing waste collection and recycling programs for

jurisdictions in California, he developed a new collection system for Park City, Utah and designed the refuse collection systems for the new airport concourse in Dubai, UAE, and for the Kingdom Trade Center in Riyadh, Saudi Arabia.

A summary of the types of professional services he has provided is as follows:

- Development of requests for proposal and evaluation of proposals for new or expanded solid waste collection and recycling services. Negotiation of contracts, franchises, and other agreements for solid waste collection, diversion, and disposal services.
- Compliance audits, rate reviews, and evaluations of waste collection and recycling companies. Cost analysis and evaluation of service rates for solid waste operations and programs.
- Financial analysis of solid waste programs and facilities.
- Creation of waste disposal and diversion information reporting and verification systems for municipalities.
- Design and implementation of comprehensive recycling, composting, and other waste diversion and minimization programs.

His project management skills are built on his education as a systems engineer and the period earlier in his career when he managed two district heating systems and was responsible for managing a staff of 15 – 20 employees. Since then he has successfully designed and completed numerous projects for cities and counties, often being responsible for managing a team of consultants with complex task assignments.

MIG/Hogle-Ireland

MIG, Inc. is a multidisciplinary firm with a staff of 230 that specializes in regional, community and transportation planning, public outreach, inter-agency collaboration, facilitation, communications and graphic design.

Founded in 1982, MIG has worked extensively with public agencies and policy makers throughout California to effectively communicate complex issues to key stakeholders and the public, enabling them to actively participate in planning, design and development processes and make informed decisions. For more than 30 years, we have proven our success in involving community members and stakeholders, building consensus, and developing a base of support for project outcomes.

MIG works with agencies and communities to define needs and vision, resolve conflicting perspectives, and incorporate land use and policy decisions into successful transportation plans. We specialize in bringing interests together and creating comprehensive plans that go beyond regulatory requirements and mitigation issues to identify solutions that benefit the surrounding and impacted communities. This benefits-oriented approach helps to foster projects that are widely supported and that are based on a firm foundation and knowledge of fiscal and operational realities. MIG's unique combination of land use planning and urban design expertise, coupled with our graphic design and communications capabilities provides support for an informed and comprehensive public outreach and education process.

MIG is a woman-owned corporation in the State of California headquartered in Berkeley, California, and featuring offices in the following locations: Pasadena, Fullerton, Riverside, San Diego and Davis, California; Portland and Eugene, Oregon; Boulder, Colorado; San Antonio, Texas; New York, New York; and Raleigh, North Carolina.

Public Involvement Community Outreach

MIG has extensive experience designing public outreach and involvement programs that educate the community, encourage participation and provide agency staff with meaningful community input. MIG provides a multileveled, well-documented involvement process aimed at increasing public confidence in decision-making. Our community outreach process focuses on developing common objectives and providing a full range of successful strategies for achieving those objectives.

Facilitation and Consensus Building

MIG has expertise in promoting collaboration and facilitating consensus. MIG is internationally recognized for its facilitation expertise, developing and using innovative techniques to create an open atmosphere in which different viewpoints can be heard, acknowledged, addressed and reconciled. We have helped diverse groups of public and private sector clients to resolve conflicts and work toward common goals.

Specific forms of participatory process that MIG employs include: visioning charrettes, interactive land use games, publicity packages (public service announcements, press releases, meeting notices, phone banking and newspaper ads), project newsletters, videos, simulation modeling, information displays, web site development and multicultural outreach.

Stakeholder and Issue Identification

MIG is experienced at identifying stakeholders and conducting assessments to identify perceptions, concerns, and potential project impacts, as viewed by a broad range of stakeholders. MIG utilizes techniques including individual stakeholder interviews, focus groups, and statistically valid surveys to conduct stakeholder and issue research in the early stages of project development.

Communications and Graphic Design

MIG provides high-quality written and graphic materials to support and document planning and public outreach processes. We also create multimedia outreach and informational materials, and develop training and implementation tools. Our design staff welcomes creative challenges to producing attractive and easy-to-understand materials that help communicate complex concepts and issues to a wide range of audiences. MIG routinely develops and utilizes newsletters, flyers, news releases, advertisements, PowerPoint presentations, display boards and web pages to support project efforts.

Brown Armstrong, CPA

Brown Armstrong is one of the largest regional accounting firms in California, serving clients throughout the state for more than 40 years. The Public Sector Practice team specializes in providing government accounting and auditing services to municipalities and other entities, including counties, cities, school districts, transit agencies, special districts, non-profit entities, government retirement plans, and healthcare organizations.

The firm has a staff of 76 professionals, serving clients from offices in Pasadena, Bakersfield, Fresno, and Stockton.

The audit services for this project will be managed by Eric Xin, partner and manager of the Public Sector Auditing Group. He will be assisted by Kang He and Jose Arreguin. Resumes are provided in Attachment 1.

References

MDM Analytics, Inc.

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MIG/Hogle-Ireland

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1.3 Unique Qualifications for This Project

Similar Project Experience

MDM Analytics and Hogle-Ireland undertook a similar project for the City of Monrovia. Our team organized and conducted a series of public meetings and other outreach activities to solicit comments from members of the business community for a new commercial waste collection and recycling program. MDM Analytics designed and managed the process of soliciting proposals for non-exclusive commercial franchises from a select group of qualified waste haulers. The program requirements were designed to encourage the haulers to propose programs that maximized waste diversion while offering competitive prices to their customers.

Auditing of Athens Services

MDM Analytics has audited Athens Services on multiple occasions, most recently in 2013 on behalf of the City of Monrovia. For that audit we examined Athens' records for its residential, commercial, and roll-off accounts, and investigated how Athens calculates the waste diversion percent that it reports to the cities it serves. As a result, MDM Analytics may be unique in its insight into the difference between the actual waste diversion that Athens is able to achieve from sorting mixed waste at its MRF and the diversion that it reports to cities whose waste is sorted at the MRF.

Tracking and Reconciling Waste Disposal and Diversion Data by Facility

MDM Analytics has assisted many jurisdictions in Southern California with identifying and reconciling the waste disposal and diversion data that is reported at the various facilities throughout the region by regular haulers and self haulers. We designed and managed the waste origin verification system that was in use at the Puente Hills Landfill from 2004 to 2013. We also created and continue to host FacilityStats, an online reporting and data analysis system that enables haulers and recyclers to submit electronic reports to the cities that they serve. Cities are then able to easily generate a series of performance report by hauler and program, and can access a dashboard that gives them an overview of all program activity, by hauler, month, and year. We recently added a module that automatically calculates the greenhouse gas emissions and reductions resulting from all components of a city's waste management program.

Previous Planning Services to Monterey Park

MIG staff has provided varied services to the City of Monterey Park over the past 10 years, both as MIG employees and as Hogle-Ireland staff prior to MIG's acquisition of Hogle-Ireland in 2013. Through this work, we have developed in-depth knowledge of Monterey Park and good working relationships with City staff. Past work has included community outreach for a proposed San Gabriel Valley Water District water tank replacement project, preparation and peer review of CEQA documents, and GIS mapping services.

2.0 TEAM ORGANIZATION

2.1 Project Management

MDM Analytics will provide overall project management and Joseph Reisdorf will serve as project manager. In this role, his specific responsibilities will include:

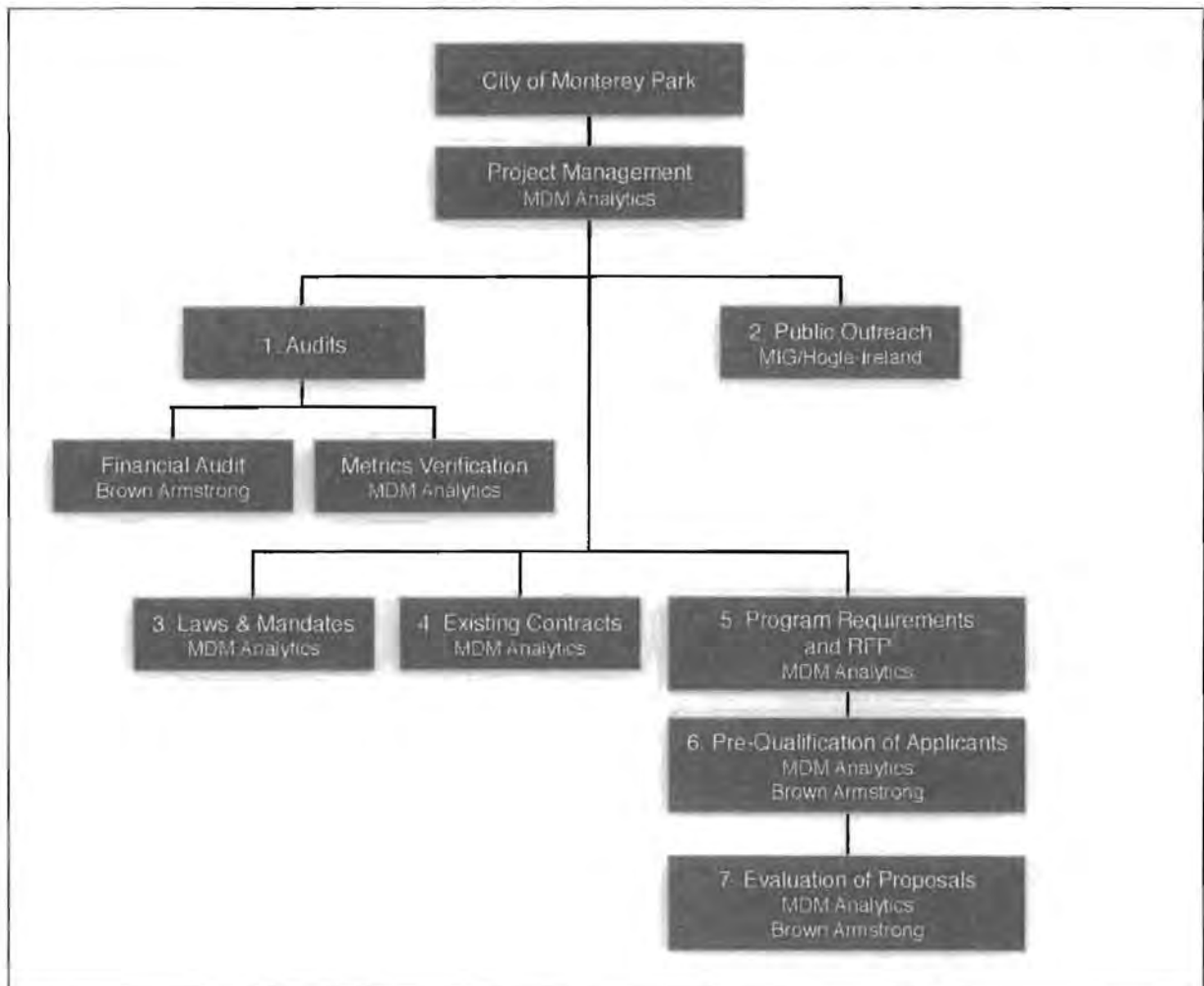
- a. Communication and coordination with city staff
- b. Assigning project tasks to team members
- c. Monitoring work progress in relation to the project schedule
- d. Ensuring that all project milestones and deadlines are met
- e. Evaluating project results in relation to the project goals
- f. Monitoring project expenditures in relation to the budget
- g. Advising the city staff of any alternative tasks or approaches that the team believes will improve the city's program

2.2 Team Organization and Task Assignment

Responsibility for the project tasks outlined in the city's RFP will be assigned as follows:

Project Task		Assignment
Task 1	Audit of Solid Waste Hauler	
	Financial Audit	Brown Armstrong
	Waste Tonnage Verification	MDM Analytics
	Service Complaints Verification	MDM Analytics
Task 2	Public Outreach	MIG/Hogle-Ireland
Task 3	Applicable Laws and Mandates	MDM Analytics
Task 4	Existing Contracts	MDM Analytics
Task 5	Develop RFP for Solid Waste Services	MDM Analytics
Task 6	Pre-Qualification of Haulers	MDM Analytics, Brown Armstrong
Task 7	Evaluation of Proposals	MDM Analytics, Brown Armstrong

Project Team Organization



3.0 PROJECT UNDERSTANDING, APPROACH, AND SCHEDULE

3.1 Understanding of the Project

With adoption of the ordinance in 2011 mandating a competitive bidding process for awarding solid waste franchises, the City Council and voters made it clear that a fresh look at how solid waste collection and recycling services are provided in the city was desired. The marketplace for waste management services in Southern California is highly competitive, and experience has shown that the use of competitive procurement often results in a reduction in the rates paid by residents and businesses. Continued renegotiation of franchises weakens a jurisdiction's bargaining position and makes it more difficult for a jurisdiction to raise service standards or implement new programs without the assurance that it has received the best possible price when doing so.

A successful procurement process is one that results in the selection of a highly qualified hauler who is committed to providing all of the services in the program specifications at the most competitive price. Our approach to conducting these procurements includes several key elements:

- a. Developing a clear understanding of the needs and preferences of the community and the jurisdiction
- b. Preparing a detailed description of the service requirements and performance standards that the selected hauler(s) will be expected to meet
- c. Drafting the RFP so that the requirements are clear, and will result in proposals from haulers that are concise, yet sufficiently detailed. We believe that it is not advisable to request applicants to propose several program options as this practice can complicate the evaluation of the proposals.
- d. Solicit proposals from as many qualified haulers as possible by making the program and financial requirements reasonable. We strive to avoid situations where the program requirements are so extreme that the jurisdiction only receives proposals from the current hauler (e.g. City of Oakland) or from no haulers (e.g. City of Lincoln). It is also important to assure potential applicants that the process will be fair and transparent and not designed to favor the incumbent hauler.
- e. Describe the proposal evaluation criteria in the RFP and attach a copy of the franchise agreement that the successful hauler(s) will be expected to execute with the jurisdiction
- f. Structure the annual rate adjustment mechanisms so that the ratepayers are protected from unjustified increases throughout the term of the franchise. We also believe that the rate adjustment mechanism should be one that can be understood and implemented by city staff.

3.2 Our Goals for the Project

- | | |
|--------|---|
| Goal 1 | Determine the accurate service counts and the fees owed to the city for the years 2012 to 2014 |
| Goal 2 | Identify the service preferences and priorities of the residents and business owners |
| Goal 3 | Develop a clear and comprehensive residential and commercial waste management service plan |
| Goal 4 | Design and conduct an open and transparent procurement process that results in the selection of the most qualified hauler(s) that can provide the required services at the most competitive price |

3.3 Communication With City Staff

Our work plan includes close and frequent communication with the city staff, beginning with a project kick-off meeting, followed by monthly reports that will show current expenditures and progress for the period.

When requested by the staff, we will assist with the preparation of staff reports and presentations, and participate in public meetings or presentations to the City Council.

3.4 Our Approach to the Project

The first task in our work plan is to conduct a project kick-off meeting with the city staff. At that meeting we will review our work plan, budget, and schedule, discuss any changes that the city requests, and establish the communication and reporting protocols for the project.

Our approach to the procurement for new solid waste franchises will be to ensure that the process is designed and managed so as to be consistent with City Council Resolution 11379 and Chapter 6.09 of the city's municipal code. We will strive to make the rules for the process clear and the evaluation process fair and equitable, so that the city's final selection is non-controversial.

An outline of our work plan is included in Attachment 2.

Task 1 – Audit of Solid Waste Hauler

Task 1.1 Financial Audit

The financial audit of Athens Services will be designed to determine compliance with the requirements of the franchise agreement and the city's municipal code, and will be conducted in accordance with generally accepted auditing standards issued by the American Institute of Certified Public Accountants, Government Auditing Standards (2011 Revision) published by the Comptroller General of the United States.

We will interview Athens' accounting and reporting staff to obtain an understanding of Athens' internal procedures and controls over its commercial accounts, its invoicing procedures, and billing processes, as well as its policy and procedures relating to commercial program fees paid.

We will select a representative sample (approximately 40-60 per year) of commercial accounts to verify:

- The level of service provided
- The fees billed for the service and that these fees were based on the correct service rates
- The payment received for the service

We will test the accuracy and internal controls for the invoicing and billing of commercial accounts, and verify the accuracy of the commercial fees paid based on supporting documents provided, such as detail listing, invoice and payment documents.

We will draw our conclusion based on our testing results and will draft an audit report of our findings.

Task 1.2 Waste Tonnage

We will examine the following records at Athens' offices:

- Route sheets and lists
- Facility usage and transfer reports
- Methods of allocating tons from any mixed loads (e.g. multifamily and commercial)
- Worksheets and calculations used to allocate materials recovered at its MRF to the city. We will identify both the materials recovered from the MRF sort lines and any additional materials from other sources that are allocated to the city.

We will have Athens' staff give us a "walk-through" of their procedures for generating the quarterly reports they send to the city, beginning with the weight data from their route trucks to the weight tickets from the disposal, waste-to-energy, and recycling facilities that they use.

Athens files quarterly reports with Los Angeles County that list, by jurisdiction, the tons received and recycled at its MRF, as well as the amounts used for ADC and compost, and the quantities transferred to disposal facilities. The information on those reports will be compared to the information submitted to the city by Athens.

We will also obtain detailed reports from the facilities that reported receiving waste or materials from Monterey Park, such as the San Bernardino County Landfills, Chiquita Canyon Landfill, and the Puente Hills MRF. We will compare this data with that received from Athens and produce a summary for review by the city staff. This data will be useful in not only determining Athens' compliance with the specification of the franchise agreement, but will also establish a valid baseline that haulers can use when preparing their proposals for the new collection franchises.

Task 1.3 Service Complaints

We reviewed the provisions in the franchise agreement that specify how Athens is to respond to service complaints and the types of records that it is required to maintain. We will interview Athens' customer service staff and conduct a detailed review of its customer service logs and records.

Task 1.4 Compile Results and Prepare Report

We will prepare a separate report detailing our findings from the audit of Athens Services.

Task 2 – Public Outreach**Task 2.1 Community Meetings**

MIG will design and facilitate a series of community meetings to provide a forum for Monterey Park residents and business leaders to discuss concerns, issues and ideas regarding their solid waste collection. To ensure input in a community with rich cultural diversity, MIG proposes a tailored approach that responds to different audiences.

A. Community Wide Meeting

MIG will design and facilitate a community-wide meeting to solicit feedback from the community regarding concerns related to solid waste collection in Monterey Park. The meeting will include a brief orientation to provide background and context. This will be followed by an interactive discussion to allow community members to share their ideas. MIG proposes facilitating the meeting using a technique called "facilitation graphics." This combines the leadership skills of a professional facilitator with graphic note taking. Discussion is recorded on large wall-sized sheets of paper (wall graphics) that help to establish the group's memory of both the flow and content of discussion. In our experience, this method of meeting facilitation encourages interaction and leads to group consensus because participants are able to "see" the discussion as it takes place and can refer to the wall graphics to build upon each other's comments. The wall graphic technique also provides a method to diffuse contentious issues and supports a transparent process. The wall graphics also become the basis for producing written summaries of the group discussions.

MIG will develop meeting materials in Chinese and Spanish. Simultaneous language translation will also be available in Chinese and Spanish.

A summary of the meeting will document the issues, ideas, and opportunities shared by the community. These results will inform the elements that will comprise the RFP for the new franchise agreement.

B. Focused Community Meeting (Optional)

In addition to the community Wide meeting, MIG proposes two focused meetings to address more specific concerns from focused groups and create an opportunity to engage with community members in non-traditional settings. These focused discussions could be designed to include small group discussions to provide community members who would otherwise not vocalize ideas in front of a large

group. These smaller group discussions can also be facilitated in Chinese and/or Spanish languages. The outreach team will work with city staff to further refine the approach and format for these two meetings. It is envisioned that these two meetings will occur after the Community Wide meeting.

MIG will prepare a summary for both Focused Community Meetings.

C. Business Meetings

MIG will design an interactive format to gather feedback from the business community. The outreach team will work with the city and chamber of commerce to refine the timing and outreach for these meetings. To maximize participation, these meetings may be scheduled in partnership with recurring chamber meetings or other business leader gatherings. In addition to the Wall graphic, MIG will develop a summary as a record of the meeting.

For all meetings MIG will develop a flier to promote and advertise the meetings, agenda, sign in sheets, hand out materials, and meeting summary.

Task 2.2 Surveys

MIG will develop a survey tool to gather input from the Monterey Park community on needs and priorities related to solid waste collection. The survey tool will include both paper and electronic versions. Paper versions will be distributed community wide through numerous outlets including: the City's Cascades, neighborhood associations, chamber, public facilities, libraries, churches, community centers, etc. Links to the electronic version will be made available through the City's website and Facebook page, community group web and Facebook pages, and others. MIG will also develop a flier introducing the survey and will include a QR are code for community members who prefer to access the online version. MIG will develop a summary of key findings from the survey.

Task 3 – Applicable Laws and Mandates

As we draft the service plan that will form the basis for the RFPs for the residential and commercial franchises, we will review the city's current compliance status with applicable laws and regulations and identify new or pending laws or regulations that must be factored into the new service plan.

Task 3.1 AB 939

Based on the city's recent annual reports to CalRecycle, its annual per capita waste disposal rate has been under the target of 5.0 lbs. per capita per day. However, the city's waste diversion program has relied on the use of collected green waste as ADC to meet the disposal target. As of January 1, 2020, ADC will no longer be credited as waste diversion, requiring that significant new quantities of materials be diverted from disposal by other means so that the city can at least maintain the status quo.

In 2014, Athens reported recycling only 9% of the waste received from Monterey Park at its MRF. For the first six months of 2015, that rate increased to 17%, but it was still below the certified processing rate for the facility of 26.4%, suggesting that

there is potential for recovering significantly more materials through conventional recycling methods.

As part of our work plan, we will examine these options based on the success of programs in other jurisdictions, and will also address the opportunities for replacing the use of green waste as ADC with mixed organics recycling and composting.

Task 3.2 AB 1826

By January 1, 2016, the city will have to implement its organic waste recycling program required by AB 1826, and by April 1, the initial group of businesses will have to arrange for organic waste recycling services, either through Athens Services or through an in-house program.

We will build on these initial efforts to develop a service plan that will bring the city into full compliance with AB 1826. The service plan will also have to include provisions for monitoring business compliance with AB 1826. CalRecycle has released a worksheet tool to help cities identify those businesses that are subject to AB 1826. We will work with the city staff to determine if, and how that tool can be incorporated into its program.

Task 3.3 Other Laws and Requirements

AB 45, which would have required the city to increase the collection and diversion of household hazardous waste (HHW), failed in the current legislative session. However, we will include provisions in the new service plans for increased collection of HHW from both residents and businesses.

We will also incorporate into the service plans, provisions to ensure the city's compliance with the mandatory commercial recycling regulations and the relevant sections of the Title 24 building code.

Task 4 – Existing Contracts and RFPs

Task 4.1 Research

We maintain a library of RFPs and contracts that other jurisdictions have used for residential and commercial waste management services. We will select those documents that were used in jurisdictions comparable to Monterey Park.

Task 4.2 Review and Recommendations

We will compile a matrix of key provisions of the selected documents and provide the city with our analysis of if, and how those provisions should be included in the RFPs and contracts for Monterey Park's programs.

We will also go beyond simply reviewing the RFPs and contracts, and present the city with an overview of the current industry research and experience on some of the features such as:

Pay as you throw	In what kind of communities has it been effective and where has it led to problems of contamination
Commingled vs. 3-bin	Economic factors and impact on material recovery rates
RecycleBank	Impact on participation rates and material quality in other jurisdictions
Mixed waste sorting vs. source separation	Economic, material quality, and public participation factors associated with having residents and businesses separate their recyclables from their trash, or placing all items in a common cart or bin.

Task 4.3 Summary and Selection

We will summarize our findings and assist the staff in selecting those provisions and programs that should be included in the RFPs and franchise agreements. As part of this task, we will also help the city staff determine the desired term of the franchises.

Task 5 – Develop RFP and Service Requirements

The primary guide for developing the RFP will be the provisions of Chapter 6.09 of the city's municipal code.

Task 5.1 Types of Franchises

We will present the city staff with data, analysis, and recommendations to enable the city to determine the types of franchises that will best meet its needs and those of the community:

- A combined exclusive franchise for residential and commercial collection and recycling services
- Separate exclusive franchises for residential and commercial collection and recycling services
- Non-exclusive franchises for commercial collection services limited to three haulers
- Exclusion of roll-off and temporary drop-box service from the franchises or an exception for roofing companies
- Separate licensing of companies that provide recycling services not included in the franchises

Task 5.2 Service Plan

A well-defined service plan is the basis for an RFP for new collection services. For this project, we will prepare the service plan(s) for the franchise(s) selected by the city by incorporating information from:

- The audit of Athens Services: From the audit we will have obtained accurate information on the service counts and quantities of waste and materials collected, recycled, and disposed.

- **Public outreach:** The results of these activities will provide an overview of the preferences and priorities of residents and members of the business community.
- **Research and other contracts:** The service plan will be structured around the programs and features selected by the city.
- **Applicable laws and regulations:** We will incorporate provisions that will position the city to be in compliance with all existing applicable laws and regulations.
- **City goals and priorities:** Relevant goals and priorities of the city will be incorporated into the service plan.

The service plan will include the following sections:

1. Goals	The city's goals and priorities for the procurement process.
2. Basic services	Detailed description of the basic services to be provided to all customers, which may include collection of trash, recyclable materials, and organics, processing and material recovery services, disposal of residual materials.
3. Special services	These services may include senior discounts, push-out services, bulky item collection or seasonal cleanups, e-waste collection, and extra weekly collections.
4. Service standards	Types and condition of vehicles and containers to be provided, bin and cart maintenance and cleaning requirements, hours of operations, spill and litter cleanup, driver behavior, and availability of back-up vehicles.
5. City services	Description of the collection and recycling services to be provided at city facilities. If the city decides to include street sweeping service in the franchise, the requirements for that service will also be provided.
6. Minimum waste diversion rates	The minimum waste diversion rate for all programs will be specified and we will include examples of how those rates are to be calculated.
7. Education and outreach	A description of the types and frequency of customer education and outreach activities that are required. We will also indicate if the content of any written materials will be subject to city approval.
8. Reporting requirements and methods	The frequency and method by which collection, recycling, and disposal activities are to be reported will be specified. If the city would like its hauler(s) to use our FacilityStats service, we will make it available at no cost to the city.

9. Customer service	The minimum standards for providing customer service will be specified, such as the times during which a live operator is to be available, the language requirements for the customer service staff, response time, documentation and record keeping requirements, and incident closeout procedures.
10. Abandoned waste	The procedures and response time for collection of abandoned waste or bulky items in the public right-of-way will be specified.

Task 5.3 Other Section of the RFP

In addition to the service plan, the RFP(s) will include these sections:

1. Term of the franchise	The number of years and the firm expiration date of the franchise(s) will be specified.
2. Fees	The RFP will include a description of the fees that must be paid to the city, the basis for calculation of the fees, and how and when the payments are to be made.
3. Insurance and indemnification requirements	We will consult with the city's risk management staff to obtain the insurance requirements that the franchisees are to provide. We will also specify the indemnifications that the city will expect from all franchisees and indicate if a performance bond will be required.
4. Proposal contents	An outline of the content and format of the proposals will be provided.
5. Proposal submittal instructions	We will use the requirements of the city's municipal code to indicate how and when proposals are to be submitted.
6. Evaluation criteria and scoring	The evaluation criteria that we develop as part of Task 7 will be included.
7. Liquidated damages	A schedule of liquidated damages will be included.
8. Proposal bond or deposit	The amount and form of a bond or deposit that must be submitted with the proposal.
9. Implementation Plan	Details on how the hauler will implement its service plan, including the acquisition and financing of vehicles and equipment and any facility construction or improvements required
10. Other provisions	These provisions may include notification that the hauler(s) awarded a franchise will be expected to reimburse all or a portion of the city's expenses associated with the procurement process.

Task 5.4 Rate Forms and Facility Plan

We will use our existing templates to develop rate forms that haulers can complete and submit as part of their proposals. These forms will be structured so that the service rates and total service costs proposed by each hauler will be comparable. The service counts for each service level will be specified so that the total cost of each hauler proposal will be clear, and comparable.

The haulers will be required to provide the details of their proposed rates and identify the assumptions used, such as:

- The facilities to be used and the tip fee at those facilities
- The components of their rates: disposal, processing, and service
- Assumptions regarding the density of the waste and/or materials collected
- The material recovery rates at the facilities that will be used and the method by which the material recovery rates will be calculated

An examples of rate forms and facility plans that could be used for this solicitation are included in Attachment 3.

Task 5.5 Draft Franchise Agreement (optional)

We will prepare a draft of the franchise agreement(s) for distribution with the RFP. Providing applicants with a copy of the agreement they will be expected to execute if selected and requiring them to certify in their proposals that they have read the agreement and are prepared to execute it with the city, minimizes the negotiation of terms and conditions that can take place after a franchise is awarded.

Task 6 – Pre-Qualification**Task 6.1 Request for Hauler Qualifications (RFQ)**

This process will be used to solicit the information required by Section 4.128.040 of the city's municipal code and to identify haulers that have the demonstrated experience and qualifications to provide the services required by the city. We will prepare a request for qualifications (RFQ) that can be distributed to waste services companies operating in the region.

In addition to the information listed in the municipal code Sections 4.128.040 A - F, applicants will be required to indicate:

- The facilities that would be used to service customers in the city
- The number and types of vehicles in their Los Angeles County fleet
- The availability of vehicles to serve customers in Monterey Park (on hand, on order, or new purchases)
- The cities and unincorporated county areas in Southern California where they have been issued franchises
- Details of any current or recently settled litigation regarding contractual issues with any jurisdiction in California

A copy of the service plan developed as part of Task 5 will be distributed with the RFQ. The RFQ will indicate how responses are to be structured, the required content, and the time and place for submission.

Task 6.2 Distribution

We will develop a recommended distribution list that will include:

- Waste collection companies currently holding franchises from cities and counties in Southern California
- Operators of solid waste processing, transfer, and disposal facilities in Southern California
- Trade associations such as the Los Angeles County Waste Management Association, the Los Angeles County Disposal Associations, the Inland Empire Disposal Association, and the Solid Waste Association of Orange County

Task 6.3 List of Qualified Haulers

We will use the hauler submittals to prepare a list of those qualified haulers that will be invited to submit a complete proposal.

Task 7 – Evaluation of Proposals**Task 7.1 Evaluation Criteria**

Section 4.128.050 of the city's municipal code includes very specific criteria for the review and awarding of solid waste franchises. We will prepare a proposal scoring methodology that addresses this criteria and is modeled on methodologies that have been used successfully in other jurisdictions. We recognize that the key to an effective and fair evaluation process starts with crafting an RFP that directs haulers to submit their proposals in such a manner that all are clear and comparable.

Task 7.2 Interview of Selected Applicants

As we have for other jurisdictions, we will assist the city staff with the interviewing of selected applicants. This assistance can include:

- Developing a list of the applicants to be interviewed
- Preparing the list of interview questions
- Evaluating the applicant responses and preparing a summary of the results and conclusions from the interviews

Task 7.3 Evaluation and Recommendations (optional)

If requested by the city staff, we will assist with the preparation of selection recommendations, staff reports, and presentations to the City Council.

3.5 Project Schedule

A copy of our project schedule is included in Attachment 4.

4.0 COST PROPOSAL

4.1 Project Budget

Project kick-off meeting.....	\$2,260
Task 1 Audit of Athens Services.....	\$16,730
Task 2 Public outreach.....	\$20,255
Task 3 Review laws and regulations.....	\$2,160
Task 4 Summarize contracts and RFPs.....	\$4,365
Task 5 RFP.....	\$14,980
Task 6 Pre-qualification.....	\$5,330
Task 7 Evaluation of proposals.....	\$4,760
Total fees.....	\$70,840
Direct expenses.....	\$6,500
Project total.....	\$77,340

Optional Tasks:

Task 2.4 Focused community meetings.....	\$9,340
Task 5.5 Prepare draft franchise agreement.....	\$3,880
Task 7.3 Evaluation and recommendations.....	\$4,760
Total optional fees.....	\$17,980
Direct expenses.....	\$4,000
Optional tasks.....	\$21,980

Our detailed project budget is provided in Attachment 5.

4.2 Fee Schedule

Team Member	Staff Classification	Hourly Rates
MDM Analytics, Inc.	Principal, Project Manager	\$155
	Associate	\$115
	Clerical	\$60
Brown Armstrong	Partner	\$200
	Project Manager	\$150
	Associate	\$90
	Clerical	\$60
MIG/Hogle-Ireland	Principal	\$195
	Project Manager	\$175
	Associate	\$100
	Assistant	\$90
	Graphics	\$130

4.3 Maintenance of Rates

Our cost proposal is valid for a period of 60 days from November 30, 2015. The fees provided in Section 4.2 will remain in effect for the duration of the project.



Program Analysis and Customized Data Management and Reporting Solutions

MDM Analytics, Inc., provides program development, evaluation, and management services designed to enable cities, counties, and other public agencies to maximize the efficiency and effectiveness of their recycling and waste management programs. Our portfolio of services includes:

- Design and specification of new waste collection, recycling, and processing programs
- Financial analysis of new programs or modifications to existing programs
- Procurement of waste management services from private collectors, including development of requests for proposals, evaluation of proposals, and drafting and negotiation of contracts and franchise agreements
- Compliance audits of waste management companies
- Design, management, and hosting of integrated reporting and program monitoring systems

Contact Information

Joseph Reisdorf
MDM Analytics, Inc.
P.O. Box 402
Nevada City, CA 95959

Telephone: 310-889-4176
Email: jreisdorf@mdmanalytics.com
Web: www.mdmanalytics.com

Project Experience

**Analysis and Development of Recycling and
Waste Management Programs**

Auditing of Waste Management Companies

**Procurement of New or Expanded Waste
Management Services**

Reporting and Program Monitoring Systems

Previous Clients

City of Monrovia
City of Monterey Park
City of Alhambra
City of Rolling Hills
City of Compton
City of Mission Viejo
Regional Waste Management Agency - Yuba
& Sutter Counties
County of Nevada
City of Park City, UT
Los Angeles County Sanitation Districts
City of Santa Clarita
California Waste Solutions

Professional Background

Joseph Reisdorf, president of MDM Analytics, has a background and degree in engineering, and is an experienced project manager and program analyst. He has been involved in the evaluation and management of various energy and waste management programs throughout the U.S. for more than twenty-five years. His previous professional experience includes Clements Environmental in Los Angeles, the New Jersey Governor's Science and Technology Commission, and the Eastman Kodak Company.

Analysis and Development of Recycling and Waste Management Programs

City of Monrovia - Residential Program

Evaluation of proposals from the city's exclusive franchisee for new rate structure related to the use of alternative disposal and processing facilities. Services included:

- Financial analysis of several service options
- Development of long-term projection of customer rates
- Calculation of the franchisee's increased costs, savings, and profit
- Development of a negotiating strategy to assist the city in its discussions
- Preparation of a revised franchise agreement and rate schedule

City of Monrovia - Commercial Program

To enable the city to comply with the mandatory commercial recycling regulations, we provided full support for conversion of the city's permit system for commercial haulers to a non-exclusive franchise system. Our services included:

- Design and development of a business outreach program
- Development of program specifications and performance criteria
- Design and management of the application process
- Evaluation of applications received
- Drafting of the non-exclusive franchise agreements
- Preparation of revised sections to the city's municipal code

County of Nevada

Renegotiation of a comprehensive refuse collection and recycling franchise on behalf of the county. The new agreement provided for an increase in franchise fee payments to the county, expanded business recycling services, and enhanced residential recycling collection without an increase in rates to residents or businesses. The new franchise also included a residential green waste collection program.

Regional Waste Management Authority

Reviews and analyses of detailed rate adjustment applications submitted by the refuse collection franchisee were conducted for four (4) bi-annual rate adjustment cycles.

Services included:

- Review of the applications to verify consistency with procedures
- Review and evaluation of franchisee costs and cost projections
- Preparation of recommendations to the Authority and the member jurisdictions
- Analysis of past and current funding of the landfill post closure trust fund
- Development of contract language and performance standards to implement new recycling services, service rates, and rate adjustment methodologies
- Technical and financial support during negotiations with the franchisee

City of Santa Clarita

Technical and financial support for re-negotiation of the City's three residential refuse collection contracts. Detailed cost analysis of proposed service enhancements and new collection and recycling programs.

City of Park City, UT

An improved collection plan, including the design and layout of new collection shelters, was designed for the central business district of this mountain resort community.

New Airport Concourse, Dubai, UAE

The specifications for the solid waste collection and management system were developed through extensive work with the airport design team.

Kingdom Trade Center, Saudi Arabia

Our firm participated in the planning for this large, multi-use office and retail center by developing the specifications and equipment requirements for the waste collection and recycling system.

Auditing of Waste Management Companies

City of Monrovia

Detailed audits of hauler records and procedures were conducted to determine compliance with the franchise agreements for the city's residential, central business district, and commercial collection and recycling programs. As a result of the audits, the city's franchisees were required to modify their reporting procedures to provide the city with a more accurate account of the amount of waste collected, diverted, and disposed.

City of Monterey Park

Our services included:

- Development of improvements to the City's commercial waste hauler reporting program
- Compliance audits of the licensed commercial waste haulers, which required review and analysis of hauler reports to the city and examination of hauler records to verify the accuracy of the information reported to the city.

City of Rolling Hills

We provide annual analysis and performance reporting of the collection and waste diversion activities of the city's franchisee.

City of Compton

Audits of the City's residential and commercial solid waste haulers were conducted to verify compliance with the franchise agreements and the accuracy of the collection, recycling, and disposal reports submitted to the city.

Reporting and Program Monitoring Systems

FacilityStats

Our firm designed and hosts this online reporting tool that enables refuse collection and recycling companies to submit monthly, quarterly, and annual compliance reports to the cities and counties where they have accounts or franchises. Cities and counties can easily create detailed and summary reports for each of their programs to measure effectiveness, monitor hauler performance, and compile data for staff reports or public meetings. More information is available at www.facilitystats.com

Los Angeles County Sanitation Districts

Design and implementation of a detailed waste origin reporting system at the Puente Hills Landfill. The system included tracking the jurisdiction of origin of all loads received at the landfill and tracking and verification of the service addresses of all loads originating in the unincorporated portion of Los Angeles County. We designed and implemented an electronic reporting system for large-volume users of the facility and procedures for processing paper forms submitted by self-haulers and low-volume customers. Over a four-year period, we processed data from approximately 2.5 million transactions at the landfill. A variety of monthly compliance reports were prepared for the Districts management.

EXHIBIT I

Eric H. Xin, CPA, MBA

Employment History / Experience



Eric Xin is a principal with over 18 years of experience in governmental accounting. Eric has grown within the firm serving a diverse client base. His expertise ranges from municipalities to special districts. He enjoys working "hands-on" with his clients and will never be too far away from audit procedures.

Eric has always ensured that we have the highest level of audit and consulting services for all of his clients. He is actively involved in a number of professional organizations such as the American Institute of Certified Public Accountants, the California Society of Certified Public Accountants, and the California Municipal Finance Officers Association.

Education

Nankai University, China,
July 1989
B.S., Business

California State University,
Bakersfield, June 1996
Masters of Business
Administration

Roles and Responsibilities

- Overall responsibility for the audit and delivery of client service
- Approves the overall audit risk assessment and audit procedures
- Communicates with executive management, and members of the City, regarding audit planning, fieldwork and reporting
- Available throughout the year to ensure proactive issue identification and service delivery

Clients Served

*Only chosen clients are listed

Cities

City of Fresno
City of Bakersfield
City of Visalia
City of Tulare
City of Santa Barbara
City of Modesto
City of Delano

Counties

County of Kern
County of Santa Barbara
County of Merced
County of Fresno
County of Riverside
County of Stanislaus
County of Tulare
County of San Joaquin
County of Kings

Special Districts

Westside Health Care District
Los Osos Community Services District
San Joaquin Valley Air Pollution Control District

Kang He, CPA, MA

Education

Missouri State University, 2004

Masters Degree of Accountancy

Clients Served

*Only chosen clients are listed

Cities

City of Bakersfield
City of Delano
City of Tulare
City of Visalia

Counties

County of Kern
County of Merced
County of Riverside
County of Santa Barbara
County of Santa Cruz
County of Stanislaus
County of Tulare

Special Districts

Arvin Community Services District
Los Osos Community Services District
West Side Health Care District

First 5 Commissions

First 5 Kern County
First 5 Stanislaus County

Transits

Central Contra Transit Authority
Golden Empire Transit District

Non-Profits

Christian Foundation of the West
Ebony Counseling Center
Interim Health Care, Inc.
Women's Center - High Desert, Inc.

Jose Arreguin

Education

California State University,
Bakersfield, 2014

Bachelors Degree in Business
Administration, Concentration in
Accounting

Clients Served

*Only chosen clients are listed

Counties

County of Kern
County of Tulare

Single Audits

County of Merced
County of Riverside
County of Santa Cruz
County of Santa Barbara
County of Tulare

School Districts

Taft Union High School District

Special Districts

Kern Water Bank Authority

Non-Profits

City of Bakersfield Prop 10
Greater Bakersfield Legal Assistance
Roman Catholic Diocese of Fresno

Healthcare

Riverside County Regional
Medical Center

Transits

Stanislaus Council of Governments

Retirement Systems

Tulare County Employees'
Retirement Association

Continuing Professional Education

*Relevant Education Listed

Eric H. Xin

School Districts Conference Webcast, 2015
GASB Update/Fiduciary Responsibilities of Public Officials, 2015
Accounting and Auditing Update, 2015
Fraud and the CPA Profession, 2015
GASB 38 Implementation Briefing, 2015
OMB A133 Update: Audits of State, Local and Nonprofits, 2014
GASB Update, 2014
School Districts Conference Webcast, 2014
California Frauds, Scams and Scandals, 2014
Accounting and Auditing Update, 2014
The 2013 OMB Compliance Supplement & Proposed Single Audit, 2013
Audit Update, Single Audit and Ethics, 2013
GASB Update, 2013
PCAOB Training, 2013
The New GASB Pension Standards - An Auditor's Perspective, 2013

Kang He

GASB Update/Fiduciary Responsibilities of Public Officials, 2015
Audit Update and Pension Accounting/Financial Reporting, 2015
Accounting and Auditing Update, 2015
Fraud and the CPA Profession, 2015
Performing Efficient Audits of Employee Benefits, 2014
Accountants Guide to Information Technology, 2014
Audits of State, Local and Nonprofits, 2014
GAAP Update, 2014
California Frauds, Scams and Scandals, 2014
Accounting and Auditing Update, 2014
Annual Governmental GAAP Update, 2013
The 2013 OMB Compliance Supplement & Proposed Single Audit, 2013
Not-for-Profit Organizations Conference Webcast, 2013

Jose Arreguin

GASB Update/Fiduciary Responsibilities of Public Officials, 2015
Audit Update and Pension Accounting/Financial Reporting, 2015
Accounting and Auditing Update, 2015
Fraud and the CPA Profession, 2015

EXHIBIT II



System Review Report

To the Shareholders of
Brown Armstrong Accountancy Corporation
and the National Peer Review Committee of the AICPA

We have reviewed the system of quality control for the accounting and auditing practice of Brown Armstrong Accountancy Corporation (the firm) applicable to non SEC issuers in effect for the year ended October 31, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based upon our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Brown Armstrong Accountancy Corporation applicable to non SEC issuers in effect for the year ended October 31, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Brown Armstrong Accountancy Corporation has received a peer review rating of *pass*.


WEAVER AND TIDWELL, L.L.P.

Dallas, Texas
February 8, 2013

WEAVER AND TIDWELL, LLP
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS
WWW.WEAVERTIDWELL.COM

DALLAS
12221 MERIT DRIVE, SUITE 1400, DALLAS, TX 75251
P (972) 390-1526 F (972) 702-8432

EXHIBIT III

CITIES	RETIREMENT PLANS	SPECIAL DISTRICTS
City of Bakersfield City of Baldwin Park City of Burlingame City of Delano City of Lindsay City of Modesto City of Pasadena City of Santa Barbara City of Seaside City of Tulare City of Visalia	Contra Costa County Employees' Retirement Association Fresno City Employees' Retirement System Fresno County Employees' Retirement Association Imperial County Employees' Retirement System Kern County Employees' Retirement Association Los Angeles Fire and Police Pension System Los Angeles City Employees' Retirement System Los Angeles County Employees' Retirement Association Marin County Employees' Retirement Association Merced County Employees' Retirement Association Orange County Employees' Retirement System San Diego City Employees' Retirement System San Diego County Employees' Retirement Association San Joaquin County Employees' Retirement Association San Mateo County Employees' Retirement Association Sonoma County Employees' Retirement Association Tulare County Employees' Retirement Association Ventura County Employees' Retirement Association San Francisco Bay Area Rapid Transit District Money Purchase Plan and Deferred Compensation Plan San Luis Obispo County Employees' Pension Trust Pasadena Fire & Police Retirement System Santa Barbara County Employees' Retirement System Fresno Metropolitan Flood Control District Pension Plan and Trust	Bear Mountain Recreation & Park District Delano Mosquito Abatement District Fresno Irrigation District Fresno Metropolitan Flood Control District Kern Tulare Water District Kern Water Bank Authority Kings County Economic Development Corporation Mojave Public Utility District Mother Lode Job Training Agency Riverside County Habitat Conservation Agency Pasadena Center Operating Company Pixley Public Utility District Port Hueneme Water Agency Rosamond Community Services District Rose Bowl Operating Company San Joaquin Area Flood Control Agency San Joaquin Valley Air Pollution Control District Stanislaus County Community Services Agency
TRANSIT	SCHOOL DISTRICTS	COUNTIES
Central Contra Costa Transit Authority Golden Empire Transit District Kern Council of Governments Napa County Transportation and Planning Agency Riverside Transit Agency San Joaquin Council of Governments Santa Cruz Metropolitan Transit District Solano County Transit Stanislaus Council of Governments Tulare County Association of Governments	Bakersfield City School District Castaic Union School District Delano Union School District Kern County Superintendent of Schools Richgrove Elementary School District Saugus Union School District Taft Union High School District Tehachapi Unified School District Visalia Unified School District	County of Fresno County of Kern County of Kings County of Merced County of Riverside County of San Joaquin County of San Luis Obispo County of Santa Barbara County of Santa Cruz County of Stanislaus County of Tulare
NON-PROFITS	HEALTH CARE	
Bakersfield ARC Community Action Partnership of Kern Community Action Partnership of San Luis Obispo Goodwill Industries of South Central California Kern County Bar Association Kern County Library Foundation Missionary Church Western District Pasadena Chamber of Commerce Pasadena Community Access Corporation Tranquil Waters Guidance Center Valley Consortium for Medical Education Women's Center - High Desert	Kern Health Systems Kern Medical Center Liberty Health Advantage Heritage Provider Network Heritage California Medical Group Heritage New York Medical Group Southwest Health Care District West Side Health Care District Riverside County Regional Medical Center San Joaquin County General Hospital Stanislaus County Health Services Agency	

City of Monterey Park

MONTEREY PARK, CALIFORNIA

MIG staff has provided varied services to the City of Monterey Park over the past 10 years, both as MIG employees and as Hogle-Ireland staff prior to MIG's acquisition of Hogle-Ireland in 2013. Through this work, we have developed in-depth knowledge of Monterey Park and good working relationships with City staff. Past work has included:

- Housing Element updates for the past two cycles, most recently for the 2013-2021 period;
- Community outreach for a proposed San Gabriel Valley Water District water tank replacement project (outreach materials prepared in both English and Chinese languages);
- CEQA documents for a senior housing project, church expansion, medical plaza, mini-storage facility, mixed-use development, water tank replacement, tour bus ordinance and cell towers;
- Peer review of CEQA document for Marriott Hotel; and
- GIS mapping services.

REFERENCE

Samantha Tewart, *Senior Planner*

City of Monterey Park

(626) 307-1482 | stewart@montereypark.ca.gov



Monrovia Commercial Recycling Program Outreach

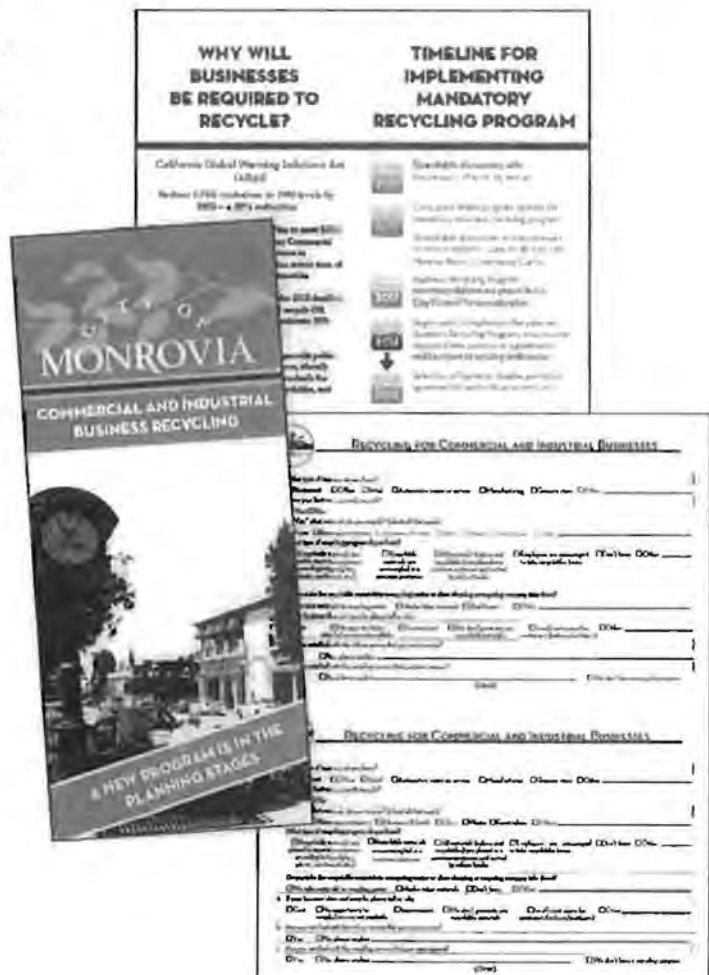
MONROVIA, CALIFORNIA

In 2011, MIG staff, working under contract to MDM, Inc., developed and carried out a public outreach program for the proposed City of Monrovia commercial solid waste collection and recycling program. The proposed recycling program was to put in place to respond to State mandates regarding greenhouse gas reductions and waste stream diversion, and to implement the City's own solid waste planning goals outlined in its 2007 Environmental Accords.

MIG prepared an informational brochure distributed to all commercial and industrial businesses and property owners. The brochure and a follow-up postcard invited participation in a series of workshops focused on educating business owners and receiving their input on the best methods for encouraging and making it easier for businesses to recycle. MIG staff led the workshops, supported by MDM and City staff.

REFERENCE

Sharron Gallant, Environmental Services Analyst
City of Monrovia Department of Public Works
(626) 932-5553 | sgallant@ci.monrovia.ca.us





City of West Hollywood - Public Safety Community Survey and Public Outreach

WEST HOLLYWOOD, CALIFORNIA

MIG is providing public outreach services for the City of West Hollywood to complement and support a community survey that is being conducted by FM3, a leading public survey research firm. The purpose of the community survey and the related public outreach services is to prepare a "Citizens' Report Card" for the West Hollywood Sheriff's Department and assess resident's overall satisfaction with public safety related services. A second purpose of this process is to provide information which will enable the West Hollywood community to learn more about their Sheriff Department and the role of other city departments in addressing community concerns.

This public outreach effort is designed to engage residents, workers and other stakeholders throughout a culturally-diverse West Hollywood community. This diversity includes a sizable population of gay men, lesbians, senior citizens, immigrants from countries of the former Soviet Union, families with children, renters and other segments of the population. A variety of outreach tools will be used both to gather input from the West Hollywood community while also informing them about the outreach project ensuring that all interested members of the community have an opportunity to participate. The primary method for gathering community input will be a statistically-valid, random digit-dial sample telephone survey of city residents that will be carried out by FM3. The survey will be supported and complemented by other outreach methods designed and carried out by MIG to both inform the drafting of the survey questionnaire and to gather qualitative opinion data from the community. These other outreach/research efforts include stakeholder interviews, focus groups (led by FM3), intercept surveys, two community meetings, a virtual town hall and fact sheets/flyers (hard copy and multi-media versions) for distribution throughout the city.

Objectives of the project include the following:

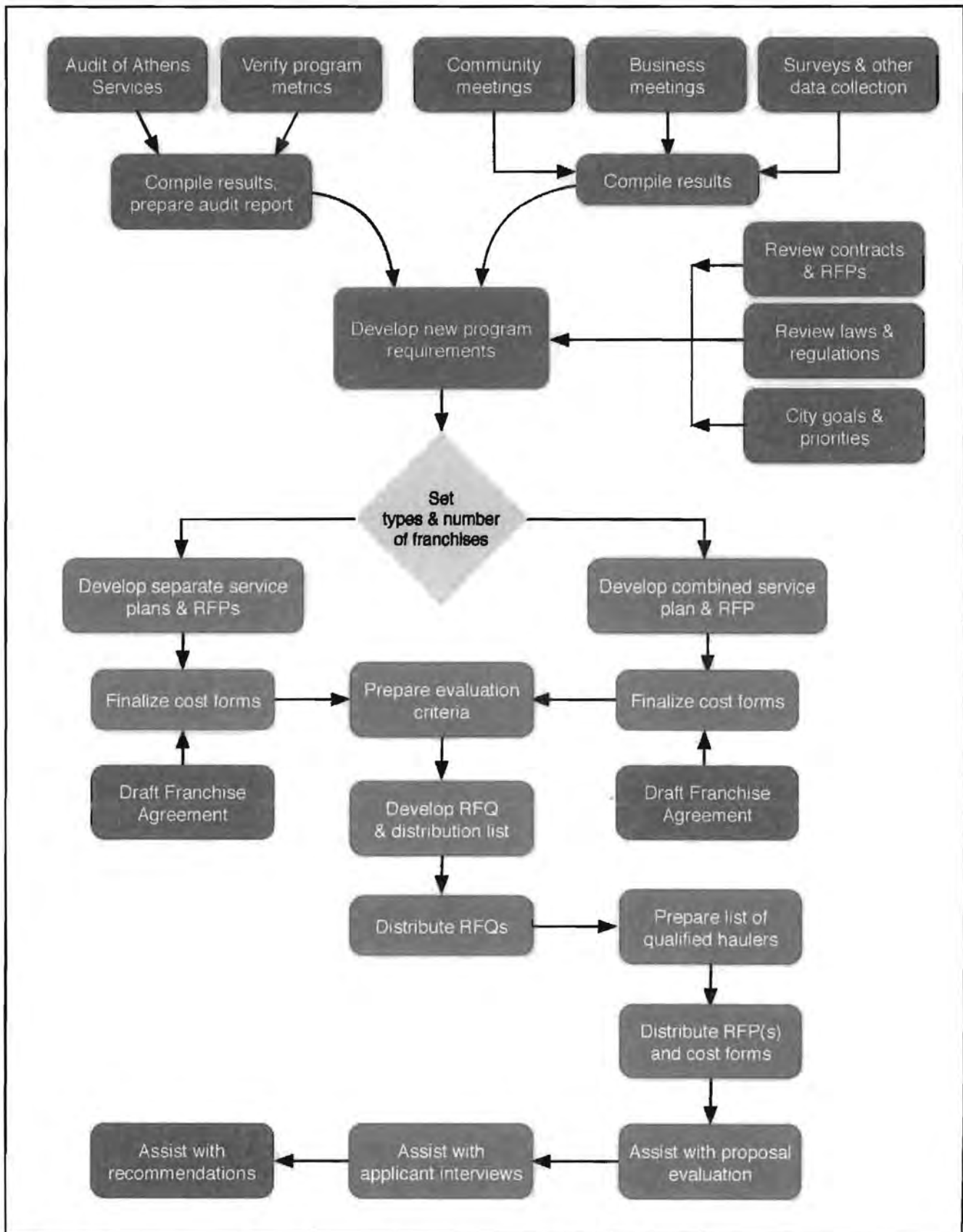
- Assess public satisfaction with public safety related services, with a focus on law enforcement.
- Determine what the community feels is most important about law enforcement.
- Clarify the community's public safety needs and identify which, if any, are not being met.
- Assess what the community actually knows about their Sheriff's Department.
- Discuss what role the community can play to improve public safety and support their police department.
- Identify the ways with which residents would like to have law enforcement communicate with them.

Results from the public outreach and survey will inform the City regarding the community perception of the quality of public safety related services and suggest ways to improve those services to better meet their needs.

REFERENCE

Kristin Cook, *Director, Public Safety*
City of West Hollywood
(323) 848-6492 | kcook@weho.org

PROPOSED WORK PLAN OUTLINE



FacilityStats Example: Form used by haulers to report monthly collection, recycling, and disposal activity. Each tab (Collections, Recovered Materials, etc.) contains a form that the hauler uses to report specific information.

Collections Details



FacilityStats | Home | About | Contact | Help | Privacy Policy | Terms of Service

Report Details	Total Collected	0.00	Print a copy of this report
Company Name	Hauler Recovered	0.00	Report Status: Not Filed
Agency Name	3rd Party Recycling	0.00	Date Completed:
Generator Category	Hauler Disposal	0.00	Date Submitted:
Report Period	Other Disposal	0.00	Mark Report as Complete
	Total Disposal	0.00	Submit Report
	Recovery Rate	0.00%	
	Recovery w/3rd Party	0.00%	

[Collections](#) | [Recovered Materials](#) | [Gross Receipts & Fees](#) | [Service Stats](#) | [3rd Party Recycling](#) | [Multiple Facilities](#) | [Instructions](#)

Sub-Category	Facility Name	Volume Tons	Volume Tons	Weight Tons	Volume & Weight
1.		0.00	0.00	0.00	
2.		0.00	0.00	0.00	
3.		0.00	0.00	0.00	
4.		0.00	0.00	0.00	
5.		0.00	0.00	0.00	
6.		0.00	0.00	0.00	
7.		0.00	0.00	0.00	
8.		0.00	0.00	0.00	
9.		0.00	0.00	0.00	
10.		0.00	0.00	0.00	
11.		0.00	0.00	0.00	
12.		0.00	0.00	0.00	
13.		0.00	0.00	0.00	
14.		0.00	0.00	0.00	
15.		0.00	0.00	0.00	

[Calculate Totals and Save](#)

Recovered Materials Details


[FacilityStats Home](#)
[Your Login Page](#)
[Report Requirements](#)

Report Details		Total Collected	0.00
Company Name		Hauler Recovered	0.00
Agency Name		3rd Party Recycling	0.00
Generator Category	Commercial	Hauler Disposal	0.00
Report Period	November 2015	Other Disposal	0.00
		Total Disposal	0.00
		Recovery Rate	0.00%
		Recovery w/3rd Party	0.00%

[Print a copy of this report](#)

Report Status: Not Filed

Date Completed:

Date Submitted:

Collections	Recovered Materials	Direct Receipts & Fees	Service Stats	3rd Party Recycling	Multiple Facilities	Instructions
-------------	---------------------	------------------------	---------------	---------------------	---------------------	--------------

	Material	Refuse/Recycling	C&D Debris	
1.	Aluminum Cans	0.00	0.00	0.00
2.	Cardboard	0.00	0.00	0.00
3.	CDD materials	0.00	0.00	0.00
4.	Ferrous metals	0.00	0.00	0.00
5.	Food waste	0.00	0.00	0.00
6.	Glass	0.00	0.00	0.00
7.	Green Waste	0.00	0.00	0.00
8.	HDPE	0.00	0.00	0.00
9.	Inert materials	0.00	0.00	0.00
10.	Metal cans	0.00	0.00	0.00
11.	Mixed paper	0.00	0.00	0.00
12.	Mixed materials	0.00	0.00	0.00
13.	MRF fines	0.00	0.00	0.00
14.	Newspaper	0.00	0.00	0.00
15.	Non-ferrous	0.00	0.00	0.00
16.	Office paper	0.00	0.00	0.00
17.	Other plastics	0.00	0.00	0.00
18.	PET	0.00	0.00	0.00
19.	Wood	0.00	0.00	0.00
	Program Subtotals	0.00	0.00	0.00
	<input type="button" value="Calculate Totals and Save"/>	Period Total	0.00	

Gross Receipts and Fees: The method by which the fees are calculated and the fee percents or rates are set by each city.



[FacilityStats Home](#)

[Your Page Page](#)

[Report Requirements](#)

Report Details			
Company Name		Total Collected	0.00
Agency Name		Hauler Recovered	0.00
Generator Category	Commercial	3rd Party Recycling	0.00
Report Period	November 2015	Hauler Disposal	0.00
		Other Disposal	0.00
		Total Disposal	0.00
		Recovery Rate	0.00%
		Recovery w/3rd Party	0.00%

[Print a copy of this report](#)

Report Status: Not Filled
Date Completed:
Date Submitted:

[Mark Report as Complete](#)

[Submit Report](#)

[Collections](#) [Recovered](#) [Unrecovered](#) [Gross Receipts & Fees](#) [Service Slabs](#) [3rd Party Recycling](#) [Multiple Facilities](#) [Instructions](#)

Franchise Fee Basis		Disposal Tons	
Franchise fee percent	13.30%		
Gross Receipts this Period (enter the amounts for each program)			
Refuse/Recycling			
C&D Debris			
Total Gross Receipts	\$0.00		
Other Fees Due			
	\$0.00		
	\$0.00		

Franchise Fees	
Fees - Gross Receipts	\$0.00
Fixed Fee	\$0.00
Fees - Units	\$0.00
Fees - Disposal	\$0.00
Fees - Recycling	\$0.00
Total Franchise Fees	\$0.00
Total Fees Due	\$0.00

[Calculate Fees and Save](#)

Select the collection program names from the drop down menus (single family, multifamily, etc.), then enter your gross receipts for this report period.

If the franchise fees for the Monrovia Commercial program are based on units served, click [HERE](#) to open a form on which you can report your service counts

Click the "Calculate Fees" button to calculate the total gross receipts and fees. Click [HERE](#) to print a form that you can include with your check.

Service Statistics: Each city can create a customized list of service statistics which the hauler is to provide for each reporting period.



[Can My Queue Hold?](#)

[Your Login Page](#)

[Report Requirements](#)

Report Details			
Company Name		Total Collected	0.00
Agency Name		Hauler Recovered	0.00
Generator Category	Residential	3rd Party Recycling	0.00
Report Period	October 2015	Hauler Disposal	0.00
		Other Disposal	0.00
		Total Disposal	0.00
		Recovery Rate	0.00%
		Recovery w/3rd Party	0.00%

[Print a copy of this report](#)

Report Status: Not Filled

Date Completed:

Date Submitted:

[Mark Report as Complete](#)

[Submit Report](#)

[Collections](#)
[Recovered Materials](#)
[Gross Receipts & Fees](#)
[Service Stats](#)
[3rd Party Recycling](#)
[Multiple Facilities](#)
[Instructions](#)

Service/Program Description	Count	Service Description	Unit
Refuse service customers	0		
Recycling service customers	0		
Recycling participation rate	0.0%		
Bulky item pickups - customer request	0		
Bulky items with CFCs	0		
Bulky item pickups - city request	0		
Number e-Waste collections - customer request	0		
Quantity e-waste collected from customers	0		
Number e-waste collections - city request	0		
Quantity e-waste collected - city request	0		
Missed pickups	0		
Broken Equipment	0		
Billing Issues	0		
Customer Service	0		
Bear Barrel	0		

[Save](#)

Enter the service statistics requested for the Mohrville Residential program. The Recycling participation rate will calculate automatically when you click the Save button.

Is a form upload required? Yes

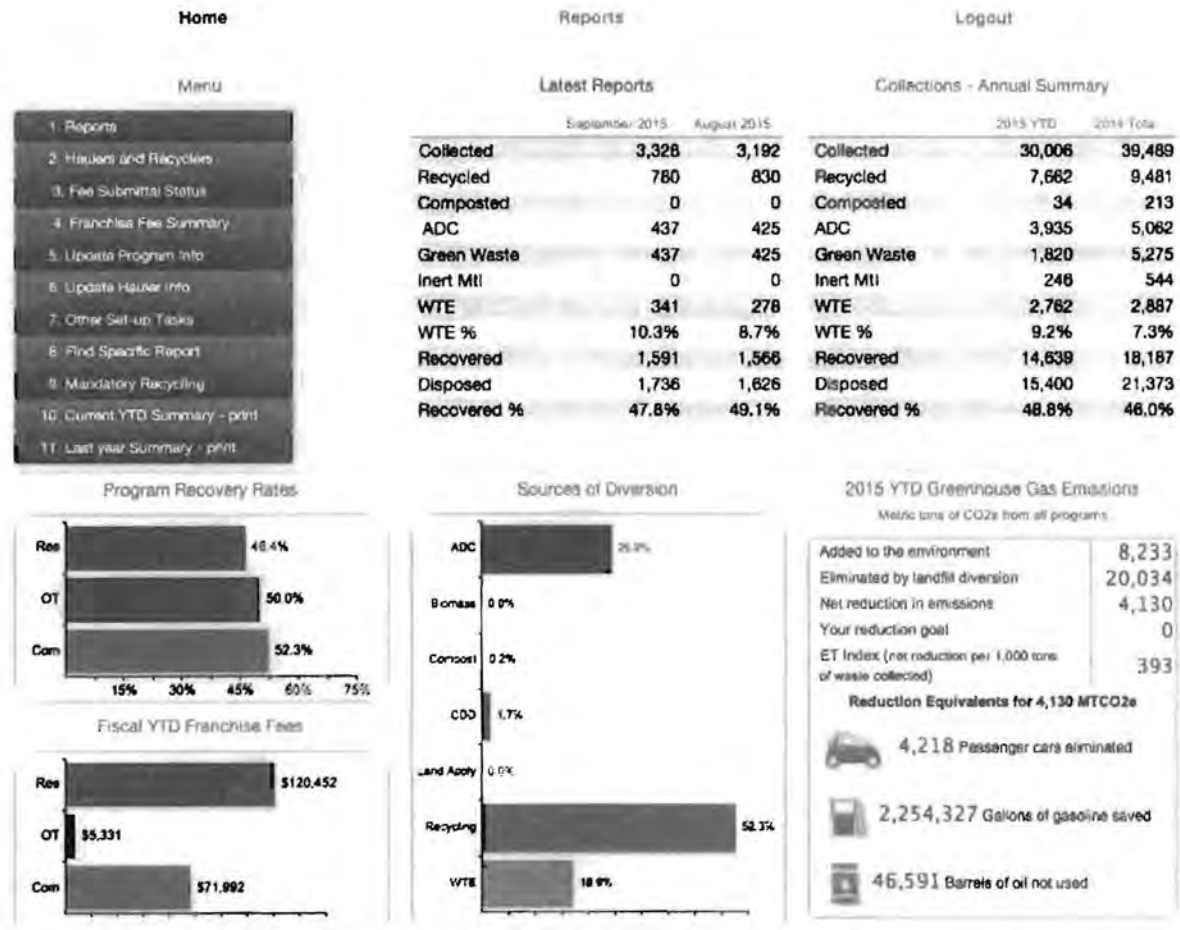
Upload the E-waste form here.

Choose File No file chosen

Upload File

Files uploaded:

FacilityStats Example: Typical city dashboard, displayed upon login to the system. This dashboard will automatically reformat so that it displays properly on a mobile device.



Report Menu

Summary Reports

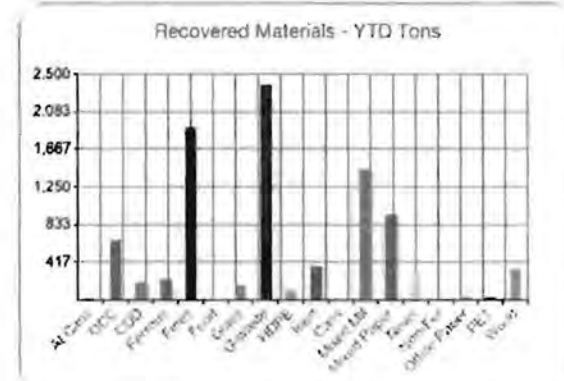
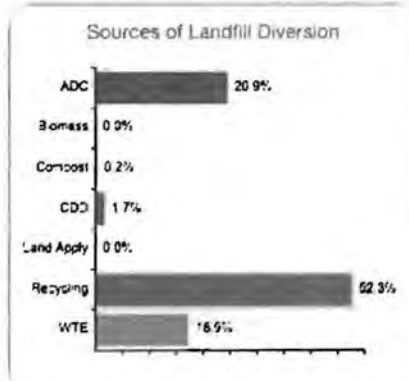
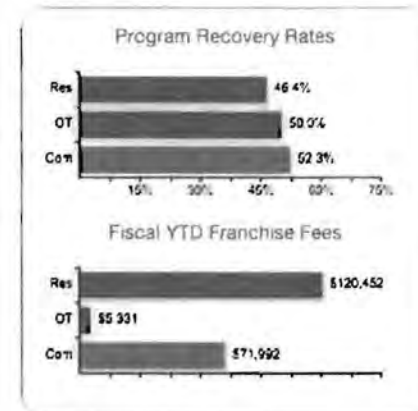
1. Collection Reports
2. Facility Usage Reports
3. Gross Receipts and Fees
4. Recovered Materials
5. Service Statistics
6. Greenhouse Gas Emissions
7. YTD Snapshot - All Programs

Find a Specific Period Report

Period		↓
Year		↓
Program		↓
Hauler		↓
<div style="display: inline-block; border: 1px solid black; padding: 2px 10px; margin: 0 5px;">Find</div> <div style="display: inline-block; border: 1px solid black; padding: 2px 10px; margin: 0 5px;">Reset</div>		

Year-to-Date Snapshot: This report is pre-formatted and can be generated with 1-click from the report menu.

YTD Collection Activity				
	Total	Residential	Commercial	Old Town
Collected	30,006	17,409	11,649	948
Recycled	7,662	2,660	4,692	309
Composted	34	34	0	0
ADC	3,935	3,935	0	0
Organics	1,820	1,820	0	0
Inerts	246	58	188	0
WTE	2,762	1,390	1,207	165
WTE %	9.2%	8.0%	10.4%	17.4%
Recovered	14,639	8,077	6,086	474
Disposed	15,400	9,366	5,561	473



Greenhouse Gas Emissions
Metric tons of CO2e

Added	8,233
Eliminated	20,034
Net Reduction	4,130
Reduction Goal	0
ET Index*	393

* MT of GHG reduced per 1,000 tons of MSW collected



Hauler Report: The print version of a typical hauler report.



Company:

Report Period: September 2015

Program Residential

Collection Activity This Period

Program	Collected	Recycled	ADC	Inerts	WTE	Compost	Total Recovered	Total Disposal	Recovery Rate	Recovery w/3rd Party
Single Family	1,346.40	138.78	436.88	0.00	98.00	0.00	673.66	672.74	50.0%	50.0%
Multifamily	399.31	144.37	0.00	0.00	55.34	0.00	199.71	198.60	50.0%	50.0%
City Facilities	207.22	1.10	0.00	0.00	0.00	0.00	1.10	207.22	0.5%	0.5%
Totals	1,954.03	721.13	0.00	0.00	153.34	0.00	874.47	1,079.56	44.8%	44.8%

Facilities Used This Period

Program	Type	Name	Received	Recovered	Residual
City Facilities	Transfer/Processing	Allan Company Baldwin Park	1.10	1.10	0.00
Single Family	Transfer/Processing	Athens Services MRF	1,346.40	138.78	1,207.62
Multifamily	Transfer/Processing	Athens Services MRF	399.31	144.37	254.94
City Facilities	Transfer/Processing	Athens Services MRF	207.22	0.00	207.22
Single Family	Transformation	Commerce WTE Facility	98.00	98.00	0.00
Multifamily	Transformation	Commerce WTE Facility	55.34	55.34	0.00
Residential	Disposal	Mid-Valley Sanitary Landfill	774.99	0.00	774.99
Single Family	ADC	Mid-Valley Sanitary Landfill - ADC	436.88	436.88	0.00
Residential	Disposal	San Timoteo Sanitary Landfill	267.90	0.00	267.90
Residential	Disposal	Victorville Sanitary Landfill	36.67	0.00	36.67

Gross Receipts and Fees

Service Description	Rate	Units	Fee	Service Description	Rate	Units	Fee
1. Residential 90-gal cart	\$1.91	5,183	\$9,899.53	17. 3yd Temporary bin - extra day	\$1.26	0	\$0.00
2. Residential Additional 90-gal cart	\$1.84	612	\$1,126.08	18. Roll-off regular	\$23.27	3	\$69.81
3. Residential 60-gal cart	\$1.58	1,369	\$2,163.02	19. Roll-off extra day	\$1.26	0	\$0.00
4. Additional 60-gal cart	\$1.35	163	\$220.05	20. Roll-off city demo project	\$15.73	0	\$0.00
5. Senior 90-gal cart	\$1.71	613	\$1,046.23	21. Scout service	\$2.40	29	\$69.60
6. Senior Additional 90-gal cart	\$1.68	41	\$68.06	22. Cart go-back	\$2.62	2	\$5.24
7. Senior 60-gal cart	\$1.42	416	\$590.72	23. Bin go-back	\$3.27	1	\$3.27
8. Senior Additional 60-gal cart	\$1.22	11	\$13.42	24. Bin extra dump	\$4.75	6	\$28.50
9. Bear-proof cart	\$2.32	194	\$450.08	25. Bulky item pick-up	\$3.23	3	\$9.69
10. Bear-proof cart - senior	\$2.09	21	\$43.89	26. Residential 30-gal cart	\$1.34	157	\$210.38
11. Bear-proof cart - extra charge	\$0.50	92	\$46.00	27. Additional 90-gal green waste cart	\$0.19	0	\$0.00
12. Backyard service	\$4.26	28	\$119.28	28. Senior Additional 90-gal green waste cart	\$0.17	0	\$0.00
13. Backyard service - senior	\$3.82	6	\$22.92	29.	\$0.00	0	\$0.00
14. Multifamily bins	\$4.38	5,254	\$23,012.52	30	\$0.00	0	\$0.00
15. 3yd Temporary bins	\$10.12	20	\$202.40				
16. 3yd Temporary bin - extra dump	\$7.07	7	\$49.49				
				Total Fees			\$39,472.18
				Gross Receipts			\$154,949.78

PROPOSAL COSTS FORMS

Instructions:

Enter the density (column1), recovery rates (column 2), and monthly service rate components (columns 3 - 5) that correspond to your service proposal. For example, if you are proposing a 3-cart system, enter information in sections 1 - 3. If you are proposing a 2-cart system (mixed waste sorting rather than separate collection of mixed recyclables), leave section 2 blank. All other spaces are locked and will calculate automatically.

Single Family Service										
1. Trash	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
One 96-gal cart						\$0.00	\$0.00	\$0.00	3,850	\$0.00
One 64-gal cart						\$0.00	\$0.00	\$0.00	1,965	\$0.00
One 32-gal cart						\$0.00	\$0.00	\$0.00	225	\$0.00
Extra 96-gal cart						\$0.00	\$0.00	\$0.00	68	\$0.00
Extra 64-gal cart						\$0.00	\$0.00	\$0.00	20	\$0.00
Push out service						\$0.00	\$0.00	\$0.00	41	\$0.00
Extra collection						\$0.00	\$0.00	\$0.00	12	\$0.00
Total Monthly Customer Charges										\$0.00

2. Mixed Recyclables	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
One 96-gal cart						\$0.00	\$0.00	\$0.00	3,850	\$0.00
One 64-gal cart						\$0.00	\$0.00	\$0.00	1,965	\$0.00
One 32-gal cart						\$0.00	\$0.00	\$0.00	225	\$0.00
Total Monthly Customer Charges										\$0.00

3. Mixed Organics	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
One 96-gal cart						\$0.00	\$0.00	\$0.00	3,850	\$0.00
One 64-gal cart						\$0.00	\$0.00	\$0.00	1,965	\$0.00
One 32-gal cart						\$0.00	\$0.00	\$0.00	225	\$0.00
Extra 96-gal cart						\$0.00	\$0.00	\$0.00	68	\$0.00
Extra 64-gal cart						\$0.00	\$0.00	\$0.00	20	\$0.00
Total Monthly Customer Charges										\$0.00
Total Single Family Monthly Customer Charges										\$0.00

Multi-Family Service

1. Trash												
Qty	Size	Weekly Collections	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1						\$0.00	\$0.00	\$0.00	10	\$0.00
2	96-gal	1						\$0.00	\$0.00	\$0.00	5	\$0.00
1	2-yd	1						\$0.00	\$0.00	\$0.00	254	\$0.00
1	3-yd	1						\$0.00	\$0.00	\$0.00	204	\$0.00
1	3-yd	2						\$0.00	\$0.00	\$0.00	4	\$0.00
1	3-yd	3						\$0.00	\$0.00	\$0.00	6	\$0.00
2	3-yd	1						\$0.00	\$0.00	\$0.00	11	\$0.00
3	3-yd	3						\$0.00	\$0.00	\$0.00	14	\$0.00
1	3-yd	5						\$0.00	\$0.00	\$0.00	6	\$0.00

Total Monthly Customer Charges for Trash Service **\$0.00**

2. Mixed Recyclables												
Qty	Size	Weekly Collections	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1						\$0.00	\$0.00	\$0.00	10	\$0.00
2	96-gal	1						\$0.00	\$0.00	\$0.00	5	\$0.00
1	2-yd	1						\$0.00	\$0.00	\$0.00	254	\$0.00
1	3-yd	1						\$0.00	\$0.00	\$0.00	204	\$0.00

Total Monthly Customer Charges for Mixed Recyclables Service **\$0.00**

3. Mixed Organics												
Qty	Size	Weekly Collections	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1						\$0.00	\$0.00	\$0.00	10	\$0.00
2	96-gal	1						\$0.00	\$0.00	\$0.00	5	\$0.00
1	2-yd	1						\$0.00	\$0.00	\$0.00	254	\$0.00
1	3-yd	1						\$0.00	\$0.00	\$0.00	204	\$0.00

Total Monthly Customer Charges for Mixed Organics Service **\$0.00**

Total Multi-Family Monthly Customer Charges **\$0.00**

Total Monthly Residential Service Charges **\$0.00**

PROPOSAL COSTS FORMS

Instructions:

Enter the density (column 1), recovery rates (column 2), and monthly service rate components (columns 3 - 5) that correspond to your service proposal. For example, if you are proposing a 3-cart system, enter information in sections 1 - 3. If you are proposing a 2-cart system (mixed waste sorting rather than separate collection of mixed recyclables), leave section 2 blank. All other spaces are locked and will calculate automatically.

Commercial Cart & Bin Service

1. Trash			2	3	4	5	6	7	8	9	10	
Number	Size	Weekly Frequency	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1										
2	96-gal	1										
1	2-yd	1										
1	2-yd	3										
1	3-yd	1										
1	3-yd	2										
1	3-yd	3										
1	3-yd	4										
1	3-yd	5										
2	3-yd	1										
2	3-yd	5										
3	3-yd	5										
1	4-yd	1										
1	4-yd	3										
2	4-yd	3										
1	6-yd	1										
1	6-yd	2										
2	6-yd	2										

Total Monthly Customer Charges \$0.00

Commercial Cart & Bin Service

2. Mixed Recyclables			1	2	3	4	5	6	7	8	9	10
Number	Size	Weekly Frequency	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1										
2	96-gal	1										
1	2-yd	1										
1	3-yd	1										
1	3-yd	2										
1	3-yd	3										

Total Monthly Customer Charges \$0.00

3. Mixed Organics			1	2	3	4	5	6	7	8	9	10
Number	Size	Weekly Frequency	Density Lbs/yd ³	Recovery Rate	Service Component	Processing Component	Disposal Component	Total Rate	Fees	Rate to Customer	Monthly Service Count	Total Monthly Charges
1	96-gal	1										
2	96-gal	1										
1	2-yd	1										
1	3-yd	1										
1	3-yd	2										
1	3-yd	3										

Total Monthly Customer Charges \$0.00

Total Monthly Commercial Waste Service Charges \$0.00

FACILITY PLAN

Instructions

For each program and material type, enter the names of the facilities that you will use to implement your service plan. For processing, composting, or waste-to-energy (WTE) facilities, also enter the material recovery rate. If you plan to transfer materials from one facility to a secondary facility such as a composting or waste-to-energy facility, enter the name of the initial facility in column 1 and the recovery rate for that facility (if any) in column 2. Enter the name of the "transfer to" facility in column 3 and the recovery rate for that facility in column 4. Enter the facility that will be used for residual materials in column 5.

Single Family

	1	2	3	4	5
Program	Processing/Transfer/WTE	Recovery Rate	Secondary Processing or WTE	Recovery Rate	Residual Disposal
Trash					
Trash					
Trash					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Organics					
Mixed Organics					
Mixed Organics					

Multi-Family

	1	2	3	4	5
Program	Processing/Transfer/WTE	Recovery Rate	Secondary Processing or WTE	Recovery Rate	Residual Disposal
Trash					
Trash					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Organics					
Mixed Organics					
Mixed Organics					

FACILITY PLAN

Instructions

For each program and material type, enter the names of the facilities that you will use to implement your service plan. For processing, composting, or waste-to-energy (WTE) facilities, also enter the material recovery rate. If you plan to transfer materials from one facility to a secondary facility such as a composting or waste-to-energy facility, enter the name of the initial facility in column 1 and the recovery rate for that facility (if any) in column 2. Enter the name of the "transfer to" facility in column 3 and the recovery rate for that facility in column 4. Enter the facility that will be used for residual materials in column 5.

Commercial

	1	2	3	4	5
Program	Processing/Transfer/WTE	Recovery Rate	Secondary Processing or WTE	Recovery Rate	Residual Disposal
Trash					
Trash					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Recyclables					
Mixed Organics					
Mixed Organics					
Mixed Organics					

C&D Debris

	1	2	3	4	5
Program	Processing/Transfer/WTE	Recovery Rate	Secondary Processing or WTE	Recovery Rate	Residual Disposal
Mixed					
Mixed					
Source Separated					
Source Separated					
Source Separated					

Page 1

[illegible]

City of Monterey Park - Develop Program Requirements and Select Haulers for New Waste Management Program

Page 2

	Activity Name	Start Date	Finish Date	Nov 16		Dec 16		Jan 17		Feb 17		Mar 17		Apr 17		May 17		Jun 17		Jul 17		Aug 17					
				20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	2	9	16	23	30	6	13	20	27
1	Project Kick-off meeting	1/11/16	1/15/16																								
2	Task 1: Audit of Athens Services																										
3	Financial audit	1/18/16	1/22/16																								
4	Verify metrics	1/18/16	1/29/16																								
5	Review service complaints	1/18/16	1/29/16																								
6	Prepare audit report	2/1/16	2/19/16																								
7	Task 2: Public Outreach																										
8	Planning & material preparation	1/18/16	1/29/16																								
9	Resident meetings	2/1/16	2/19/16																								
10	Business meetings	2/1/16	2/19/16																								
11	Surveys	2/1/16	2/29/16																								
12	Prepare summary report	3/1/16	3/18/16																								
13	Task 3: Laws & Mandates																										
14	Review all applicable	2/22/16	3/4/16																								
15	Prepare summary	3/7/16	3/11/16																								
16	Task 4: Research Contracts & RFPs																										
17	Review all applicable	3/1/16	3/14/16																								
18	Task 5: RFP and service plan																										
19	Develop program requirements	3/28/16	4/15/16																								
20	Staff review	4/19/16	5/2/16																								
21	Determine franchise type & number	4/19/16	5/2/16																								
22	Develop RFP & service plan	5/3/16	6/17/16																								
23	Finalize cost forms	5/3/16	6/17/16																								
24	Prepare evaluation criteria	6/6/16	6/10/16																								
25	Prepare draft franchise agreement	5/3/16	6/17/16																								
26	Staff review	6/20/16	7/1/16																								
27	Finalize all documents	7/5/16	7/11/16																								
28	Task 6: Pre-Qualification																										
29	Prepare RFQ & distribution list	5/23/16	5/27/16																								
30	Staff review	6/1/16	6/14/16																								
31	Finalize RFQ	6/20/16	6/24/16																								
32	Distribute RFQ	7/11/16	7/11/16																								
33	Response from haulers due	8/5/16	8/5/16																								
34	Evaluate & prepare list of haulers	8/8/16	8/12/16																								
35	Staff review	8/15/16	8/19/16																								
36	Distribute RFP & cost forms	8/29/16	8/29/16																								
37	Hauler proposals due	10/13/16	10/13/16																								
38	Task 7: Evaluation of Proposals																										
39	Evaluate proposals w/staff	10/17/16	11/18/16																								
40	Hauler interviews	12/5/16	12/9/16																								
41	Staff recommendations	12/19/16	12/23/16																								
42	Prepare staff reports	1/3/17	1/20/17																								
43	Recommendations to Council	1/30/17	1/30/17																								
44	Council selection of hauler(s)	1/30/17	5/16/17																								
45	Transition Period																										
46	Equipment acquisition	4/3/17	8/31/17																								
47	Route mapping	5/1/17	7/28/17																								
48	Public education & outreach	7/17/17	8/31/17																								
49	New service begins	9/1/17	9/1/17																								
				20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	2	9	16	23	30	6	13	20	27

Proposed Project Budget

Task Description	Hours					Fee					
	Principal	Project Manager	Associate	Assistant	Clerical / Graphics	Principal	Project Manager	Associate	Assistant	Clerical / Graphics	Total
Kick-off meeting & organization	8	4	0	0	0	\$1,560	\$700	\$0	\$0	\$0	\$2,260
1.0 Audit of Athens Services	34	35	57	0		\$5,990	\$5,250	\$5,130	\$0	\$360	\$16,730
1.1 Financial audit	16	35	57	0	4	\$3,200	\$5,250	\$5,130	\$0	\$240	\$13,820
1.2 Collection Statistics	12	0	0	0	0	\$1,860	\$0	\$0	\$0	\$0	\$1,860
1.3 Service complaints	2	0	0	0	0	\$310	\$0	\$0	\$0	\$0	\$310
1.4 Prepare report	4	0	0	0	2	\$620	\$0	\$0	\$0	\$120	\$740
2.0 Public Outreach		49	99	19	2	\$0	\$8,575	\$9,800	\$1,620	\$260	\$20,255
2.1 Public meetings	0	20	20	1	2	\$0	\$3,500	\$2,000	\$90	\$260	\$5,850
2.2 Business meetings	0	21	30	6	0	\$0	\$3,675	\$3,000	\$540	\$0	\$7,215
2.3 Surveys	0	8	48	11	0	\$0	\$1,400	\$4,800	\$990	\$0	\$7,190
3.0 Review laws & regulations	8	0	8	0	0	\$1,240	\$0	\$920	\$0	\$0	\$2,160
4.0 Summarize contracts & RFPs	7		14		2	\$2,635	\$0	\$1,610	\$0	\$120	\$4,365
4.1 Research	1	0	2	0	0	\$155	\$0	\$230	\$0	\$0	\$385
4.2 Review & recommendations	8	0	8	0	2	\$1,240	\$0	\$920	\$0	\$120	\$2,280
4.3 Summary & selection	8	0	4	0	0	\$1,240	\$0	\$460	\$0	\$0	\$1,700
5.0 RFP	52		66		8	\$8,060	\$0	\$6,440	\$0	\$480	\$14,980
5.1 Assist with selection of franchise type	4	0	0	0	0	\$620	\$0	\$0	\$0	\$0	\$620
5.2 Develop service plan	24	0	32	0	0	\$3,720	\$0	\$3,680	\$0	\$0	\$7,400
5.3 Complete RFP	16	0	8	0	4	\$2,480	\$0	\$920	\$0	\$240	\$3,640
5.4 Finalize rate forms	8	0	16	0	4	\$1,240	\$0	\$1,840	\$0	\$240	\$3,320
6.0 Pre-Qualification	19		20		4	\$2,790	\$0	\$2,300	\$0	\$240	\$5,330
6.1 Develop RFQ	8	0	8	0	0	\$1,240	\$0	\$920	\$0	\$0	\$2,160
6.2 Prepare distribution list	2	0	4	0	4	\$310	\$0	\$460	\$0	\$240	\$1,010
6.3 Prepare list of qualified haulers	8	0	8	0	0	\$1,240	\$0	\$920	\$0	\$0	\$2,160
7.0 Evaluation of proposals	24		6		2	\$3,720	\$0	\$920	\$0	\$120	\$4,760
7.1 Develop evaluation criteria	8	0	8	0	2	\$1,240	\$0	\$920	\$0	\$120	\$2,280
7.2 Assist with interviews	16	0	0	0	0	\$2,480	\$0	\$0	\$0	\$0	\$2,480
Total Fees						\$25,995	\$14,525	\$27,120	\$1,620	\$1,580	\$70,840
Direct Expenses											\$6,500
Project Total											\$77,340

137

0 0 30 6 1 10

Optional Tasks		Principal	Project Manager	Associate	Assistant	Clerical / Graphics	Principal	Project Manager	Associate	Assistant	Clerical / Graphics	Total
2.4	Focused community meetings	0	30	40	1	0	\$0	\$5,250	\$4,000	\$90	\$0	\$9,340
5.5	Draft franchise agreement	16	0	8	0	8	\$2,480	\$0	\$920	\$0	\$480	\$3,880
7.3	Evaluation and recommendations	24	0	8	0	2	\$3,720	\$0	\$920	\$0	\$120	\$4,760

Total Fees	\$6,200	\$5,250	\$5,840	\$90	\$600	\$17,980
Direct Expenses						\$4,000
Project Total						\$21,980



City Council Staff Report

DATE: January 6, 2015

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Installation of Metro Rapid Bus Shelters – Award of Contract and Approval of Change Order

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding the contract for the Installation of Metro Rapid Bus Shelters to the lowest responsible bidder, Humphrey Constructors, in the amount of \$177,500.00;
2. Authorizing the Public Works Director to approve construction change orders up to \$17,750 (up to 10% of construction contract amount) for this project;
3. Authorizing the City Manager, or his designee, to execute a contract in a form approved by the City Attorney on behalf of the City; and
4. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorical Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

EXECUTIVE SUMMARY:

On August 5, 2015, City Council approved the specifications and authorization to advertise the installation of bus shelters at Metro Rapid Bus stops. Staff has completed the bidding process and is recommending the award of contract to Humphrey Constructors in the amount of \$177,500.00.

BACKGROUND:

The project is fully funded with Metro's grant for Rapid Bus stop improvements. The project involves the installation of new bus shelters and trash receptacles at eight existing Metro Rapid Bus stops on Garvey Avenue and Atlantic Boulevard. The existing bus shelters will be replaced at four locations, while the other four locations will receive all new shelters. The new Rapid Bus shelters will also be shared with the City's Spirit Bus and Metro's Local Bus service. This project is being completed in conjunction with Metro's plan to upgrade its Rapid Bus stop signs early next year.

On November 19, 2015, staff received a total of six bids. A summary of the bid amounts is as follows:

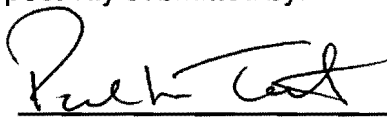
RANK	BIDDER	BID AMOUNT
1	HUMPHREY CONSTRUCTORS	\$177,500.00
2	UNIQUE PERFORMANCE CONSTRUCTION	\$187,500.00
3	PK CONSTRUCTION	\$188,625.00
4	ND CONSTRUCTION CO.	\$202,235.00
5	CEM CONSTRUCTION CORPORATION	\$214,750.00
6	C-1 CONSTRUCTION CORPORATION	\$279,637.50

The bid submitted by Humphrey Constructors is the lowest responsive bid from a responsible bidder. Humphrey Constructors' license was verified with the California State Contractor's License Board to be current, active and in good standing. Staff also checked the contractor's references and received positive feedback. Humphrey Constructors has performed similar bus shelter installation work for the Cities of Southgate, Pomona, and Palmdale.

FISCAL IMPACT:

The project will be fully funded with Federal Congestion Mitigation and Air Quality (CMAQ) Improvement funds awarded to the City and authorized for expenditure by Metro on May 30, 2013, in support of its Rapid Bus services.

Respectfully submitted by:

 *on behalf of
Ron Bow*

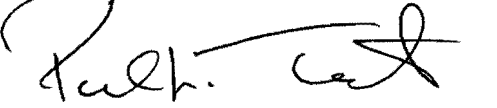
Ron Bow
Director of Public Works/
Assistant City Manager

Prepared by:



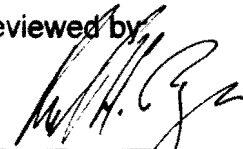
Rey Alfonso
Assistant City Engineer

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Purchase of a 2016 Ford F450 Utility Truck

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager, or designee, to purchase a 2016 Ford F450 custom utility truck at the cost of \$75,533.73; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Water Division's Utility Truck, Unit #873 is a 2000 Chevrolet C3500 with 72,270 miles. The truck is currently out of service and requires an engine replacement due to a hard starting issue. The utility body is showing some stress cracks and several warped areas due to the heavy workload and age. As such, it is not cost effective to repair this unit and needs to be replaced.

BACKGROUND:

The 2014-2015 Budget includes \$65,000.00 for the purchase of a 2015 Ford F450 utility truck to be used by the Water Department.

This F450 truck operates on gasoline fuel and has been certified by AQMD and CARB as emission compliant (low emission output). This truck is powered by a 6.8L gasoline engine, automatic transmission and dual rear wheels. Included in the utility body is a cabinet for welding equipment. Additional cabinets will have adjustable shelves and slide out drawers. A rear work platform will be attached to the utility body end with fold down gates. This vehicle also includes emergency lighting, cone holders and cab protector.

The City of Monterey Park has recently completed the bidding process. Bid packages were sent to the following dealers:

Arrow Truck Body
George Chevrolet
Glenn Thomas Dodge

Central Ford
Wondries Fleet Group
Sopp Truck Center
Camino Real Chevrolet
Carmenita Truck Center
Ford of Montebello
Puente Hills Ford
Thorson Motor Center
Royal Truck Body
CTEC
Alhambra Chrysler
Sunset Ford
Downtown Ford
Southbay Truck Center
Fritts Ford

Staff received two responses:

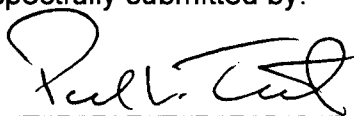
Wondries Fleet Group	\$75,533.73
Fritts Ford	\$80,605.50

As Wondries was the bid, staff recommends purchasing the vehicle through Wondries Fleet Group.

FISCAL IMPACT:

The FY2015-2016 approved budget includes \$65,000.00 for the purchase of a utility truck (funding account number is 0092-801-4211-54100). The bid was Wondries Fleet Group at a cost of \$75,533.73 which is \$10,533.73 over the budgeted amount. There are sufficient funds available in the Water Operation Fund #0092 to cover the additional, requested amount. Please note the reason for the overage is largely due to the increased cost of raw steel materials utilized to produce the custom utility body and the LED lighting components.

Respectfully submitted by:

 *on behalf of Ron Bow*

Ron Bow
Director of Public
Works/Assistant City Manager

Prepared by:



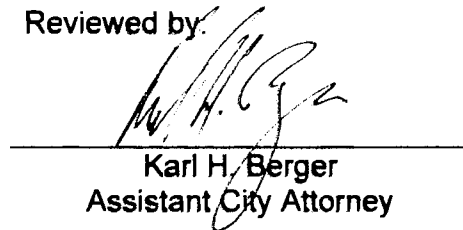
Mike Montoya
Fleet Supervisor

Approved by:

A handwritten signature in black ink, appearing to read 'Paul L. Talbot', written over a horizontal line.

Paul L. Talbot
City Manager

Reviewed by:

A handwritten signature in black ink, appearing to read 'Karl H. Berger', written over a horizontal line.

Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Authorize Advertisement of Sanitary Sewer Closed Circuit Television (CCTV) Inspection and Condition Assessment Services

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing advertisement of Sanitary Sewer CCTV Inspection and Condition Assessment Services;
2. Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorical Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

City staff has prepared contract specifications for CCTV Inspection and Condition Assessment of Sections of the Citywide Sanitary Sewer System. Staff requests City Council authorization to advertise the project for proposals.

BACKGROUND:

The City of Monterey Park operates a Sanitary Sewer Collection System comprised of approximately 126 miles of pipeline and over 2,200 manholes. The City does not process its own wastewater nor does it have a wastewater treatment plant. Similar to other surrounding communities, the City wastewater system is treated by the Los Angeles County Sanitation Department.

The City maintains its sanitary sewer pipeline system and as part of the regular maintenance of the system, it is necessary to CCTV the system. The CCTV video is viewed to determine the condition of each pipeline section. Among the issues that CCTV video discovers is grease, roots, sag, cracks, offset joints, and missing pipe. Without

CCTV to identify these issues, the City increases the risk of sewer system overflows and the possibility of fines imposed by the State Water Resources Control Board for each overflow. Staff has developed a list of over 22 miles of pipeline sections to be part of the FY 2015-16 Sanitary Sewer CCTV Program.

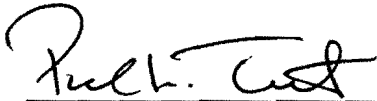
The Scope of Work for the project includes the following:

- CCTV inspection and conduct pipeline assessment per PACP (Pipeline Assessment and Certification Program) for approximately 132,900 linear feet of pipeline.
- Provide Traffic Control as needed per MUTCD (Manual on Uniform Traffic Control Devices) requirements.
- Submit video and assessments in digital format to the City.

FISCAL IMPACT:


The project is included in the FY 2015-2016 Adopted Budget under the Capital Improvement Street Construction section as Sewer Videotaping (Acct 0042-801-5003-91919) and Sewer Fund (Acct 0042-801-5001-91941).

Respectfully submitted by:


ON BEHALF of
Ron Bow


Ron Bow
Director of Public Works/
Assistant City Manager

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Proposed Request For Proposals (RFP)

ATTACHMENT 1
Proposed Request for Proposals (RFP)

REQUEST FOR PROPOSALS

Proposals must be received **before 4:00 p.m. on Friday, February, 5, 2016** by the City Clerk's office for the city of Monterey Park, 320 West Newmark Avenue, Monterey Park CA, 91754 for Sanitary Sewer Closed Circuit Television (CCTV) Inspection and Condition Assessment Services.

Packets may be obtained from the City Clerk's office or by Federal Express. Call (626) 307-1362, for delivery via Federal Express. Have your Federal Express account number available. Please refer to specifications for complete details and proposal requirements.

The specifications in this notice are a part of any contract awarded in accordance with this RFP.

Purchasing
(626) 307-1340

CITY OF MONTEREY PARK

REQUEST FOR PROPOSALS

PROPOSAL # 16-01

PROPOSALS ARE DUE: NOT LATER THAN 4:00P.M. ON FRIDAY, FEBRUARY 5, 2016.

The City of Monterey Park invites proposals for: Sanitary Sewer Closed Circuit Television (CCTV) Inspection and Condition Assessment Services

The City of Monterey Park is seeking proposals to provide Sanitary Sewer Closed Circuit Television (CCTV) Inspection and Condition Assessment Services.

1. Return original of Proposal to:

City of Monterey Park
City Clerk
320 West Newmark Avenue
Monterey Park, CA 91754

2. Proposer must honor proposal prices for sixty (60) days.
3. Proposals must include this Proposal form and be signed by the vendor's authorized representative.
5. Award of a contract will be made by the City Council based upon the criteria set forth in this proposal solicitation.

PROPOSER TO READ

I have, read, understood, and agree to the terms and conditions on all pages of this proposal. The undersigned agrees to furnish the commodity or service stipulated on this proposal as stated above.

Company

Address

Name (Print)

Signature

Company Phone No.

Title of Person Signing Proposal

PROPOSAL INSTRUCTIONS

1. **Submitting Proposals.** (a) Proposals must include this form, in its entirety, in a sealed envelope with the wording "Proposal," proposal number and closing date marked on the outside; (b) Proposals/corrections received after the closing time will not be opened. The City is not responsible for proposals not properly marked and delivered. Upon award, all submissions become a matter of public record.
2. **Alternatives.** Any changes or alternatives must be set forth in a letter attached to this proposal. The City has the option of accepting or rejecting any alternative proposal.
3. **Currency.** All references to dollar amounts in this solicitation and in vendor's response refer to United States currency.
4. **Preparation.** All proposals must be typed or written in black ink. Errors may be crossed out and corrected in ink, then initialed in ink by the person signing the proposal.
5. **Rejection.** The City may reject any or all proposals and waive irregularity in any proposal.
6. **Default.** In case of default by the vendor of any of the conditions of this proposal or contract resulting from this proposal, the vendor agrees that the City may procure the services from other sources and may deduct from the unpaid balance due the vendor, or collect against the bond or surety, or may invoice the vendor for excess costs so paid, and prices paid by the City will be considered the prevailing market price at the time such purchase is made.
7. **Assignment.** No assignment by the vendor of contract or any part hereof, or of funds to be received hereunder, is binding upon the City unless the City gave written consent before such assignment.
8. **Sub contractors.** The Proposer must list any subcontractors that will be used, the work to be performed by them, and total number of hours or percentage of time they will spend on the project.
9. **Indemnification.** The extent of a successful contractor's obligation to indemnify and defend the City is set forth in the sample contract.
10. **Proposal Rejection.** The City may reject the proposal of any proposer who previously failed to perform properly, or complete on time, contracts of a similar nature, or to reject the proposal of a proposer who is not in a position to perform such a contract satisfactorily. The City may reject the proposal of any proposer

who is in default of the payment of taxes, licenses or other monies due to the City of Monterey Park.

11. Contract Pricing. Except as otherwise provided, price proposals must remain consistent through the term of this contract.
12. Proposal Questions.

Questions should be forwarded on letterhead to:

City of Monterey Park
Public Works Department
Attn: Tito Haes, Interim Public Works Maintenance Manager
320 West Newmark Avenue
Monterey Park, CA 91754

Questions may also be faxed to (626) 280-6775

The last day for questions and site visits will be the Friday before the proposals are due.

CONTRACT SAMPLE

The successful proposer will be required to enter into the sample contract that is attached as Exhibit "A."

STATEMENT OF WORK

The City of Monterey Park (City) requests proposals for the following purpose according to the terms and conditions attached. In the preparation of this Request for Proposal the words "Proposer," "Contractor," and "Consultant" are used interchangeably.

The purpose of the proposal is to purchase Sanitary Sewer Closed Circuit Television (CCTV) Inspection and Condition Assessment Services meeting the technical specifications set forth in attached Exhibit "B" which is incorporated by reference.

Proposal Requirements

Three copies of the proposal must be received by the City of Monterey Park, 320 West Newmark Avenue, Monterey Park, CA 91754, Attn: City Clerk, not later than **4:00 PM on Friday, February 5, 2016**.

Evaluation of Proposals

The proposals will be reviewed by City staff **during the week of February 8th**. Proposals will be evaluated based on the following qualifications criteria:

1. Contractor's understanding of scope of work.
2. Price.

Contract Award

The successful contractor will be selected by the City based upon the criteria set forth above and the City's sole discretion. The City is under no obligation to contract with any applicant.

1. Response Submittal Requirements.

Submitted proposals must follow the format outlined below and all requested information must be supplied. Failure to submit proposals in the required format will result in elimination from proposal evaluation.

Each proposal must be submitted in two parts:

Part I must relate to the Technical Proposal
Part II must relate to the Cost Proposal

PART I - TECHNICAL PROPOSAL

Objective, Scope, Nature of Proposed Program (Section 1) - Describe the overall approach to any challenges, including the objective and scope of work to be performed by the contractor

Work Program (Section 2) - Describe the work or tasks to be performed.

Methodology (Section 3) - Describe the methodology and techniques to be employed.

Schedule (Section 4) - List the proposed schedule of activities including labor hours.

Program Monitoring (Section 5) - Describe the quality control procedures to be utilized during the project to ensure conformance with the scope of work.

Subcontractors (Section 6) - If subcontractors are to be used, identify each of them in the proposal. Describe the work to be performed by them and the number of hours or the percentage of time they will devote to the project. Provide a list of their assigned staff, their qualifications, relationship to project management, schedule, costs, and hourly rates.

Contractor Capability and References (Section 7) - Provide a summary of the firm's relevant background experience. Discuss the applicability of such experience to this proposal solicitation. Include examples of projects completed for other similar agencies that are of a similar nature and a contact person for each of those clients.

Time of Delivery: _____

PART II - COST PROPOSAL

The Cost Proposal must list the name and complete address of the proposer in the upper, left-hand corner.

The Cost/Price format for the proposal must be as outlined in the Technical Specifications Exhibit B.

Total cost must be clearly indicated at the end of the Cost Proposal and entered on the first page of the proposal.

Costs must be itemized per the agreement for services.

Charges for supplies, equipment, travel, and subcontractors will be paid at cost. It is expected that general, overhead, and administrative costs are included in the hourly rate for labor. Proposals submitted will be held to the total cost given in the response quote. It will be assumed that all contingencies and/or anticipated escalations are

included. No additional funds will be paid above and beyond the original quote given by the selected proposer.

All proposals must be submitted according to specifications set forth above and this section. Failure to adhere to these specifications may be cause for rejection of proposal.

I. Signature. An authorized representative of the proposer **MUST** sign all proposals.

II. Due Date. The proposer must submit **THREE (3)** complete copies of the proposal in a sealed envelope, plainly marked in the upper, left-hand corner with the name and address of the proposer and the words "Request for Proposal #16-01." All proposals must be received before **4:00 P.M. on Friday, February 5, 2016**, and should be directed to:

City Clerk
City of Monterey Park
320 West Newmark Avenue
Monterey Park, CA 91754

Late proposals/proposals will not be accepted. Any correction or resubmission done by the proposer will not extend the submittal due date.

III. Addenda. City may modify the proposal and/or issue supplementary information or guidelines relating to the proposal solicitation during the proposal preparation period of January 7, 2016 to February 5, 2016.

IV. Rejection. A proposal may be deemed nonresponsive and may be immediately rejected if:

- It is received at any time after the exact date and time set for receipt of proposals and/or;
- It is not prepared in the format prescribed and/or;
- It is signed by an individual not authorized to represent the firm.

V. Disposition of Proposals. The City reserves the right to reject any or all proposals. All responses become the property of the City. One copy of the proposal must be retained for City files. Additional copies and materials will be returned only if requested and at the proposer's expense.

VI. Proposal Changes. Once submitted, proposals, including the composition of the contracting team, cannot be altered without the prior written consent of the City. All proposals constitute an offer to the City and may not be withdrawn for a period of sixty (60) days after the last day to accept proposals.

EXHIBIT "A"
CONTRACT SAMPLE

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK AND**

This AGREEMENT is entered into this ____ day of ___, 20__, by and between the CITY OF MONTEREY PARK, a municipal corporation and general law city ("CITY") and ____ [name] ___, a ____ [type of organization] ____ ("CONSULTANT").

1. CONSIDERATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT a sum not to exceed _____ dollars (\$_____) for CONSULTANT's services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum as specified in the attached Exhibit "A," which is incorporated by reference.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform services listed in the attached Exhibit "B," which is incorporated by reference.
- B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services. CITY will continuously monitor CONSULTANT's services. CITY will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such notification to cure any shortcomings to CITY's satisfaction. Costs associated with curing the deficiencies will be borne by CONSULTANT.

4. **PAYMENTS.** For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to CITY which lists the hours worked and hourly rates for each personnel category and reimbursable costs (all as set forth in Exhibit "A") the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work during the preceding billing month and a cumulative cash flow curve showing projected and actual expenditures versus time to date.

5. **NON-APPROPRIATION OF FUNDS.** Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the CITY. In the event the CITY has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. **ADDITIONAL WORK.**

- A. CITY's city manager ("Manager") may determine, at the Manager's sole discretion, that CONSULTANT must perform additional work ("Additional Work") to complete the Scope of Work. If Additional Work is needed, the Manager will give written authorization to CONSULTANT to perform such Additional Work.
- B. If CONSULTANT believes Additional Work is needed to complete the Scope of Work, CONSULTANT will provide the Manager with written notification that contains a specific description of the proposed Additional Work, reasons for such Additional Work, and a detailed proposal regarding cost.
- C. Payments over \$_____ for Additional Work must be approved by CITY's city council. All Additional Work will be subject to all other terms and provisions of this Agreement.

7. **FAMILIARITY WITH WORK.**

- A. By executing this Agreement, CONSULTANT agrees that it has:
 - i. Carefully investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder.

Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform CITY of such fact and will not proceed except at CONSULTANT's own risk until written instructions are received from CITY.

8. **TERM.** The term of this Agreement will be from _____, to _____. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

- A. Completion of the work specified in Exhibit "A";
- B. Termination as stated in Section 16.

9. **TIME FOR PERFORMANCE.**

- A. CONSULTANT will not perform any work under this Agreement until:
 - i. CONSULTANT furnishes proof of insurance as required under Section 23 of this Agreement; and
 - ii. CITY gives CONSULTANT a written notice to proceed.
- B. Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT's own risk.

10. **TIME EXTENSIONS.** Should CONSULTANT be delayed by causes beyond CONSULTANT's control, CITY may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the Agreement's schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.

11. **CONSISTENCY.** In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

- A. Exhibit A: Scope of Work;
- B. Exhibit B: Budget; and
- C. Exhibit C: Proposal for Services.

12. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the

contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

13. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

14. PERMITS AND LICENSES. CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

15. WAIVER. CITY's review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights CITY may have under this Agreement or of any cause of action arising from CONSULTANT's performance. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

16. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause.
- B. CONSULTANT may terminate this Agreement at any time with CITY's mutual consent. Notice will be in writing at least thirty (30) days before the effective termination date.
- C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT's own cost; CITY will not be obligated to compensate CONSULTANT for such work.
- D. Should termination occur, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT will, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination, not to exceed the total costs under Section 1(C).
- E. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- F. By executing this document, CONSULTANT waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

17. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement are CITY's property. CONSULTANT may retain copies of said documents and materials as desired, but will deliver all original materials to CITY upon CITY's written notice. CITY agrees that use of CONSULTANT's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at CITY's own risk.

18. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic art work, prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or public CITY without CITY's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, will be approved and distributed solely by CITY, unless otherwise provided by written agreement between the parties.

19. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

- i. *Indemnification for Professional Services.*** CONSULTANT will save harmless and indemnify and at CITY's request reimburse defense costs for CITY and all its officers, volunteers, employees and representatives from and against any and all suits, actions, or claims, of any character whatever, brought for, or on account of, any injuries or damages sustained by any person or property resulting or arising from any negligent or wrongful act, error or omission by CONSULTANT or any of CONSULTANT's officers, agents, employees, or representatives, in the performance of this Agreement, except for such loss or damage arising from CITY's sole negligence or willful misconduct.
- ii. *Indemnification for other Damages.*** CONSULTANT indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance, except for such loss or damage arising from CITY's sole negligence or willful misconduct. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONSULTANT will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.

- B.** For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.

- C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.
- D. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 23, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

20. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

21. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

22. AUDIT OF RECORDS. CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. CITY will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

23. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Professional Liability	\$1,000,000
Business automobile liability	\$1,000,000

Workers compensation

Statutory requirement

- B. Commercial general liability insurance will meet or exceed the requirements of the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to CITY.
- C. Professional liability coverage will be on an "occurrence basis" if such coverage is available, or on a "claims made" basis if not available. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- D. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- E. CONSULTANT will furnish to CITY duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII."
- F. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, CITY may obtain such coverage at CONSULTANT's expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 16.
- G. Self-Insured Retention/Deductibles. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the

effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CITY's behalf upon the CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

24. USE OF SUBCONTRACTORS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. INCIDENTAL TASKS. CONSULTANT will meet with CITY monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

If to CONSULTANT:

If to CITY:

City of Monterey Park

Monterey Park, CA

Attention: _____

Attention: _____

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. CONFLICT OF INTEREST. CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, CITY's conflict of interest regulations.

28. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

29. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

30. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

31. COMPLIANCE WITH LAW. CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement.

32. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. There are ____ () Attachments to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

33. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

34. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

35. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. CITY's executive manager, or designee, may execute any such amendment on behalf of CITY.

36. ACCEPTANCE OF FACSIMILE SIGNATURES. The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

37. CAPTIONS. The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

38. TIME IS OF ESSENCE. Time is of the essence for each and every provision of this Agreement.

39. FORCE MAJEURE. Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the

natural elements, or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

40. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public CITY.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

Paul Talbot,
City Manager

ATTEST:

Vincent D. Chang,
City Clerk

Taxpayer ID No. _____
Business License No. _____

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger,
Assistant City Attorney

Insurance reviewed by: _____

EXHIBIT “B”

SANITARY SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION AND CONDITION ASSESSMENT SERVICES TECHNICAL SPECIFICATIONS

SCOPE OF WORK

Contractor to furnish all labor, equipment, and materials to perform the following:

- CCTV inspection and conduct pipeline assessment per PACP standard for approximately 132,900 linear feet of pipeline.
- Provide Traffic Control as needed per MUTCD guidelines.
- Provide insurance coverage as specified in the RFP below.
- Submit video and assessments in digital format to the City.

PROPOSAL FORMAT

A responsive proposal will include:

- Proposal schedule including a not to exceed fee
- Hourly rate sheet for different staff classifications for reference
- Submittal/Specs on camera and flushing equipment to be used on this project
- Submittal/Specs on software package to be used on this project
- Sample report format
- Provide references for similar work completed within the last three years
- Provide PACP certifications for staff that would be assigned to this project

SPECIAL PROVISIONS

1. The City will be responsible to obtain approval from property owners before commencing CCTV and/or other investigative work on private property.
2. Pipeline lengths must be measured from centerline to centerline of access structures.
3. A firm written schedule encompassing each calendar week's program will be submitted to the City by the Contractor for CCTV inspection a minimum of ten (10) calendar days prior to commencement of work. If minor modifications in schedule are necessary, the City will be notified a minimum of 24 hours prior to the change. City will prioritize the Contractor's work and determine sequence of work.

4. All open access structures or manholes will be attended at all times, and all access structures or manholes that were sealed to control odors or entry of extraneous water will be resealed after entry.
5. All equipment will be removed from the area at the end of the work day.
6. Contractor's Traffic Safety Procedures must conform to all applicable federal, state, City, and other local regulations and ordinances.
7. Televising must generally be conducted in pipes flowing a maximum of 1/3 full, unless authorized by the City to do otherwise. Contractor must adjust time of the work to correspond to low flow conditions to meet this depth requirement.
8. All footage measurements (real-time and recorded) must be accurate within 2% throughout the operating range of the equipment.
9. Contractor's field crews must be alerted to and promptly notify the City whenever they encounter any of the following conditions:
 - a. Potentially illicit connections draining into the sanitary sewer system or cross connections between the sanitary and storm drain systems.
 - b. Potentially hazardous materials (liquid or solid).
 - c. Pipe collapse or blockage requiring immediate attention.
 - d. Potential network faults where drainage capability and/or safety is significantly affected and timely corrective measures are warranted.
 - e. Locations where the network is at variance to the maps as issued for the work. Contractor must redline maps and submit them to the City.
 - f. Locations of system surcharging.
 - g. Locations of sulfide odor or other hazardous atmospheric conditions.
10. Contractor must legibly note any observed field conditions including access structures, pipelines, location of system as encountered in the field that differ from information shown on maps provided by the City as part of the task order. The Contractor must return these marked up maps with the video data and report submittals.
11. Contractor must be equipped to provide recorded CCTV inspections on portable hard drives, and must be able to provide CD's or DVD's for specific inspections upon request.
12. Extra work, as requested/approved by the City must be billed on a time and materials basis upon the hourly rate sheet submitted with the proposal.

SPECIFICATIONS: CCTV INSPECTION AND PIPELINE ASSESSMENT

This CCTV survey and recording standard is intended to standardize CCTV operations for the collection of existing conditions data. It has been prepared to encompass all CCTV data collecting programs and to improve the quality and accuracy of the televising activities and the resulting CCTV reports. Additionally, it provides for consistent standards for the reviewing and acceptability of the recorded inspection submitted. It has been prepared for the specific use of CCTV operators and technicians, subcontractors, design engineers, CCTV interpreters, and others that may be involved in CCTV data collecting programs.

All CCTV data collecting and recording activities must henceforth follow and conform to the minimum requirements of this document and those subparts described herein unless the Contract documents specify more stringent or different data requirements, in which event this standard must be modified accordingly.

This CCTV survey standard encompasses the following subparts:

Part I - Field Data Collecting Practices

Part II - CCTV Inspection Data Standards and Deliverables Format

Part III - CCTV Video and Data Review

PART I - FIELD DATA COLLECTING PRACTICES

All CCTV recording practice will be evaluated against these standards.

1. All recordings must be in color with the ability to achieve proper balance of tint and brightness. The loss of color or severe redness due to equipment malfunction, and black and white pictures irrespective of quality may be cause for rejection by the City.
2. All pictures (recordings) must be in focus, properly illuminated with good contrast, adequate color and tint, and without distortion or outside interference. Illumination must be adjustable and evenly spread around 360 degrees of the sewer perimeter without loss of contrast, flare out of picture or shadowing. Lighting and camera quality must be suitable to allow a clear in-focus picture of a minimum of ten linear feet of the entire periphery of the sewer pipe. The lighting for the camera must minimize glare.
3. Televising will be performed during dry weather periods such that the water depth is no greater than 30 percent of the diameter of the pipe or greater than 6 inches. It will be the intent to be able to view approximately 70 percent of

the pipe periphery. Televising during wet weather may be conducted if authorized by City.

4. The camera operation may be cable-pulled or self-propelling, and may record moving forward or on a reverse pull depending on the pipeline conditions. The preferred direction is forward from upstream to downstream. Reverse camera direction must be allowed only if access for forward inspection is impeded or if a reverse inspection is needed to complete inspection of an entire pipe segment where an obstruction was encountered in the forward direction. Camera travel speed must not exceed 30 feet/minute.
5. The camera lens must be kept clean and clear; and any fogging due to oil, grease, or other water content or debris that obscures the lens must be cleaned off before proceeding with the recording operation.
6. The camera lens must remain above the visible water level and may submerge only while passing through clearly identifiable line sags.
7. The camera must be stopped for a minimum of 5 seconds at every lateral, broken pipe, root intrusion, or other defect or feature. The camera must be stopped for a full minute at flowing, undocumented connections, and if needed, pulled back and re-televised to ensure a clear recording of the connection. If needed, the lens and lighting must be readjusted to ensure a clear, distinct, and properly lighted feature.
8. Camera units must have adjustable supports and must be set so the camera axis is generally at the centerline of the pipe. The camera must be able to pan, tilt, and rotate and have a minimum 360 x 270 degree rotation.
9. All recordings must have an audio descriptive narration by the CCTV operator. The operator must clearly identify in the audio all important features: date, time, project, street names, structure numbers, camera direction, pipe size and material, all wye-tee junctions, all laterals, taps, breaks, roots, or other defects in accordance with the standards specified in Part II hereof. All laterals must be called out and include the operator's estimate of the diameter, material type, and whether it is an active or inactive lateral.
10. Screen text must be clearly displayed on a contrasting background. Startup screen must include at a minimum: the project number or name, upstream and downstream manhole IDs, location (street), date and time, and camera direction. During CCTV, the screen must show running footage (distance traveled) and observation code at each defect or construction feature recorded.

11. A still image photograph must be taken of each defect and construction feature recorded.
12. Each structure-to-structure segment must be recorded as a separate inspection. If the inspection continues through a structure, a new video recording and inspection record must be started at each structure location. If a structure not shown on the City's maps is encountered during inspection, Contractor must locate the structure, and a temporary structure ID must be assigned in accordance with guidelines provided by the City and a new video recording and inspection record started at that location.

PART II - CCTV INSPECTION DATA STANDARDS AND DELIVERABLES FORMAT

CCTV inspection data must be recorded in accordance with the most current version of NASSCO PACP standards, including inspection (header) information and inspection observation data. CCTV inspection software used must be capable of recording data using PACP standards and exporting inspection data to a standard PACP compliant database format. For each inspection, the contractor must provide an inspection report (hard copy and electronic file format) that includes the following information:

- Street and closest address
- Upstream and downstream manhole IDs of inspected segment
- PACP Technician Name and Certification #
- Date and time of CCTV inspection
- Pre-cleaning date (unless completed by City)
- Type of pre-cleaning (unless completed by City)
- Quantity and type of debris removed by cleaning (unless completed by City)
- Camera direction
- Pipe diameter
- Pipe material Pipe joint length
- Pipe map length (if provided by City maps)
- Surveyed (inspected) length
- Footage location and description of all conditions and construction features observed in accordance
 - with PACP standards
 - PACP structural, O&M, and overall quick ratings and pipe ratings

In addition, the contractor must provide a summary listing of all inspected segments by upstream/downstream manhole ID listing date of inspection, surveyed length, whether or not the inspection of the entire pipe segment was complete and if a reverse set-up was required to complete the inspection (or an explanation if a reverse inspection could not be attempted), and the footage location and explanation for any abandoned survey (MSA) codes.

For each task order, the contractor must provide complete inspection data in a single

consolidated MS Access database with associated video and still image files. All video and still image file names must include at a minimum the pipe segment identifier (upstream and downstream manhole IDs) and the inspection date, plus other relevant information necessary to identify the file content. Data must be provided in both the format of the CCTV software used as well as a PACP exchange database. For the software used, the contractor must also provide an associated viewer program if not otherwise available for public download from the internet. Contractor must use a PACP certified software.

In addition to electronic deliverables, contractor must provide 2 copies of a report compiled in 3-ring binders containing the maps of the inspected segments (annotated as needed with discrepancies identified during the field work); summary listing of inspected segments as described above; report for each inspection that includes the information listed above; and a condition assessment summary that includes a listing of the segments with Grade 3, 4, or 5 maintenance defects and Grade 4 or 5 structural defects, a description of the defect, and recommended follow-up corrective measures for the District's consideration.

The contractor must be responsible for conducting quality assurance/quality control (QA/QC) review of all inspection data prior to submittal of deliverables.

PART III - CCTV VIDEO AND DATA REVIEW

All CCTV survey video and data must be subject to the review process as described herein. The Contractor must provide an acceptable picture that is distinct, clear, properly illuminated, of good contrast and without distortion. The Contractor must provide accurate PACP coding of information on pipe segment location and manhole identifiers, diameter, material, construction features, and defects observed.

GENERAL POLICY

All CCTV video will be reviewed for acceptability of quality based on the minimum standards established herein, and the CCTV reports and data will be checked against the visible features.

A CCTV review form must be completed conforming to the attached standards, and marked with appropriate acceptability or unacceptability condition.

Videos will be viewed to check for acceptability or unacceptability. All inspection reports and data will be subject to audits by City staff against the video for acceptability.

While all videos must conform to the minimum acceptable standards described herein, the City may in isolated cases accept a line segment recording on the provision that all or a part of the line is sufficiently visible to permit a fairly accurate assessment and design evaluation without doubt or questionable concern.

Reviewing the acceptability of a line segment embodies the line from structure to structure. If only a portion of a video is unacceptable, the entire video segment will be deemed unacceptable and must be re-recorded from manhole to manhole. A line that is partially recorded and is incomplete due to an excusable condition (i.e., physical obstruction that prevents the passage of the camera) will be accepted for the recorded portion only. Payment will be made for the footage of pipe with PACP coding and grading.

CCTV inspection reports will be evaluated against the video and the instructions of Part II hereof for accuracy and completeness.

SPECIFIC GUIDELINES

ILLUMINATION: The picture while moving forward or on the reverse run should be of adequate light to clearly ascertain with certainty cracks or fractures and their severity in addition to the obvious features (i.e., laterals and joints).

FOCUSING: The picture must be clear and distinct without being obscured by dirty lenses, foggy pipeline condition, or out of focus due to lack of operator alertness.

COLOR: Color pictures when specified must be of true and adequate color and tint, free from interference, and at least 70 percent of the pipe periphery must be visible above the waterline. Loss of color for all or a part of a line may be cause for rejection.

ZOOM: The camera must be capable of providing a digital zoom or mechanical zoom to allow for viewing up service laterals as necessary.

RADIO FREQUENCY LOCATING: Camera must be capable of broadcasting a radio frequency that can be used with a locating device to pinpoint horizontal and vertical locations. Contractor must furnish camera and locating device, as well as, staff trained in their use.

INSIDE PIPE CONDITIONS: Heavy water flow exceeding the foregoing established criteria will be cause to reject the line segment recorded. Surcharging and flooding of the camera lens will not be an excusable condition if it has been artificially created by an upstream surge; roots or debris that create a barrier of the flow or as a result of daytime cycled flow increase. Any flow where the camera towing bridle is underwater and is not clearly a line sag condition will, in general, be unacceptable recording conditions and the line segment subject to rejection.

Root conditions will be an acceptable excusable condition only when a single pass of the hydraulic root cutter has been performed.

The operator must stop at each defect or identifying feature (i.e., a lateral, cracked pipe,

hole in pipe) for 5 seconds.

MISCELLANEOUS UNACCEPTABLE DEFECTS: Loss of vertical hold which has an impact on the ability to read and interpret the video must constitute a cause for rejection.

Incorrect upstream or downstream manhole identifications must be cause for rejection if the identity of pipeline cannot be determined and corrected in the database prior to final data submittal.

All line segments must be recorded complete from access point to access point on the same medium in a continuous run (unless a reverse inspection is needed due to an obstruction that prevents completion of the inspection in a single run). If more than a single video file is required for the inspection, then the files must be linked to the same inspection data record, and the file names clearly identified as part of the same inspection.

Continuous footage readings for identifying the location of defects must be accurate to within a ± 2 percent tolerance. Defect identifications are to be called out and recorded to the nearest 0.1 foot. Any inaccuracy in the continuous footage meter or identified defects or features which leave a doubt as to the accuracy of the locations or total length must render the line segment recording as unacceptable. If the operator has acknowledged that the forward run is unacceptable and has decided to re-record on the reverse pass, the operator must ensure: 1) the footage markings are correct; and 2) a stop at each feature for 5 seconds for an overall effect of performing a complete re-recording operation on the reverse pass.

Any other unidentifiable defect such as equipment interference or malfunction, blurred or obscured images from an unknown source that detracts from the ability to completely and with reliable accuracy

INSURANCE REQUIREMENTS

[MUST BE SUBMITTED WITH PROJECT PROPOSAL]

To be awarded this contract, the successful proposer must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of ISO-

CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Proposer must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the proposer certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the proposer's proposal "nonresponsive."

Date

Proposer

SUBMITTAL SCHEDULE

The selected consultant will be required to enter into an agreement with the City of Monterey Park for the proposed services and must provide certificates of insurance meeting the City's insurance requirements. The City of Monterey Park reserves the right to reject any and all proposals at any time and for any reason, to negotiate appropriate modifications to a proposal, and/or negotiate a different agreement with any one or more consultants. The preliminary schedule is as follows:

- | | |
|--------------------------------|-------------------|
| 1. RFP Release Date: | January 7, 2016 |
| 2. RFP Responses Due: | February 5, 2016 |
| 3. City Council Consideration: | February 17, 2016 |

ATTACHMENT I – LIST OF SEWER CCTV LOCATIONS

CITY OF MONTEREY PARK

2015-2016 Sewer CCTV Locations

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
1. Brightwood	505 Brightwood	Grandridge	South	1076
2. Brightwood	507 Brightwood	Alley	West	908
3. W. Almora	Elmgate	Grandridge	East	1157
4. W. Andrix	Findley	252 Andrix	East	1066
5. W. Arlight	Findley	300 Arlight	East	1073
6. Easement	300 Arlight	Floral	South	600
7. W. Floral	252 W. Floral	Grandridge	East	406
8. Grandridge	Elmgate	Floral	South	235
9. W. Floral	Grandridge	Garfield	East	660
10. W. Hammel	Ferdinand	Isabella	East	787
11. Isabella	2202 Isabella	Riggin	South	423
12. W. Markland	Ferdinand	Isabella	East	750
13. Isabella	Markland	Riggin	North	314
14. W. Riggin	Ferdinand	Alley	East	920
15. W. Gleason	257 W. Gleason	Alley	East	950
16. Alley	Floral	Pomona	South	1645
17. W. Fernfield	Ferdinand	Isabella	East	799
18. Alley	Ferdinand	Isabella	East	817
19. Isabella	Fernfield	Pomona	South	306
20. Pomona Bl	Ferdinand	Garfield	East	1179
21. S. Garfield	Floral	Pomona	South	(18,716) 1645

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
22. W. Floral	304 W. Floral	Findley	West	1059
23. W. Hammel	Ferdinand	Findlay	West	1059
24. W. Riffin	304 W. Riffin	Findley	West	1055
25. W. Markland	304 W. Markland	Findley	West	1057
26. Findley	2101 Findley	Pomona	South	2404
27. W. Gleason	301 W. Gleason	Via Norte	West	523
28. W. Fernfield	302 W. Fernfield	Via Norte	West	523
29. Via Norte	Gleason	Pomona	South	560
30. Pomona	Findley	321 W. Pomona	East	782
31. Pomona	Ferdinand	321 W. Pomona	West	309
32. Bradshawe	1930 Bradshawe	McPherrin	South	282
33. S. McPherrin	Bradshawe	Hendricks	East	500
34. S. McPherrin	1907 McPherrin	Hendricks	West	587
35. W. Almora	Bradshawe	Hendricks	East	538
36. W. Almora	Almora	Hendricks	West	75
37. Hendricks	McPherrin	Hammel	South	1318
38. Hendricks	Riffin	Hammel	North	90
39. W. Hammel	Hendricks	Bradshawe	West	608
40. W. Andrix	Hendricks	Bradshawe	West	541
41. W. Arlight	Hendricks	Bradshawe	West	541
42. Divine Wy	2125 Divine	Floral	South	481
43. W. Floral	642 W. Floral	Bradshawe	East	579
44. W. Floral	Hendricks	Bradshawe	West	(16,011) 540

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
45. Sherwood	EOS	Hammel	South	205
46. W. Hammel	670 W. Hammel	Bradshawe	East	923
47. W. Riggín	492 W. Riggín	Bradshawe	West	687
48. W. Riggín	Gerhart	Bradshawe	East	995
49. W. Markland	504 W. Markland	Bradshawe	West	453
50. W. Markland	668 W. Markland	Bradshawe	East	913
51. W. Gleason	505 W. Gleason	Bradshawe	West	455
52. W. Gleason	669 W. Gleason	Bradshawe	East	915
53. Hendricks	2308 Hendricks	Fernfield	South	633
54. Hendricks	Pomona	Fernfield	North	207
55. Fernfield	Hendricks	Bradshawe	West	579
56. Bradshawe	Andrix	Pomoina	South	2215
57. Alley (between Atlantic & Hillview)	2328 S. Atlantic	2306 S. Atlantic	North	290
58. Alley	2334 S. Atlantic	Zaring	South	77
59. Alley	2306 S. Atlantic	Hillview	East	162
60. Hillview	Alley	Sadler	South	218
61. Hillview	2331 Hillview	Sadler	North	174
62. Sadler	Hillview	Sadler	South	250
63. Zaring	Sadler	Gleason	East	270
64. Alley (between Markland & Riggín)	803 W. Markland	780 W. Riggín	East	328
65. Alley (Markland & Riggín)	710 W. Riggín	780 W. Riggín	West	91
66. W. Markland	814 W. Markland	Alley	East	458
67. W. Gleason	2324 W. Gleason	Alley	East	(12,074) 576

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
68. Alley (Gerhart & Sadler)	780 W. Riggin	Fernfield	South	700
69. Fernfield	605 W. Fernfield	812 W. Fernfield	West	1495
70. Fernfield	Sadler	812 W. fernfield	East	217
71. Easement	Fernfield	Alley	South	200
72. Alley	Easement	Gerhart	East	602
73. Gerhart	Alley	Pomona	South	200
74. Pomona	Bradshawe	Gerhart	West	1015
75. Coral View	286 Coral View	Fulton	East	1014
76. Coral View	279 Coral View	Lupine	West	845
77. Coral View	201 Coral View	Lupine	East	288
78. Lupine	Coral View	Heather	South	718
79. Heather	Lupine	Fulton	East	1374
80. Wheeler	2052 Wheeler	Heather	South	592
81. Wheeler	2052	Heather	South	419
82. Agate Wy	EOS	Bloom	West	116
83. Bloom Dr	335 Bloom	Coral Vw	North	454
83. Bloom	249 Bloom	Mancha Way	South	446
84. Bloom	318 Bloom	Mancha Way	West	504
85. Mancha Way	1921 Mancha Way	Heather	South	870
86. Fulton	Riggin	Pomona	South	1801
87. E. Riggin	369 E. Riggin	Fulton	East	220
88. E. Riggin	EOS	Fulton	West	495
89. E. Markland	Bluffdale	Fulton	East	(15,145) 560

	<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
90.	E. Markland	453 E. Markland	Fulton	West	945
91.	E. Fernfield	EOS	Markland	South	462
92.	Woodland Wy	EOS	Markland	South	157
93.	Fulton	Riggin	Pomona	South	1801
94.	E. Andrix	324 E. Andrix	Lupine	West	353
95.	E. Arlight	324 E. Arlight	Lupine	West	351
97.	S. Lupine	Parking lot	Floral	South	879
98.	E. Andrix	325 E. Andrix	Floral	East	949
99.	E. Arlight	352 E. Arlight	Andrix	East	496
100.	E. Floral	388 E. Floral	Wilcox	West	1630
101.	E. Arlight	225 E. Arlight	Wilcox	West	322
102.	E. Arlight	133 E. Arlight	Wilcox	East	475
103.	E. Floral	142 E. Floral	Wilcox	East	624
104.	Wilcox	Arlight	Riggin	South	654
105.	E. Riggin	368 E. Riggin	Wilcox	West	1003
106.	E. Hammel	245 E. Hammel	Riggin	East	379
107.	E. Riggin	247 E. Riggin	Wilcox	East	728
108.	E. Markland	239 E. Markland	Wilcox	East	842
109.	E. Bluffdale	360 Bluffdale	Markland	West	860
110.	E. Markland	Bluffdale	Wilcox	West	845
111.	E. Gleason	337 E. Gleason	Wilcox	West	565
112.	E. Fernfield	428 E. Fernfield	Wilcox	West	1775
113.	Foxglove	EOS	Fernfield	South	(17,643) 548

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
114. Fulton	Gleason	Fernfield	South	240
115. E. Gleason	EOS	Juneway	West	513
116. E. Gleason	EOS	Juneway	East	362
117. Juneway	Gleason	Fernfield	South	336
118. E. Fernfield	EOS	Wilcox	East	1764
119. Wilcox	Riggin	Pomona	South	1275
120. Fulton	928 Fulton	Kempton	East	393
121. McComb Wy	1048 McComb Wy	Kempton	East	303
122. Wilcox	Vercoe Pl.	Kempton	East	86
123. Kempton	Fulton	Fulton	South	1675
124. Vercoe Pl.	EOS	Wilcox	North	350
125. McComb	1056 McComb	Wilcox	South	500
126. Wilcox	Vercoe Pl.	Fulton	West	429
127. Wilcox	1186 Wilcox	Fulton	East	185
128. Fulton	954 Fulton	Kempton	South	1850
129. Lupine	1591 Lupine	Kempton	West	309
130. Trumbower	Starbird	Kempton	East	303
131. Trumbower	1600 Trumbower	Kempton	West	567
132. Kempton	1595 Kempton	Fulton	North	696
133. Van Buren	467 Van Buren	Fillmore	East	1009
134. Polk	EOS	Van Buren	South	412
135. Adams	EOS	Van Buren	South	381
136. Fillmore	EOS	Ackley	South	(14,837) 899

<u>LOCATIONS</u>	<u>FROM</u>	<u>TO</u>	<u>FLOW</u>	<u>FOOTAGE</u>
137. Tyler	EOS	Ackley	South	891
138. Harrison	599 Harrison	Ackley	West	540
139. Taylor	599 Taylor	Ackley	West	805
140. Pierce Pl	EOS	Ackley	South	162
141. Buchannan Pl	EOS	Ackley	South	273
142. Ackley	Tyler	Fulton	West	1308
143. S. Lincoln	741 S. Lincoln	El Repetto	South	2355
144. Langley Wy	1000 Langley	Wilcox	East	480
145. Langley Wy	EOS	Wilcox	West	180
146. Milam Wy	EOS	Wilcox	West	406
147. Wilcox	Langley	El Repetto	South	1208
148. Wilcox	1220 Wilcox	El Repetto	North	86
149. El Repetto	Wilcox	Garfield	West	499
150. Starbird Dr	281 Starbird	Keller	South	1228
151. Starbird Pl	EOS	Starbird	South	110
152. Starbird	EOS	Keller	North	293
153. Keller	226 Keller	Garfield	West	1008
154. Wilcox	1521 Wilcox	Keller	South	289
155. Herndon Wy	EOS	Kempton	West	278
156. Kempton	1804 Kempton	EOS	West	297
157. Easement	Kempton	Coral View	North	300
158. Coral Vw	196 Coral Vw	Garfield	West	856
159. Oakgate	1812 Oakgate	Wilcox	North	(14,173) 321

Sewer Cleaning Hotspots

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Footage</u>
W. Garvey	Ynez	McPherrin	425
W. Garvey	Atlantic	Chandler	600
Isabella	Markland	Riggin	400
S. Garfield	637 S. Garfield	1001 S. Garfield	1800
S. Garfield	1059 S. Garfield	1379 S. Garfield	800
S. Garfield	1398 S. Garfield	Garfield Pl	1200
S. Garfield	Riggin	Pomona	1200
El Repetto	123 W. El Repetto	Garfield	300
Pelon	1042 Pelon	1150 Pelon	600
Bradshawe	1551 Bradshawe	1601 Bradshawe	300
Friar Rd	EOS	Kenton	200
Kenton	EOS	Potrero Grande	1000
Fulton	Floral	Riggin	400
Fernbank	Rear of 2105 Fernbank	Fernbank	200
Hendricks	Almora	2116 Hendricks	300
Mooney	1002 Mooney	1101 Mooney	200
Baltimore	Hellman	Emerson	2000
S. Atlantic	Sevilla	El Portal	1500
E. Emerson	Lincoln	Nicholson	600
S. Lincoln	Graves	Cecil	600
S. Lincoln	215 E Graves	Russell	1000
Easement	Divina Vista	Mira Valle	500
Total Footage			16, 125'



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Authorization for a Carbon Exchange at the Dual Barrier Treatment Plant, the Well 5 Treatment Plant and the Well 1, 3, 10 and Fern Treatment Plant

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager, or designee, to purchase of Granular Activated Carbon (GAC) from Prominent Systems Corporation for required (GAC) replacement at the Dual Barrier Treatment Plant, the Well 1, 3, 10 and Fern Treatment Plant and the Well 5 Treatment Plant; and
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301)

EXECUTIVE SUMMARY:

Per the City's permit with the State Water Resources Control Board (SWRCB), a change out of the GAC filtration media is required once a contaminant is detected at the 50% capacity level of the water treatment vessels. Staff detected Tetrachloroethylene (PCE) at the Dual Barrier on December 2, 2015. As a direct result, treatment vessels containing the spent (GAC) had to be taken off-line and isolation from the treatment process. The reduction in (GAC) material subsequently leads to reduced production. Therefore, to return to maximum production capacity the (GAC) replacement sequence must be completed. Once the (GAC) has been replaced, the facility can return to 100% production capacity and continue pumping and treating water to meet the demand of Monterey Park water customers.

BACKGROUND:

The Water Utility Division currently treats its water to remove Volatile Organic Compounds (VOCs) for Well 1, 3, 5, 9, 10, 12, 15 and Fern. The VOCs are removed by using granular

activated carbon contained in vessels, through which the water passes and the VOCs are removed. The frequency for carbon change outs is dictated by the amount of VOCs in the water and the volume of water that passes through the vessels themselves. It has been approximately 8 months since the need for a carbon change out was required at any of our treatment facilities.

The Dual Barrier Treatment Plant is a single pass GAC system containing a total of 6 vessels, each holding 20,000 pounds of GAC. Under the City's permits, the water is drawn from the ground and then run through the treatment process. The water leaving the vessels must have zero detection level of contaminants in order for the City to serve the water to its customers. The City's permits require it to change out the carbon in the vessels once we detect VOCs at the 50% sampling port. Detection at that port indicates that the GAC in the vessel is no longer removing contaminants efficiently enough and is due to be replaced.

Recently, a VOC known as PCE was detected passing through the 50% port at Vessels 3 and 6. Since the Dual Barrier is a single pass system, the same water travels through each vessel equally. Therefore, a hit at one vessel means that a positive hit at the other 4 vessels will be detected in short order. Per the City's permit requirements, the City performed a shutdown and scheduled and performed an immediate change out of the GAC to minimize down time and to reduce the length of time we would have to purchase water to meet demand.

The City solicited bids to three qualified contractors on December 16, 2015, for a carbon change out at the (1) Dual Barrier and the (2) Well 1, 3, 10, and Fern treatment facility in accordance with MPMC § 3.100.600. Upon bid opening, the results were as follows:

Carbon Activated Corp.	\$204,240.00
Calgon Carbon Corp.	\$126,096.00
Prominent Systems	\$117,124.00

*Includes optional caustic wash.

Prominent Systems Corporation has performed this service before with satisfactory results. Staff is comfortable with Prominent Systems Corporation to perform an immediate change out at three (3) vessels and award the bid. Prominent Systems Corporation is well qualified and able to perform the scope of work required.

While PCE is not a new constituent in the City's water treatment endeavors, these levels of detection are new. The latest projections suggest that PCE levels in the City's aquifers will continue to increase, meaning that these change outs may become more frequent. The City's attached change out history at the Dual Barrier shows this trend.

Since PCE is a VOC that impacts all of the City's GAC Treatment Plants, staff requested carbon bids for the Well 1, 3, 10 and Fern Treatment Plant and the Well 5 Treatment Plant in anticipation of required change outs. A change out at the 1, 3, 10 and Fern Treatment

Plant consists of 120,000 pounds of GAC, exactly as the Dual Barrier, so the bid results are the same.

The bid results for the Well 5 plant were as follows:

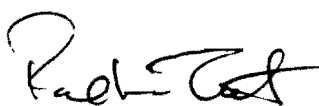
Carbon Activate Corporation	\$73,680.00
Calgon Carbon Corporation	\$48,184.00
Prominent Systems	\$41,908.00

* Includes optional caustic wash.

FISCAL IMPACT:

The total amount required to change out GAC at the Dual Barrier Treatment Plant, the Well 1, 3, 10 and Fern Treatment Plant and the Well 5 Treatment Plant, including a 10% contingency for minor changes and adjustments, is **\$303,771.60** for one complete change out. No additional carbon exchanges are expected before the end of fiscal year 2015-2016. This expenditure will be paid from the Treatment Fund (4230-23300, 4229-23300 and 4226-23300) as authorized in the FY 2015-2016 Budget. The City of Monterey Park continues to participate in the ground water basin cleanup efforts as an operator in the South El Monte Operable Unit (SEMOU). As a result, this expenditure is authorized and eligible for reimbursement from the EPA and is has been reimbursed without issue or question as it is critical to the operation.


Respectfully submitted,



Ron Bow
Director of Public Works/
Assistant City Manager

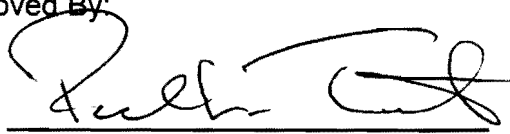
*on BEHALF OF
Ron Bow*

Prepared by:



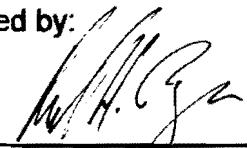
Frank M. Heldman
Water Utility Manager

Approved By:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2015

AGENDA ITEM NO: **New Business**
 Agenda Item 6-G.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Award of Contract – Laboratory Analysis Services for the Water System

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding a three-year contract to Eurofin Easton Analytical, Inc., for all Title 22 and NPDES water analyses in the amount of \$185,143.20 (\$168,312.00 plus a 10% contingency of \$16,831.20) per year commencing on July 1, 2015; and
2. Authorizing the City Manager, or his designee, to execute a contract on behalf of the City in a form approved by the City Attorney; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

BACKGROUND:

The Water Utility Division issued a Request for Proposal (RFP) for laboratory analysis services for water samples taken from the City's water system. Staff received and reviewed three proposals and is seeking City Council approval for award of a three-year contract beginning with fiscal year 2015-2016.

DISCUSSION:

The Water Utility Division collects water samples from City-owned wells, treatment plants, reservoirs, and the water distribution system for testing at a California Department of Public Health (CDPH) certified laboratory on a mandatory daily, weekly, monthly, quarterly, annual, and as-needed basis for compliance with the State of California Domestic Watery Quality and Monitoring regulations (Title 22 California Code of Regulations Chapter 15) and the City's permit under NPDES. Sample results are

reported to CDPH via electronic data transfer directly from the laboratory to ensure the City's water quality meets the required regulations and standards.

The City currently has 12 wells, five treatment plants, 11 reservoirs, and two settling tanks. The approximate volume of sampling conducted by the City is 571 samples per month for constituents such as general mineral and general physical, iron and zinc, lead and copper, sulfate, Nitrates and Nitrites, TCE, PCE, 1,2,3 TCP, 1,1 DCA, 1,1 DCE, Cis 1,2 DCE, Perchlorate, and others. The high volume of sampling is primarily due to the treatment plants, which require consistent and frequent sampling to ensure compliance with the City's operating permit with CDPH.

Due to the high volume of sampling, the Water Utility Division issued a Request for Proposal (RFP) from area laboratories to provide the required water sampling analyses. Three proposals were received from: Eurofin Analytical Inc., Clinical Labs, and Weck Labs.

All laboratories have proven to meet State and Federal certification requirements as well as the City's requested sampling needs, turn-around times, and reporting guidelines. The proposals requested the laboratories to state prices for individual required tests and total monthly costs.

The monthly cost proposals based on 571 samples are as follows:

<u>Laboratory</u>	<u>Monthly</u>	<u>Annually</u>
Eurofin Easton Analytical Inc.	\$14,026.00	\$168,312.00
Weck Labs	\$19,475.00	\$233,700.00
Clinical Laboratory of San Bernardino	\$20,372.64	\$244,471.68

Clinical Labs, in addition to being the lowest bidder, has expertise in VOC, constituent and CCR Title 22 sampling. It are the preferred contract laboratory for other agencies and cities within the San Gabriel Basin. It is also accredited by the CDPH.

In order to ensure compliance with mandated requirements and to mitigate against the downtime associated with changing laboratories, staff is recommending the award of a two-year contract to Clinical Laboratories.

FISCAL IMPACT:

Funding for water sampling and analyses is included in the budget. Expenditures related to the Water Treatment activities are potentially reimbursable from the San Gabriel Basin Water Quality Authority and the USEPA, pending the outcome of current litigation.

Staff Report – Award of Contract for Laboratory Analysis Services
Page 3 of 3

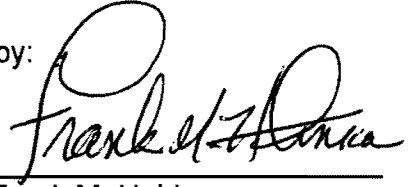
Respectfully submitted by:



Ron Bow
Director of Public Works/
Assistant City Manager

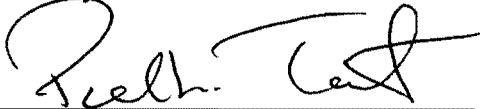
on BEHALF of
Ron Bow

Prepared by:



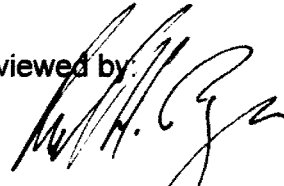
Frank M. Heldman
Water Utility Manager

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Award of Contract for Installation of Access Control System for City Hall

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding a contract to Diversified Alarm System Inc. of Monterey Park, in the amount of \$78,475.00;
2. Authorizing the Director of Public Works to approve construction change orders up to \$7,847.50 (up to 10% of construction contract amount) for this project;
3. Authorizing the City Manager, or his designee, to execute a contract, in a form approved by the City Attorney, with Diversified Alarm System Inc.; and
4. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA Guidelines § 15301).

EXECUTIVE SUMMARY:

At the October 7, 2015 City Council meeting, the Council adopted a resolution authorizing staff to advertise the Access Control System for City Hall for bids. City staff advertised the project and two firms submitted bids. Staff is recommending award of contract to Diversified Alarm System, Inc.

BACKGROUND:

Monterey Park City Hall currently incorporates a variety of different keypad systems controlling access to secure areas of City Hall. The flaws with the City's existing access control system are the following:

- Current keypads are electrical or mechanical release mechanisms;
- The existing combination of systems require different pass codes for entry;
- Do not allow staff to track who has accessed certain doors and when;
- In order to change an employee's or former employee's level of access to certain areas is to change the pass code at the door which in turn forces all other staff to memorize a new code; and

- Due to the age and variety of access systems throughout City Hall, the system has become difficult to maintain as parts are sometimes obsolete or a challenge to find.

With all the technological improvements the past few years, new access control systems allow for much better security. The proposed access control system would incorporate a key/ID card that an employee would swipe for entry and enhance security throughout City Hall. The new system would be programmable and personalized so certain doors could be accessed by different personnel. This access could be changed at a centralized station and would only affect the one employee. For example, if an employee lost their access/ID card or was no longer employed by the City, the access/ID card would be deactivated at the centralized computer, thereby eliminating access to that card and/or employee without impacting other employees. The centralized computer could also track who accessed which doors and when.

Staff released bids on October 22, 2015 to contractors for the installation a new access control system at City Hall. The bid notice was sent to seven Southern California security system vendors. Out of the seven vendors, two submitted bids: Diversified Alarm Service, Inc. (Monterey Park) and Post Alarm System (Arcadia).

Diversified Alarm System, Inc. Installation Cost	\$ 78,475.00
Annual Service/Maintenance Agreement (10 yrs)	\$ 18,000.00
Total Cost life of equipment	\$ 96,475.00
Post Alarm System Installation Cost	\$ 74,070.75
Annual Service/Maintenance Agreement (10 yrs)	\$ 35,400.00
Total Cost life of equipment	\$109,470.75

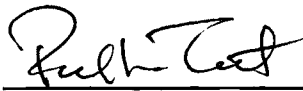
Staff reviewed both proposals for accuracy. While the Post Alarm System installation cost was the lowest at \$74,070.75, the monthly maintenance fee of \$295.00 for ten years (or the reasonable life of the equipment/technology) made the true total cost of the system \$109,470.75. Diversified Alarm System, Inc. installation price was \$78,475.00 and the monthly maintenance fee of \$150.00 for ten years made the true total cost of the system \$96,475.00. As such, Diversified Alarm System, Inc. was the lowest submittal. Diversified Alarm System, Inc. currently provides alarm services for

City Hall, is properly licensed, and located in the City of Monterey Park. Therefore, staff recommends awarding the contract to Diversified Alarm System, Inc.

FISCAL IMPACT:

The project is included in the approved FY 2015/16 annual budget as part of the City Hall Enhancements (Account No. 0010-801-5004-99021) and will be funded with General Fund Assigned Reserve Funds (Account No. 0010-5002-99021). Adding a 10% contingency for any unforeseen changes, the estimated total installation cost is \$86,322.50. The \$150.00 monthly service/maintenance fee will be included in the Public Works Annual Maintenance and Operations budget.

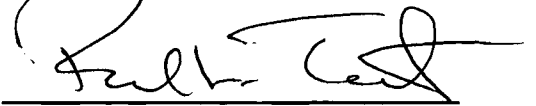
Respectfully submitted by:



Ron Bow
Director of Public Works/
Assistant City Manager

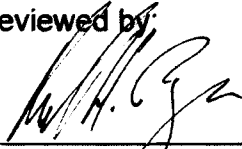
ON BEHALF OF
Ron Bow

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-l.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Public Works Director/Assistant City Manager
Dan Costley, Recreation & Community Services Director
SUBJECT: Award of Contract to Sea Clear Pools for the purchase and installation of two water heaters for Barnes Pool at a cost of \$69,850

RECOMMENDATION:

It is recommended that the City Council:

- (1) Award a contract for the purchase and installation of two water heaters from Sea Clear Pools for \$69,850 (+ a 10% contingency of \$ 7,000) to be funded out of the Community Capital Improvement Program, account 0010-801-5002-91522;
- (2) Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with Sea Clear Pools; and
- (3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In October 2015, the City Council authorized the solicitation of bids for purchase and installation of as a part of the Park Master Plan Capital Improvement Program. A Notice of Informal Bids were solicited to interested contractors on November 25, 2015 and returned on December 14, 2015. Sea Clear Pools was identified as the lowest responsible bidder.

BACKGROUND:

The Barnes Park Pool is heavily used throughout the year; from morning to evening - the pool is the site for lap swimming, water aerobics, high school swimming and water polo, swim lessons, swim development, swim team and seasonal recreation swimming. The pool, which is over 50 years old, is heated by two large Ray Pak heaters, one of which has broken and can no longer be repaired - the second heater is currently

working but can only get the pool temperature to 77°. All Aquatics programs have been moved to Elder Pool until the new heaters can be replaced and installed. Both heaters had outlived their expected operating life and are scheduled and budgeted to be replaced.

The bid packet for the Barnes Pool Heaters was advertised to three contractors, and was also advertised on electronic bid/plan websites. Only one compliant bid was received.

Rank	Bidder	Amount
1	Sea Clear Pools	\$69,850
2	Caliber Commercial	Non-compliant No Bond
3	Condor Inc.	Non-compliant No Bond

Sea Clear Pools is the lowest responsible bidder. The contractor has the appropriate licenses and the California State Contractor's License Board has verified them to be current, active and in good standing. Staff also checked the contractor's references and found that they are a reputable contractor.


CEQA

This Pool heater purchase and installation project was previously determined to be categorically exempt from CEQA; the project has been determined not to have a significant effect on the environment in that it meets the criteria set forth in the CEQA Guidelines.

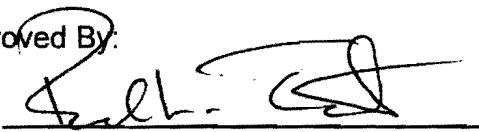
FISCAL IMPACT:

The project is included in the FY 2015-2016 Adopted Budget under the Community Capital Projects section and will be funded from the General Fund (Account No. 0010-801-5004-91522).

Respectfully prepared and submitted,


Dan Costley
Recreation and Community
Services Director

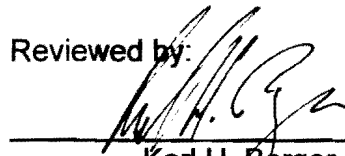
Approved By:


Paul L. Talbot
City Manager


Ron Bow
Public Works Director &
Assistant City Manager

on Behalf of
Ron Bow

Reviewed by:


Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 6, 2015

AGENDA ITEM NO: New Business
Agenda Item 6-J.

TO: The Honorable Mayor and City Council
FROM: Dan Costley, Director of Recreation & Community Services Dept.
SUBJECT: Adopting a Resolution Authorizing Applying for a Grant from the State Land Water Conservation Fund for the Barnes Pool Project

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution approving the application for Grant Funds from the State Land Water Conservation Fund for the Barnes Pool Project that would include authorization for the City Manager to execute documents and expenditure of up to \$2M from the General Fund Capital Reserve Account as a 50/50 match, if grant funds are received; and
2. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Adopting the resolution to obtain grant money does not, by itself, require additional CEQA review. Any projects funded by grant monies would require independent CEQA review.

EXECUTIVE SUMMARY:

Staff is recommending the Barnes Park Pool as the next major capital improvement project for Recreation facilities, because of its current poor condition and heavy usage by the residents. The California Department of Parks and Recreation is soliciting applications for grant funding from the Land and Water Conservation Fund for up to 50% of the cost of outdoor recreation facilities, to a limit of \$2,000,000.

BACKGROUND:

The Barnes Park Pool is heavily used throughout the year; from morning to evening the pool is the site for lap swimming, water aerobics, high school swimming and water polo, swim lessons, swim development, swim team and seasonal recreation swimming. The pool, which is over 50 years old, has a number of deficiencies, including the need for a recirculation system, new gutters, and improved showering facilities. Redesigning the pool would reduce operational costs for water, heating, chlorine and other chemicals. The improvements recommended for the pool are based on discussions with participating groups - lap swimmers, class participants, the Mark Keppel high school

water polo and swim teams, and the Manta Ray swim team. Also factored in is the need to comply with the Los Angeles County Health Department regulations, particularly the water return system. Additional input on the pool needs will be gathered at the January 23rd Needs Assessment meeting for residents, which will take place starting at 10:00 a.m. at the Service Club. The application for this grant is due on February 3, 2016; California Consulting is assisting with the process.

After very preliminary discussions with pool architects, it is estimated the cost to refurbish the pool itself, the mechanical room and the decking will cost approximately \$2,000,000. A new facility could push the cost of the project up to \$4,000,000. To ensure that the City has flexibility, staff recommends that the City seek the full \$2M in grant monies.

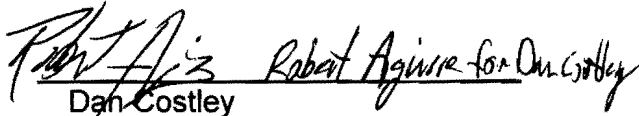
The Land & Water Conservation Fund Grant is competitive. Barnes Park meets the qualifying criteria because there is less than three acres of parkland per 1,000 residents within half a mile of the park. It is impossible at this point to estimate how many jurisdictions will apply for this grant.

Assuming that the City were to obtain grant funding, the City Council would then need to consider how the money would be used: for maintenance/refurbishment or for a new capital improvement. A maintenance/refurbishment project would likely cost less and result in fewer additional procedural steps (e.g., CEQA review and Planning Commission consideration). Constructing a new pool facility would take longer and cost more (this would require additional CEQA review and Planning Commission consideration). The decision regarding which direction to take, however, can be postponed until the City learns whether or not it will receive any grant monies.

FISCAL IMPACT:

It is unclear how much, if anything, the City would receive in grant funding. Whatever grant money were received from the California Department of Parks & Recreation Land and Water Conservation Fund, the City would need to match that amount from the City's General Fund Capital Reserve. Consequently, the potential fiscal impact for the City would be the receipt of a \$2,000,000 grant and the expenditure of at least \$2,000,000 for a total of \$4,000,000.

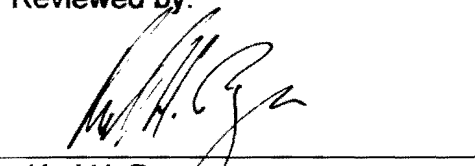
Respectfully submitted by:


Dan Costley
Director of Recreation and
Community Services Dept.

Approved by:


Paul L. Talbot
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolution Authorizing applying for a Grant from the State Land Water Conservation Fund for the Barnes Pool Project
2. Community FactFinder for Monterey Park (Specifically Barnes Park)
3. Pictures of Barnes Pool

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE BARNES PARK POOL HEATER PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City Staff has prepared bid specifications for the Barnes Pool Heater Project.
- B. The City Engineer reviewed the completed design and plans for the Project and agrees with staff that the plans are complete and the Project may be constructed;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities having no significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in accordance with applicable law.

SECTION 4: Project Payment Account. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating General Fund funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 21st day October, 2015.

Peter Chan, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

Karl H. Berger, Assistant City Attorney

ATTACHMENT 2

Community FactFinder for
Monterey Park (Specifically
Barnes Park)

California State Parks LWCF Service Area Report

Date: 10/18/2017
Coordinates: 33.109, -118.127

This is your LWCF Service Area report for the project you have defined.
Please refer to your Project ID in any future communications about this project.

Project Area Statistics

County:	Los Angeles
City:	Monterey Park
Total Population:	9,398
Margin of Error:	(+/- 697)
Per Capita Income:	\$ 23,130
# People Below Poverty:	1,512
Park Acres in Area:	10.11
Park Acres / 1,000 Population:	1.08

Data Sources:

American Community Survey (ACS) 5-year estimates
Parks data from Calif. Protected Areas Database 2013b (Sept. 2013) -
www.CALands.org

Project Area Map



Report Background

The project area statistics have been calculated based on the selected radius (in miles) from the point location of your project. The buffer is referred to as the project service area.

Population and people in poverty are calculated by determining the percent of any block groups that intersect with the service area. The service area is then assigned the sum of all the block group portions. An equal distribution in block groups is assumed.

Per capita income is calculated as a weighted average of the block group values that fall within the service area.

More information on the calculations, and a detailed description of the margin of error are available at:

http://www.mapsportal.org/lwcf/LWCF_Calculation_Documentation.pdf

Parks and park acres are based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks acreage does not include major lakes or ocean, and may not include recreation facilities where those occupy most of a site. Users can send update information on parks data to:

parkupdates@parks.ca.gov



LWCF Service Area Calculator
is a service of the
California Department of Parks and Recreation
www.parks.ca.gov

LWCF Service Area Calculator
created by GreenInfo Network
www.greeninfo.org



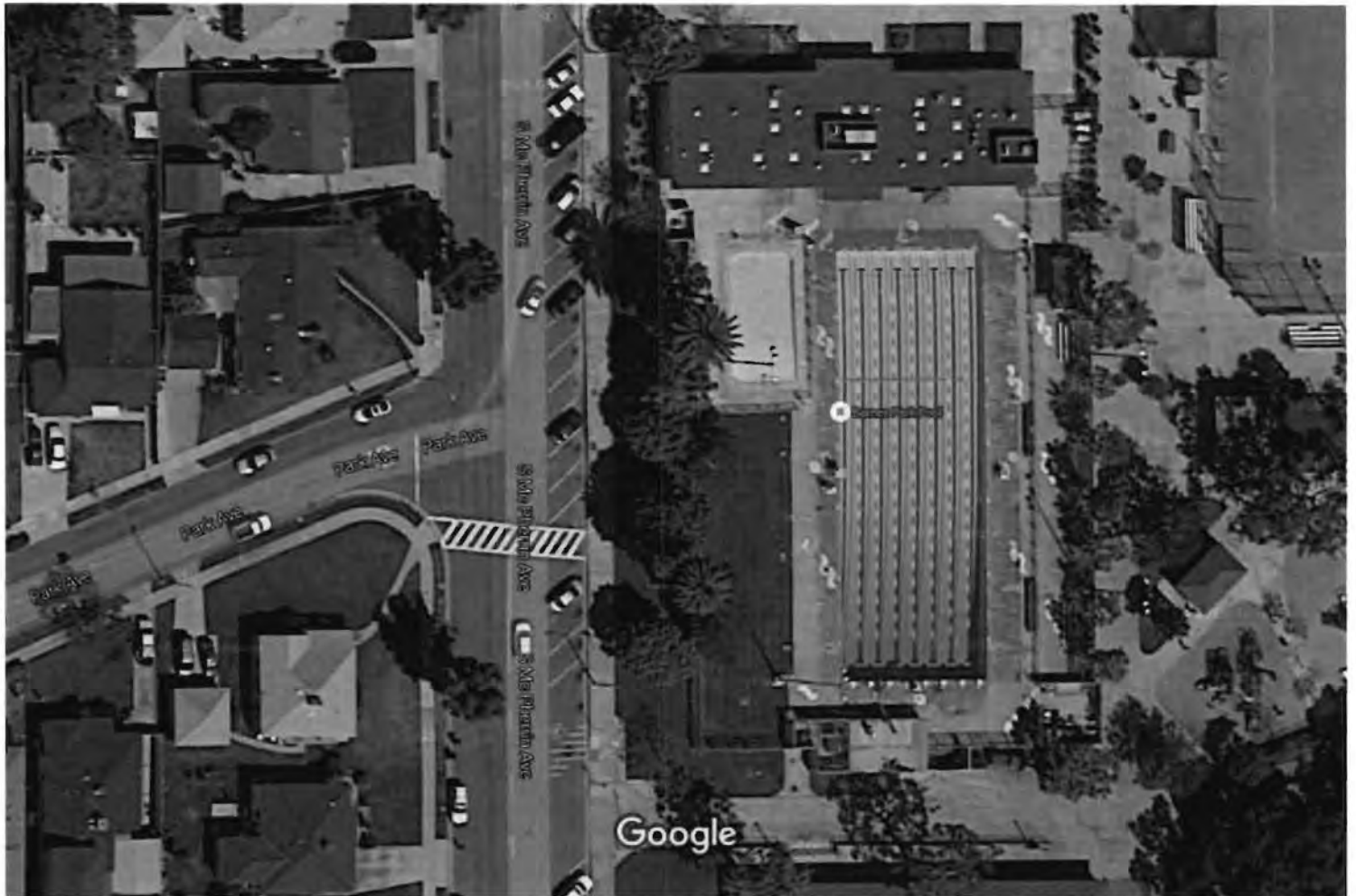
ATTACHMENT 3

Pictures of Barnes Pool



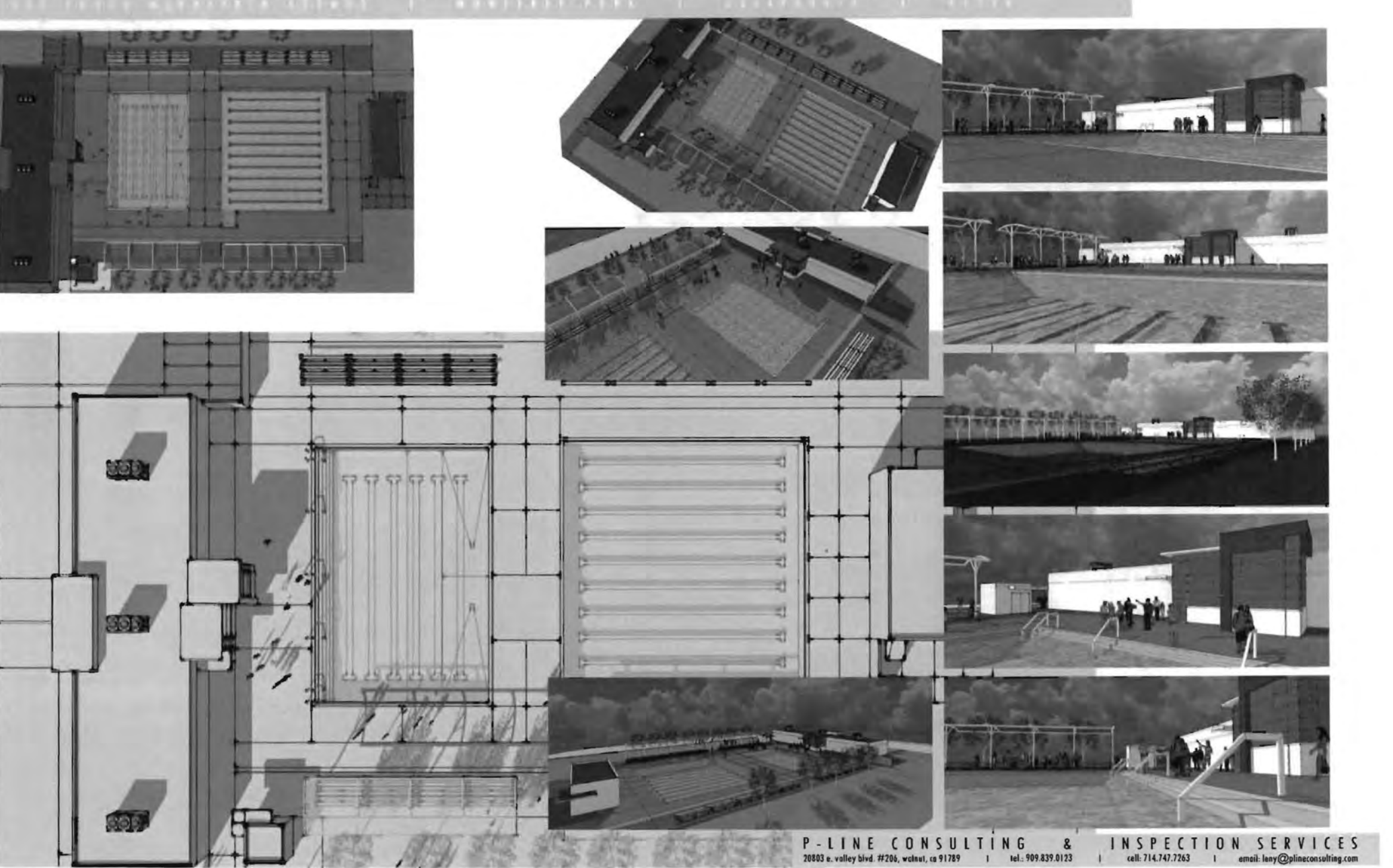


Google Maps 320 W Newmark Ave



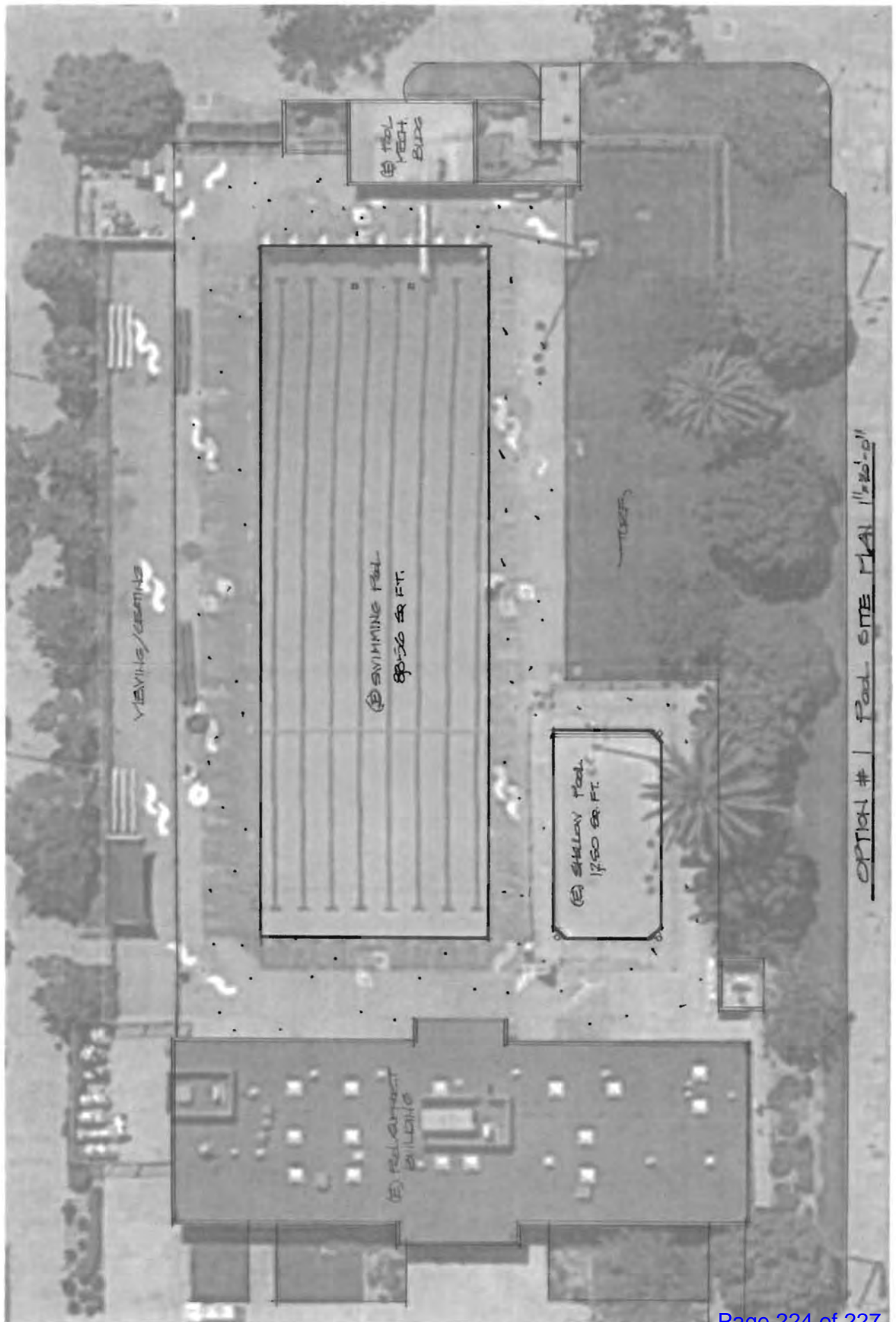
Map data ©2015 Google 20 ft

BARNES PARK FACILITY PROPOSED RENOVATION



P - LINE CONSULTING &
20803 e. valley blvd. #206, walnut, ca 91789 | tel.: 909.839.0123

INSPECTION SERVICES
cell: 714.747.7263 | email: leny@plineconsulting.com



OPTION #1 Pool SWE PLAN 11'x26'-0"

Monterey Park, Barnes Park Pool Renovation**Opinion of Probable Cost****Option 1 - Retrofit Existing Pool, Pool Deck and Mechanical Room**

Option Description: Option 1 is for the renovation of the existing facilities doing the minimal amount of work required to comply with code and associated items required for maintenance. This option includes retrofitting of existing Swimming Pool, Swimming Pool Deck and Mechanical Room plus budget allocation for ADA upgrades in existing Administrative Building.

Revised on 12/29/2015

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1.0	<u>SWIMMING POOL CONSTRUCTION COSTS</u>				
1.1	Site Preparation/Mobilization	1	Lump Sum	\$30,000.00	\$30,000.00
1.2	Demo & Replace Existing Pool Plaster Finishes	1	Lump Sum	\$154,750.00	\$154,750.00
1.3	Remove and Replace Pool Tile	1	Lump Sum	\$64,750.00	\$64,750.00
1.4	Pool Reinforcing Repair / Pool Leveling	1	Lump Sum	\$12,000.00	\$12,000.00
1.5	Water Proof Gutter & Surge Tank	1	Lump Sum	\$18,000.00	\$18,000.00
1.6	New Pool Piping	1	Lump Sum	\$140,000.00	\$140,000.00
1.7	New Surge Chamber / Pump Pit	1	Lump Sum	\$90,000.00	\$90,000.00
1.8	New Pool Gutter System	1	Lump Sum	\$109,000.00	\$109,000.00
1.9	Shallow Up Deep End	2,646	Square Feet	\$100.00	\$264,600.00
1.10	TOTAL SWIMMING POOL CONSTRUCTION COSTS				<u>\$883,100.00</u>
2.0	<u>SWIMMING POOL DECK CONSTRUCTION COSTS</u>				
2.1	Remove Pool Deck & Deck Drain	12,780	Square Feet	\$8.00	\$102,240.00
2.2	New Cantilever Forming	436	Linear Feet	\$50.00	\$21,800.00
2.3	New Deck Slot Drain	630	Linear Feet	\$40.00	\$25,200.00
2.4	New Pool Deck & Deck Anchors	12,780	Square Feet	\$22.00	\$281,160.00
2.5	New Deck Equipment / ADA	1	Lump Sum	\$58,000.00	\$58,000.00
2.6	New Landscaping / Fencing	1	Lump Sum	\$60,000.00	\$60,000.00
2.7	New Overhead Site Lighting	1	Lump Sum	\$90,000.00	\$90,000.00
2.8	TOTAL SWIMMING POOL DECK CONSTRUCTION COSTS				<u>\$638,400.00</u>
3.0	<u>MECHANICAL ROOM CONSTRUCTION COSTS</u>				
3.1	Remove Filters, Circulation Pump, Heater / Piping	1	Lump Sum	\$20,000.00	\$20,000.00
3.2	New Filters, Circulation Pump, Heater / Piping	1	Lump Sum	\$232,000.00	\$232,000.00
3.3	New Miscellaneous Equipment / Utilities	1	Lump Sum	\$40,000.00	\$40,000.00
3.4	New Variable Speed Drive for Pump	1	Lump Sum	\$18,000.00	\$18,000.00
3.5	New Doors / Mechanical / Chemical Room Repairs	1	Lump Sum	\$75,000.00	\$75,000.00
3.6	TOTAL MECHANICAL ROOM CONSTRUCTION COSTS				<u>\$385,000.00</u>
3.7	SUBTOTAL OF CONSTRUCTION COSTS (Item 3.7 = Item 1.10 + Item 2.8 + Item 3.6)				\$1,906,500.00
4.0	<u>SOFT COSTS</u>				
4.1	Contingency Costs	10%	of Total Construction Cost		\$190,650.00
4.2	Contractor OH/Profit/Bonds	22%	of Total Construction Cost		\$419,430.00
4.3	Testing/Inspection	2%	of Total Construction Cost		\$38,130.00
4.4	Permits & Fees	1%	of Total Construction Cost		\$19,065.00
4.5	Architectural & Engineering Fees	15%	of Total Construction Cost		\$285,975.00
4.6	TOTAL SOFT COSTS				<u>\$953,250.00</u>
5.0	SUBTOTAL ESTIMATED PROJECT COST (Item 5.0 = Item 3.7 + Item 4.6)				<u>\$2,859,750.00</u>
5.1	ADA IMPROVEMENTS BUDGET ALLOCATION ASSUMPTION IN EXISTING ADMINISTRATIVE BUILDING				\$500,000.00
6.0	TOTAL ESTIMATED PROJECT COST (Item 6.0 = Item 5.0 + Item 5.1)				<u>\$3,359,750.00</u>

Monterey Park, Barnes Park Pool Renovation**Opinion of Probable Cost****Option 2 - Construction of New Pool, Pool Deck, Mechanical Room and Administrative Building**

Option Description: Option 2 is for construction of two new pools including new pool deck and new mechanical room. This option also includes removal of existing and construction of new Administrative Building (5,000 square feet).

Revised on 12/29/2015

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1.0	<u>SWIMMING POOL CONSTRUCTION COSTS</u>				
1.1	Site Preparation/Mobilization	1	Lump Sum	\$30,000.00	\$30,000.00
1.2	Utilities	1	Lump Sum	\$100,000.00	\$100,000.00
1.3	Demo Existing Pools / Decks / Mechanical Building	1	Lump Sum	\$160,000.00	\$160,000.00
1.4	New Teaching Pool	3,750	Square Feet	\$185.00	\$693,750.00
1.5	New Swimming Pool	6,214	Square Feet	\$185.00	\$1,149,590.00
1.6	TOTAL SWIMMING POOL CONSTRUCTION COSTS				<u>\$2,133,340.00</u>
2.0	<u>SWIMMING POOL DECK CONSTRUCTION COSTS</u>				
2.1	New Deck Slot Drain	660	Linear Feet	\$40.00	\$26,400.00
2.2	New Pool Deck	13,950	Square Feet	\$22.00	\$306,900.00
2.3	New Landscaping / Fencing	1	Lump Sum	\$70,000.00	\$70,000.00
2.7	New Overhead Site Lighting	1	Lump Sum	\$90,000.00	\$90,000.00
2.8	TOTAL SWIMMING POOL DECK CONSTRUCTION COSTS				<u>\$493,300.00</u>
3.0	<u>MECHANICAL ROOM CONSTRUCTION COSTS</u>				
3.1	Remove Filters, Circulation Pump, Heater / Piping	1	Lump Sum	\$30,000.00	\$30,000.00
3.2	New Filters, Circulation Pump, Heater / Piping	1	Lump Sum	\$184,000.00	\$184,000.00
3.3	New Miscellaneous Equipment / Utilities	1	Lump Sum	\$40,000.00	\$40,000.00
3.4	New Variable Speed Drive for Pump	1	Lump Sum	\$21,000.00	\$21,000.00
3.5	New Mechanical Building	1400	Square Feet	\$350.00	\$490,000.00
3.6	TOTAL MECHANICAL ROOM CONSTRUCTION COSTS				<u>\$765,000.00</u>
	SUBTOTAL OF CONSTRUCTION COSTS				
3.7	(Item 3.7 = Item 1.6 + Item 2.8 + Item 3.6)				\$3,391,640.00
4.0	<u>SOFT COSTS</u>				
4.1	Contingency Costs	10%	of Total Construction Cost		\$339,164.00
4.2	Contractor OH/Profit/Bonds	22%	of Total Construction Cost		\$746,160.80
4.3	Testing/Inspection	2%	of Total Construction Cost		\$67,832.80
4.4	Permits & Fees	1%	of Total Construction Cost		\$33,916.40
4.5	Architectural & Engineering Fees	15%	of Total Construction Cost		\$508,746.00
4.6	TOTAL SOFT COSTS				<u>\$1,695,820.00</u>
	SUBTOTAL ESTIMATED PROJECT COST				
5.0	(Item 5.0 = Item 3.7 + Item 4.6)				<u>\$5,087,460.00</u>
	BUDGET ALLOCATION ASSUMPTION FOR DEMO OF EXISTING AND CONSTRUCTION OF NEW ADMINISTRATIVE BUILDING AT \$400/sf				
5.1					\$2,000,000.00
	TOTAL ESTIMATED PROJECT COST				
6.0	(Item 6.0 = Item 5.0 + Item 5.1)				<u>\$7,087,460.00</u>